

POCATELLO DEVELOPMENT AUTHORITY
Board of Commissioners Meeting
May 14, 2002
11:00 a.m.

City Hall
911 North 7th Avenue

11:00 a.m. Council Chambers

Call to Order – Vice Chairman Brown

Acknowledge Guests of Board, if any

Disclosure of Conflicts of Interest, if any

Agenda - Add or Delete Action or Discussion Items

Action and Discussion Items

Minutes for April 9 – Motion to Approve and/or Amend

Financial Report: April Income and Expenses

Roosevelt District Invoice

Project HOPE Update

Stormwater Sewer Project Update
Payment of Requisitions #32 & #33

Executive Session, if required

Pocatello Development Authority
Cash Budget - 2002

	Actual January	Actual February	Actual March	Actual April	Estimated May	Estimated June	Estimated July	Estimated August	Estimated September	Estimated October	Estimated November	Estimated December	Current Estimate 2002	Approved 2002
Beginning Balance	\$437,260.09	\$1,062,656.26	\$1,095,462.46	\$617,692.04	\$757,041.98	\$743,894.98	\$729,377.98	\$3,288,620.98	\$937,296.98	\$938,649.98	\$1,056,877.98	\$1,061,272.98	\$422,060.09	\$416,250.13
SOURCES OF FUNDS														
Kress District	2,280.44	0.00	0.00	0.00	0.00	0.00	3,073.00	0.00	0.00	0.00	0.00	0.00	\$5,353.44	\$5,473.00
Newtown District	23,750.03	25.55	1,289.05	0.00	0.00	0.00	34,000.00	0.00	0.00	0.00	0.00	0.00	\$59,064.63	\$56,000.00
Al Ricken Drive District	390,155.58	0.00	0.00	89.86	0.00	0.00	1,671,276.00	0.00	0.00	0.00	0.00	0.00	\$2,061,521.44	\$2,071,286.00
Old Town District	1,484.56	6,189.04	13,282.54	7,160.48	0.00	0.00	190,000.00	0.00	0.00	0.00	0.00	0.00	\$218,116.60	\$193,000.00
North Main District	34,082.22	0.00	22,828.01	0.00	0.00	0.00	98,737.00	0.00	0.00	0.00	0.00	0.00	\$155,648.23	\$133,737.00
Roosevelt District	172,825.41	845.14	5,421.18	16.68	0.00	0.00	214,338.00	0.00	0.00	0.00	0.00	0.00	\$393,446.39	\$364,338.00
Central Corridor District	4,485.15	27,838.33	81.43	139,184.72	0.00	0.00	358,491.00	0.00	0.00	120,000.00	0.00	0.00	\$650,080.63	\$483,491.00
General Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,542.00	0.00	\$2,542.00	\$2,542.00
Interest Income	1,119.00	987.71	1,758.28	1,829.32	1,000.00	1,000.00	4,500.00	4,500.00	1,500.00	1,500.00	2,000.00	2,000.00	\$23,692.31	\$30,000.00
TOTAL	630,182.39	35,685.77	44,659.47	148,281.04	1,000.00	1,000.00	2,574,415.00	4,500.00	1,500.00	121,500.00	4,542.00	2,000.00	\$3,569,465.67	\$3,339,888.00
CASH AVAILABLE	\$1,067,442.48	\$1,099,442.03	\$1,140,121.93	\$765,973.08	\$758,041.98	\$744,894.98	\$3,303,792.98	\$3,293,020.98	\$938,796.98	\$1,060,149.98	\$1,081,419.98	\$1,063,272.98	\$3,691,525.76	\$3,766,116.13
APPLICATION OF FUNDS														
Kress District	0.00	2,760.41	0.00	0.00	0.00	0.00	0.00	3,073.00	0.00	0.00	0.00	0.00	\$5,833.41	\$5,473.00
Newtown District	0.00	0.00	23,897.31	0.00	0.00	0.00	0.00	34,000.00	0.00	0.00	0.00	0.00	\$57,897.31	\$56,000.00
Al Ricken Drive District	0.00	0.00	390,155.58	0.00	0.00	0.00	0.00	1,671,276.00	0.00	0.00	0.00	0.00	\$2,061,431.58	\$2,415,302.88
Old Town District	0.00	0.00	15,867.42	0.00	0.00	0.00	0.00	190,000.00	0.00	0.00	0.00	0.00	\$205,867.42	\$193,000.00
North Main District	0.00	0.00	34,082.22	0.00	0.00	0.00	0.00	98,737.00	0.00	0.00	0.00	0.00	\$132,819.22	\$82,333.00
Roosevelt District	1,610.00	0.00	5,400.00	5,700.00	14,000.00	15,370.00	12,000.00	0.00	0.00	0.00	0.00	182,169.00	\$236,249.00	\$267,539.00
Central Corridor	0.00	0.00	52,866.77	0.00	0.00	0.00	0.00	358,491.00	0.00	0.00	0.00	0.00	\$411,357.77	\$363,491.00
General Funds	3,229.88	171.31	113.15	3,171.66	90.00	90.00	3,215.00	90.00	90.00	3,215.00	90.00	90.00	\$13,656.10	\$13,580.00
Bank Charges	48.24	47.85	47.44	59.44	57.00	57.00	57.00	57.00	57.00	57.00	57.00	57.00	\$656.87	\$684.00
TOTAL	4,886.22	2,979.57	522,429.89	8,931.10	14,147.00	15,517.00	15,272.00	2,355,724.00	147.00	3,272.00	147.00	182,316.00	\$3,125,768.78	\$3,397,402.88
ENDING BALANCE	\$1,062,656.26	\$1,095,462.46	\$617,692.04	\$767,041.98	\$743,894.98	\$729,377.98	\$3,288,620.98	\$937,296.98	\$938,649.98	\$1,056,877.98	\$1,061,272.98	\$980,956.98	\$665,756.98	\$358,713.25

