

POCATELLO DEVELOPMENT AUTHORITY
Board of Commissioners Meeting
May 12, 1998
11:00 a.m.

City Hall, Council Chambers
911 North 7th Avenue

11:00 a.m.

Call to Order - Chair McGee

Acknowledge Guests of Board, if any

Disclosure of Conflicts of Interest, if any

Agenda - Add or Delete Action or Discussion Items

Action Items

Minutes for April 14 - Motion to Approve and/or Amend

Financial Report: April Income and Expenses
Report on 1997 Financials by Jerry Higgins, City Accountant

Discussion Items

Alvin Ricken Drive District: ISU Signage

Centralized Urban Renewal Area

North Main District: Report on Tax Deficit

Executive Session, if required

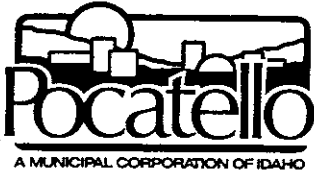
DISTRICT ENDING BALANCES
April 30, 1998

Bank Balance		\$134,253.88
General Fund	33,696.53	
Gateway West	46,438.88	
Kress Project	1,526.62	
Newtown	1,534.03	
Alvin Ricken	0.00	
Old Town	51,219.10	
North Main	0.00	
Roosevelt*	-80.64	
Varsity*	-80.64	
District Totals		\$134,253.88

* Negative balance in these districts will be recovered after taxes are received.

Pocatello Development Authority
Cash Budget - 1998

	Actual January	Actual February	Actual March	Actual April	Estimated May	Estimated June	Estimated July	Estimated August	Estimated September	Estimated October	Estimated November	Estimated December	Current Estimate 1998	Approved 1998
Beginning Balance	\$188,054.27	\$211,742.52	\$184,978.05	\$191,097.59	\$134,250.88	\$133,764.21	\$133,267.54	\$727,085.87	\$219,679.20	\$204,222.53	\$203,740.86	\$203,214.19	\$230,000.00	\$230,000.00
SOURCES OF FUNDS														
Gateway West District	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00	\$50,000.00	\$67,000.00
Kress District	2,826.21	0.00	0.00	0.00	0.00	0.00	3,700.00	0.00	0.00	0.00	0.00	0.00	\$6,626.21	\$6,700.00
Newtown District	20,081.47	0.00	0.00	1,534.03	0.00	0.00	30,500.00	0.00	0.00	0.00	0.00	0.00	\$52,115.50	\$60,500.00
Varsity Cleaners	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00
Al Ricken Drive District	14.64	0.00	14.64	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00	0.00	\$300,029.28	\$300,000.00
Old Town District	3,448.70	0.00	377.42	1,027.70	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	\$204,853.82	\$206,500.00
North Main District	0.00	0.00	5,899.30	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	\$15,899.30	\$25,000.00
Roosevelt District	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00
Administrative Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,000.00	0.00	0.00	0.00	0.00	\$37,000.00	\$37,500.00
Interest Income	680.57	617.01	685.42	630.11	620.00	610.00	725.00	900.00	650.00	625.00	600.00	575.00	\$7,918.11	\$8,000.00
TOTAL	\$27,151.59	\$617.01	\$6,976.78	\$3,191.64	\$620.00	\$610.00	\$584,925.00	\$37,900.00	\$650.00	\$625.00	\$600.00	\$575.00	\$674,442.22	\$701,200.00
CASH AVAILABLE	\$215,205.86	\$212,359.53	\$191,954.83	\$194,289.43	\$134,670.88	\$134,374.21	\$728,192.54	\$764,985.87	\$220,329.20	\$204,847.53	\$204,340.86	\$203,789.19	\$904,442.22	\$931,200.00
APPLICATION OF FUNDS														
Gateway West District	0.00	5,279.10	0.00	27,165.76	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	\$47,464.86	\$46,000.00
Kress District	0.00	2,826.21	0.00	0.00	0.00	0.00	0.00	3,700.00	0.00	0.00	0.00	0.00	\$6,626.21	\$6,700.00
Newtown District	0.00	19,081.47	842.60	0.00	0.00	0.00	0.00	30,500.00	0.00	0.00	0.00	0.00	\$50,424.07	\$49,500.00
Varsity Cleaners	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00
Al Ricken Drive District	14.64	0.00	14.64	0.00	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00	0.00	\$300,029.28	\$300,000.00
Old Town District	3,448.70	0.00	0.00	6,002.42	0.00	0.00	0.00	200,000.00	0.00	0.00	0.00	0.00	\$209,451.12	\$206,500.00
North Main District	0.00	0.00	0.00	5,899.30	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	\$15,899.30	\$39,000.00
Roosevelt District	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00
Consulting Fee	0.00	0.00	0.00	0.00	1,041.67	1,041.67	1,041.67	1,041.67	1,041.67	1,041.67	1,041.67	1,041.63	\$8,333.32	\$12,500.00
Unrestricted Funds	0.00	94.70	0.00	20,948.07	65.00	65.00	65.00	65.00	65.00	65.00	65.00	65.00	\$21,582.77	\$925.00
Bank Charges	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	\$23.00	\$20.00
TOTAL	\$3,463.34	\$27,381.48	\$857.24	\$60,038.55	\$1,106.67	\$1,106.67	\$1,106.67	\$545,306.67	\$16,106.67	\$1,106.67	\$1,126.67	\$1,106.63	\$659,813.93	\$661,145.00
ENDING BALANCE	\$211,742.52	\$164,978.05	\$191,097.59	\$134,250.88	\$133,764.21	\$133,267.54	\$727,085.87	\$219,679.20	\$204,222.53	\$203,740.86	\$203,214.19	\$202,682.56	\$244,628.29	\$270,055.00



OFFICE OF THE MAYOR
911 North 7th Avenue
P.O. Box 4169
Pocatello, Idaho 83205
(208) 234-6163
Fax: (208) 234-6297

GREGORY R. ANDERSON
Mayor

Pocatello City Council:
BOB FOSTER
RON FRASURE
BILL LYNN
KAREN McGEE
PENNY NICHOLS PINK
DALE W. WILKINSON

NEWS ITEM

TO: Mark Mendiola, Idaho State Journal

FROM: Anne Nichols, Mayor Anderson's Office

DATE: May 12, 1998

SUBJECT: Vacancy on the Pocatello Development Authority

The Pocatello Development Authority has a vacancy open for immediate appointment. The Pocatello Development Authority is the urban renewal agency for Pocatello. According to State law, this agency is an "independent public body corporate and politic" and it is given a wide range of authority to achieve urban renewal.

Interested persons can obtain an application by contacting the Mayor's Office at 911 North 7th Avenue or by calling 234-6163. Applications for membership will be accepted until May 29, 1998.



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May 8, 1998

Darsi Foster
838 Edna Loop
Pocatello, Idaho 83201


Dear Ms. Foster:

At their May 7, 1998 meeting, the City Council confirmed your appointment to the Pocatello Development Authority (PDA) replacing Don Byrne who resigned. Your term begins May 7, 1998, and will expire November 2, 1999 at which time you will be eligible for reappointment.

Meetings are held the second Tuesday of each month in the City Council Chambers, 911 North 7th Avenue, at 11:00 a.m. Rayna Valentine serves as the secretary for PDA. Please feel free to call her at 234-6149 if you have any questions or need additional information. Enclosed for your information is a current membership list of PDA Directors and a general information pamphlet about the City of Pocatello.

We appreciate your interest in serving our community as a member of the Pocatello Development Authority. Thank you for helping make Pocatello a great place to live.

Sincerely,



Gregory R. Anderson
Mayor

/aln

Enclosures

cc: Anne Nichols, Budget & Administration Assistant
Rayna Valentine, Committee Secretary
Ray Burstedt, Executive Director



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May 8, 1998

Don Byrne
2241 Tonja
Pocatello, Idaho 83201


Dear Mr. Byrne:

I would like to express my sincere appreciation for your efforts on behalf of the Pocatello Development Authority (PDA). I realize it takes a great deal of time and energy to conduct the necessary duties of PDA Director.

You have contributed significantly to PDA, and the performance of your duties has always been characterized by an obvious dedication to doing the job well. Your dedication and devotion to this duty has had a valuable effect not only on the Pocatello Development Authority but has benefitted all the citizens of Pocatello.

I commend you for your excellent service and thank you on behalf of the City Council and myself.