Schiess & Associates

CONSULTING ENGINEERS

7103 SOUTH 45TH WEST, IDAHO FALLS, ID 83402
OFFICE: (208) 522-1244 • FAX: (208) 522-9232

WATER SYSTEM DESIGN • WASTEWATER TREATMENT • STORM WATER MANAGEMENT
PLANNING • TRANSPORTATION • CONSTRUCTION MANAGEMENT

May 2, 2002

Kendall Lovell
HK Contractors
P.O. Box 51450
Idaho Falls, ID 83405

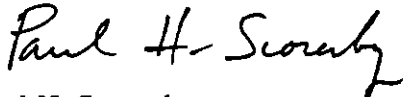
Subject: Pocatello Storm Water Improvements Phase II, Project No. 01023/02045

Dear Kendall:

We are in receipt of your letter to Dan Sharp dated May 1, 2002, regarding the PVC pipe on the referenced project. We understand that the price of PVC pipe may fluctuate. However in section 2.01 of the bid form it states that, "The bid will remain subject to acceptance for 60 days after the bid opening,..." Your notice of award is dated April 22, 2002 and was delivered to HK, with the unsigned contracts the same day. Also your contract states that you will provide and assume full responsibility for all materials necessary to complete the work (General Condition paragraph 6.03.A). Paragraph 6.06.C of the General Conditions identifies additional contractual responsibility concerning this issue. Based on the information you provided in your letter, we can not accept the request for a change order to compensate you for the increase in PVC pipe price due to no fault of the Owner, PDA. You have signed a contract to complete the project in 90 days from the Notice to Proceed date. The Notice to Proceed date is still yet to be determined. The contract does allow this date to be up to 30 days after the effective date of the agreement.

We cannot advise you on how to proceed since neither the Owner nor the Engineer can direct the method or means to accomplish the tasks you agreed to complete. By this letter, we are advising PDA and the City of your request.

Sincerely,



Paul H. Scoresby

Attachment to be sent to City staff & PDA: HK May 1, 2002 letter to Dan Sharp

Cc: Greg Lanning
Cac Turner
Curt Neville
Mayor Roger Chase
Charlene Dewall
Harry Neuhardt



P.O. Box 51450
Idaho Falls, Idaho 83405
(208) 523-6600
Fax (208) 524-1426

Equal Opportunity Employer

RECEIVED

MAY 9 1 2002

May 1, 2002

Dan Sharp
Schiess & Associates
7103 South 45th West
Idaho Falls, Id 83402

Re: Pocatello Storm System Phase II
30" PVC pipe price change and availability status.

Dear Dan,

HK Contractors has been notified by our supplier that the price for the PVC pipe has increased since the bid date on February 28, 2002. The delivery date is also 12 weeks out from the order date. A replacement pipe has been located that meets and exceeds the project's specifications. This pipe, a 30" 32.5 CL125 PVC pipe, is available now if ordered soon.

The original quote for the 30" C905 pipe is \$26.52 per lf.

The increased price for the 30" C905 is \$33.79 per lf (12 weeks out).

The price of the available 30" CL125 pipe is currently at \$46.14 per lf. if order soon.

I have enclosed a copy of the letter that we have received from our supplier addressing the changes of the price and availability of the specified pipe.

Please review and get back with me on how you would like us to proceed.

Sincerely,

Kendall Lovell

Kendall Lovell
HK Contractors, Inc.

cc: Loren Blossom
File

Familian
NORTHWEST

756 S. FIRST AVENUE
P.O. BOX 4047
POCATELLO, ID 83205-4047

(208) 233-4023
Fax: (208) 233-9848

RECEIVED

MAY 9 2002

To: HK Contractors

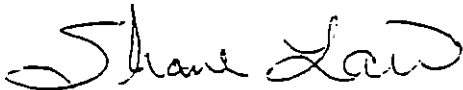
Re: City of Pocatello Storm Water Improvements Phase II

On February 28, 2002, we quoted this project using a price from one of our manufacturers. Pipe manufacturers will only guarantee prices for a short time, 30 days is the standard.

If the pipe would have been ordered by March 28, 2002, delivery could have been around the first of May at the same cost. Since the quote of this project, PVC prices have risen significantly. This also causes problems with production.

There is a 30" pipe that we have found that will meet and exceed the specification. This pipe is available now. It is a higher-pressure pipe and will work on this project. The cost also exceeds the price of the specified pipe. All of the manufacturers we have spoken with have raised the price on the specified pipe and delivery is around 12 weeks from the order date; since this is an uncommon type of pipe that pipe manufacturers only produce on an as needed basis. This makes for an extended delivery.

Respectfully yours,



Shane Law
Waterworks Regional Sales
Familian Northwest Pocatello

Schiess & Associates CONSULTING ENGINEERS

7103 SOUTH 45TH WEST, IDAHO FALLS, ID 83402
OFFICE: (208) 522-1244 · FAX: (208) 522-9232

WATER SYSTEM DESIGN · WASTEWATER TREATMENT · STORM WATER MANAGEMENT
PLANNING · TRANSPORTATION · CONSTRUCTION MANAGEMENT

May 11, 2002

Kendall Lovell
HK Contractors Inc.
P.O. Box 51450
Idaho Falls, ID 83405

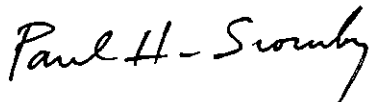
Subject: Pocatello Stormwater Improvements Phase II – Cadet Field Diversion,
Project No. 01023

Dear Kendall:

We have received your letter dated May 8, 2002 regarding your 30-inch C905 PVC pipe cost. It was stated in your bid proposal that HK would honor their bid for 60 days after the bid opening. We and the Owner did not know of your 30-day price lock on the PVC pipe during the 60-day period allowed by the Owner to determine award. The Notice of Award was delivered to HK Contractors with unsigned contracts within the 60-day period. We cannot release you from your responsibility to honor your bid for 60 days. The PDA Board has many items to consider when awarding projects. As you know, there was some concern with the bids regarding the low bidder. You were awarded the bid within the agreed upon time. PDA has no control over the fluctuating cost of PVC pipe nor the inconsistencies in the bids. We do not have control of your suppliers nor did we influence your bid. We have denied your request because we feel that the PDA Board nor the City should be held responsible for the extra cost of the pipe.

Please proceed with purchasing the pipe and installing it as agreed in your contract. We look forward to completing this work on time and within the agreed budget.