Sincerely,

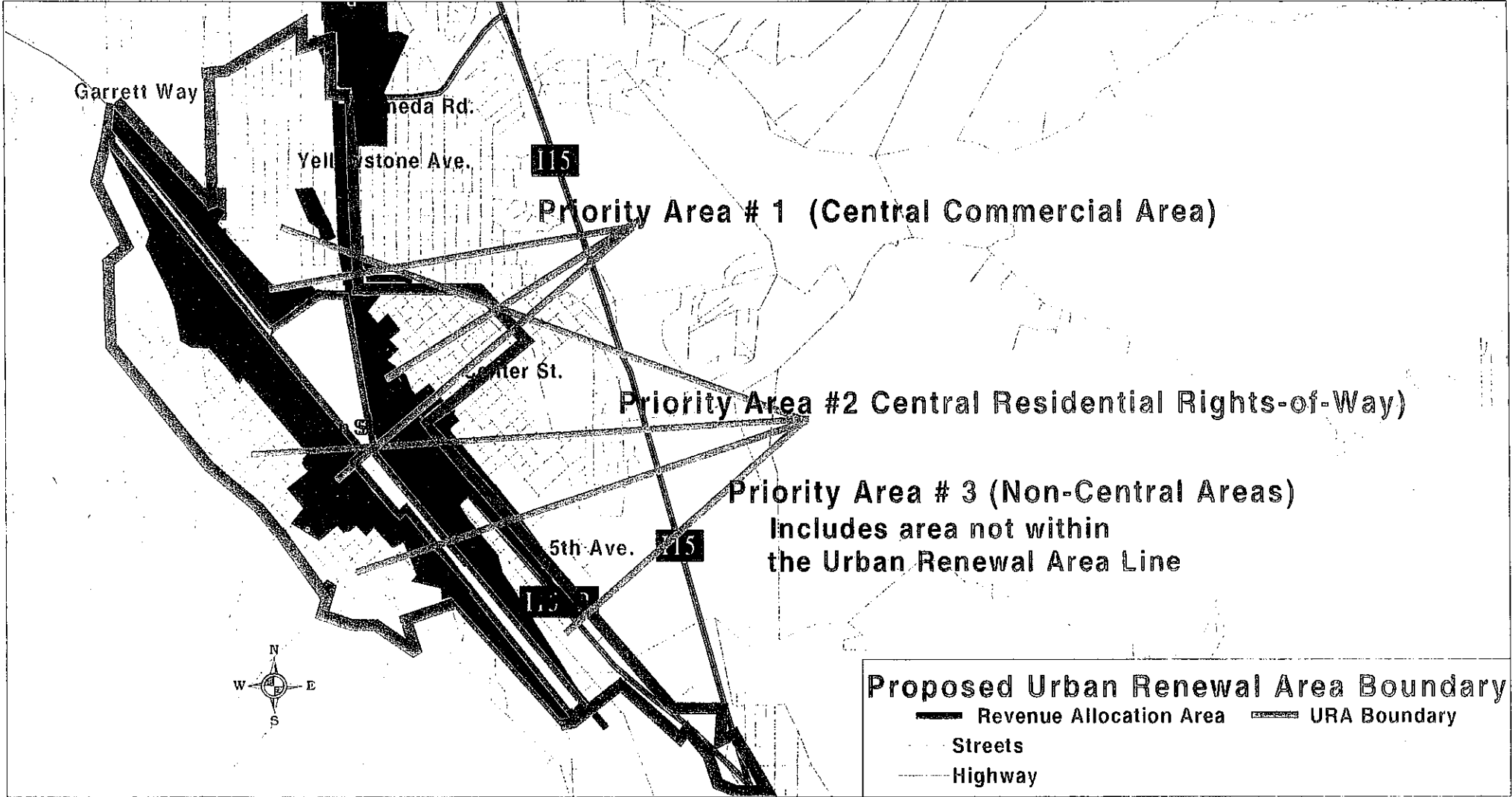


Gregory R. Anderson
Mayor

/aln

Enclosure

cc: Rayna Valentine, Committee Secretary
Ray Burstedt, Executive Director
Anne Nichols, Budget & Administration Assistant





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May 29, 1998

MEMORANDUM

TO: PDA Executive Director and Committee Secretary
FROM: Anne Nichols, Budget & Administration Assistant
SUBJECT: Resignation

Rayna
AN

Rion Groves has submitted his resignation from the Pocatello Development Authority. (See enclosed copy of his letter.)

Currently, I have only one application on file (which is being sent through the Advisory Board Appointment Process for another vacancy). I encourage the Board members to recruit interested applicants. (A copy of the Application Form for Prospective Board Members is enclosed for your use, and additional copies can be obtained from the Mayor's Office at 911 North 7th Avenue or by calling 234-6163.) I also need to know if you would like me to send a vacancy notice to the *Idaho State Journal*.

You can reach me at 234-6163. Thank you for your prompt attention to this matter.

cc: City Council Members

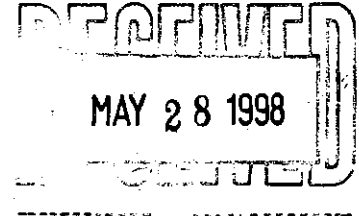


FARMERS INSURANCE GROUP OF COMPANIES

May 26, 1998

2500 SOUTH FIFTH AVENUE
POCATELLO, IDAHO 83204-1923
P.O. BOX 4820
POCATELLO, IDAHO 83205-4820

Pocatello City Hall
P. O. Box 4169
Pocatello, Idaho 83205



ATTENTION: GREG ANDERSON, MAYOR

Dear Greg:

Please accept this as my official notice of resignation from the *Pocatello Development Authority Board*. I'm being transferred to Denver, Colorado effective July 1, 1998.