Sincerely,



Paul H. Scoresby, PE

Cc w/HK letter dated 5/8/02:

- Greg Lanning
- Cac Turner
- Curt Neville
- Dean Tranmer
- Mayor Roger Chase
- Charlene DeWall
- Harry Neuhardt

Paul's Copy



P.O. Box 51450
Idaho Falls, Idaho 83405
(208) 523-6600
Fax (208) 524-1426

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May 8, 2002

Schiess & Associates
Attn: Paul Scoresby
7103 South 45th West
Idaho Falls ID 83402

Re: 30" C905 PVC Water Main Price Increase
Pocatello Storm Water Improvements Phs II - Cadet Field

Dear Paul,

This letter is in response to your letter dated May 2, 2002 denying any compensation for the increased price for the 30" C905 PVC Water Pipe.

It is a standard policy for suppliers to guarantee their quotes on materials for 30 days after a bid opening. This time period has not been a concern in the past due to the fact that most Notice of Awards are issued with in a 30-day time frame.

This project bid on February 28, 2002 and the unsigned copies of the Notice of Award were delivered to HK Contractors on April 22, 2002. We requested submittal information from our suppliers at that time. Our PVC supplier came to us on Monday April 29, 2002 and informed us that the 30" C905 PVC Pipe was out 12 weeks on an order. They also informed us that due to the radical PVC (petroleum) Market, the price for the 30" pipe had gone up considerably. The time lapse from the bid date to when we received the information on the PVC Pipe availability was 61 days.

HK Contractors has tried to respond in a timely manner to get this project going. We do not feel like we should be held responsible for the extra cost in the PVC Pipe. We did not have any control in the length of time it took to get the job awarded, nor did we waste any time getting our paper work in line once the Notice of Award finally came.

The class of PVC Pipe that was specified for this project is not a common stock item due to its size and class of pipe. I believe Schiess & Associates was aware of this problem at the time the job was bid. We would hope that because of these circumstances you will help us in this matter and support the request that we have made to be compensated for the extra cost of the pipe.

HK Contractors is working through you, the Engineer. We do not feel like we should have to go before PDA to fight for something that we had no control over.

Sincerely,

Kendall S. Lovell

Kendall Lovell
Utility Division Manager
HK Contractors, Inc



Schiess & Associates

CONSULTING ENGINEERS

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WATER SYSTEM DESIGN · WASTEWATER TREATMENT · STORM WATER MANAGEMENT
PLANNING · TRANSPORTATION · CONSTRUCTION MANAGEMENT

April 26, 2002

Chairman Harry Neuhardt
150 S. Arthur Avenue
Pocatello, ID 83204

RE: Pocatello Stormwater Improvements, Project No. 01023/01029

Dear Chairman:

As requested, we have prepared a justification for additional engineering fees associated with our contract dated June 22, 2000 for Phase I, Construction Services. We are requesting additional fees for the additional work required because of the time extensions granted to the Contractor.

The contract states that our work will be done by November 2001. The agreement with the Contractor states a completion date of January 7, 2002. Since signing that contract the PDA Board has approved time extensions of 140 days to the Contractor. This time extension was primarily to assure streets were paved through the winter. This change can also be attributed to the fact that the Contractor did not get additional crews in the summer of 2001 as planned and did not complete the work as agreed. As stated in our agreement, we are to provide resident project engineering and the tasks associated with construction oversight services. Our work consists of ensuring that the work is complete as outlined in the approved plans and specifications. We do not direct the work. This means we must be on site when the Contractor is working. The time extensions granted to the Contractor were not anticipated at the time the contract was signed, and we have no control over how the Contractor completes the work. Since the contract has been extended, we have to be on the job longer to protect you. As we have been informing you for the last few months, the "not to exceed" budget is exhausted.

Knowing that we were going to exceed the budget because of the above noted change in the project, we began to inform you of the change in our scope in October 2001. Since then, we have continued to work providing resident project engineering services as requested by the City and PDA.

As requested on several occasions by the PDA Board, we have tried to preserve our budget, however with an extension of 140 days and increasing HK's contract by over \$500,000, we have had to spend extra time to protect the City's interests. These changes were not anticipated. They are an unforeseen condition. We have no control over the Contractor and have simply been working as requested.

Therefore, we feel we are justified in requesting additional construction observation fees to cover our additional work required due to PDA extending HK's contract 140 days.