My replacement is Barry Waggener who is targeting a start date to coincide with my move date. Barry would be an excellent candidate to replace me on the Board. You may want to wait until mid- to late August to contact him which would give him some time to "get his feet on the ground" in his new assignment.

I want you to know I have appreciated the opportunity to serve on the Board and your support of me in my position here in Pocatello. My short time in the community has been extremely rewarding. I appreciate your efforts and those of your colleagues in City Government to make Pocatello a nice place to live, work, and raise a family. I wish you and all the other members much success. If you have any questions, or need anything else from me, please don't hesitate to give me a call.

Sincerely,

RION S. GROVES
Assistant Vice President
Regional Manager

RSG:sp

APPLICATION FORM FOR PROSPECTIVE BOARD MEMBERS

Today's Date: _____

Board to which you are applying: _____

Name _____

Address (Home) _____
Street City Zip Code

(Business) _____
Street City Zip Code

Phone Number (Home) _____ (Business) _____

Occupation _____

How long have you resided in Pocatello _____

Educational Background _____

Skills or expertise which might be useful to the board:

Please Check Where
Applicable

Financial Skills _____

Legal Skills _____

Community Relations Skills _____

Planning Skills _____

Evaluation Skills _____

Legislative/Political Skills _____

Others (describe) _____

Time available for board activities _____ hrs/month

Experience on other boards? _____ Yes _____ No

(over)

Please list any community contacts or affiliations which might relate to your role as a board member.

Please state briefly why you would like to serve on the board and how your skills or affiliations might contribute to the board.

NOTE: You may also attach a letter with additional information if you desire.

Applications may returned to the Mayor's Office, 911 North 7th Avenue, or mailed to: Mayor's Office, City of Pocatello, P. O. Box 4169, 83205-4169.



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May 29, 1998

MEMORANDUM

TO: PDA Executive Director and Committee *Secretary*

FROM: Anne Nichols, Budget & Administration Assistant *AN*

SUBJECT: Vacancy

The deadline for Pocatello Development Authority applications has passed. Attached is a copy of the application we received.

The City Council is currently in the process of reviewing the applications and will make their recommendations to Mayor Anderson by June 5. Once Mayor Anderson reviews the Council's recommendations, I will contact you with his selections, so that PDA may give their input. Once a final selection is made, s/he will be placed on the next available Regular City Council meeting for confirmation by the Council.

If you have any questions, please do not hesitate to contact me (234-6163).

Attachments

MAY 26 1998

APPLICATION FORM FOR PROSPECTIVE BOARD MEMBERS

Today's Date: MAY 21, 1998

Board to which you are applying: _____

POCATELLO DEVELOPMENT AUTHORITY

Name TAMARA (TAMI) K. SMITH

Address (Home) 3424 POE LINE ROAD POCATELLO 83201
Street City Zip Code

(Business) FIRST SECURITY BANK
333 SOUTH MAIN POCATELLO 83201
Street City Zip Code

Phone Number (Home) 237-7671 (Business) 235-3379

Occupation MORTGAGE LOAN OFFICER

How long have you resided in Pocatello 4 YEARS

Educational Background HIGH SCHOOL GRADUATE

Skills or expertise which might be useful to the board:

Please Check Where
Applicable

Financial Skills X

Legal Skills _____

Community Relations Skills X

Planning Skills X

Evaluation Skills X

Legislative/Political Skills _____

Others (describe) PREVIOUS SMALL BUSINESS OWNER

Time available for board activities 5 hrs/month

Experience on other boards? X Yes _____ No

(over)

Please list any community contacts or affiliations which might relate to your role as a board member.

MEMBER OF CDBG ADVISORY COMMITTEE
POCATELLO BOARD OF REALTORS AFFILIATE MEMBER

Please state briefly why you would like to serve on the board and how your skills or affiliations might contribute to the board.

I AM VERY INTERESTED IN COMMUNITY GROWTH &
DEVELOPMENT IN POCATELLO. MY LONG TIME EXPERIENCE
IN REAL ESTATE AND BANKING MIGHT BE HELPFUL
IN THIS POSITION. I APPRECIATE THE OPPORTUNITIES
I HAVE RECEIVED WHILE WORKING WITH THE CDBG
COMMITTEE AND WOULD LIKE ADDITIONAL EXPERIENCE IN
COMMUNITY GROWTH RELATED POSITIONS.

THANK YOU!

NOTE: You may also attach a letter with additional information if you desire.

Applications may returned to the Mayor's Office, 911 North 7th Avenue, or mailed to: Mayor's Office, City of Pocatello, P. O. Box 4169, 83205-4169.