The amount requested in previous requests for construction observation was approximately \$21,000 to be paid hourly based on actual work. We have attached a summary of our work to date and a new estimate for the work required to complete the project.

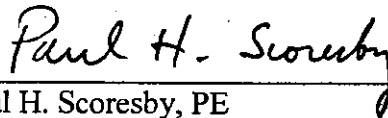
In summary, we are requesting additional fees, because PDA extended the contract by 140 days. Since we must be on the job when the Contractor works, we need additional fees to cover our costs.

Approved Construction Budget as of April 21, 2002	\$169,920.00
Overage to date	\$4,157.50
Additional required to finish work (see attached estimated breakdown)	\$9,820.00
Expected overage at the end of the project	\$13,977.50

Sincerely,



David R. Schiess, PE



Paul H. Scoresby, PE

Attachment: Summary of work to date in excess of the agreed amount

Cc: Charlene DeWall – to be forwarded to all PDA Board members
Ray Burstadt
Dean Tranmer
Curt Neville
Cac Turner
Greg Lanning

**Pocatello Stormwater Improvements, Phase I Construction Management
 Schiess & Associates Project 00033/01029/02034
 April 19, 2002**

Engineers Anticipated Cost for Completion of Phase 1, Beginning April 21, 2002

Staff & their output in hours

Work Items	Construction Observer Jeremy	Project Engineer Paul	Draftsman Kris	Surveyor Terry	Secretary Marcia
Construction observation (daily log, photo's, & quantities)	50	8			
Prepare change order and deliver to City		4			1
Review and sign pay requests and deliver to City	12	4			1
Attend progress meetings (called by the City, 1/per month)	6	4			
RFI response		2			
Final survey check				16	
Monthly progress report		2			2
Conduct substantial completion inspection	8	8			
Prepare substantial completion puchlist and certificate		4			2
Final completion inspection	4	4			
DEQ Closeout Letter		4			2
As-built drawings		8	20	4	

Estimate of hours for each person	80	52	20	20	8
Hourly rates	50	65	45	65	30
Total cost each person	\$4,000	\$3,380	\$900	\$1,300	\$240
Total anticipated cost	\$9,820				

Items Handled by the City

- Schedule & conduct progress meetings
- Publish progress meeting minutes & distribute
- Contaminated soil issues
- Obtain City and PDA signatures on change orders, pay requests, and substantial completion certificate
- Field surveying for curb and gutter

Previous to April 21, 2002, we have accumulated costs of \$3748 above the contract amount. The breakdown of these costs is attached for your information.

Cost Summary

Total anticipated costs after April 21, 2002	\$9,820.00
Accumulated Costs above contract amount up to April 21, 2002	\$4,157.50
Total costs above contract amount	\$13,977.50

01029 Pocatello Phase I Construction Observation
Unbilled Time to April 21, 2002

	Rate	Hours	Total Cost	
Project Manager	\$80	0	\$0.00	
PE	\$65	21	\$1,365.00	
EIT	\$50	54.5	\$2,725.00	
Surveyor	\$65	0	\$0.00	
Drafting	\$45	0	\$0.00	
Secretary	\$30	2.25	\$67.50	
			<table border="1"><tr><td>\$4,157.50</td></tr></table>	\$4,157.50
\$4,157.50				

**Pocatello Storm Water Improvements
Halliday Street Phase II Construction
April 2002 Progress Report**

Owner:	Pocatello Development Authority
Engineer:	Schiess & Associates
General Contractor:	HK Contractors Inc.
Report No.	1 (Work through April, 2002)

Bids Opened:	Feb. 28, 2002
Notice to Proceed:	_____, 2002
Original Contract Time (days):	90
Original Contract Completion Date:	_____, 2002
Approved Time Extensions (days):	0
Current Substantial Completion Date:	_____, 2002
Current Final Completion Date:	_____, 2002
Contract Time elapsed through _____, 2002	_____%
Original Contract Amount:	\$433,679.50
Approved Change Order Amount (No.'s 1 through 1):	(\$3100.00)
Total Change Order (No.'s 1 through 1), % of Original Contract:	(.7) %
Current Contract Amount:	\$430,579.50
Amount Earned Through _____ 2002	\$ _____
Percent of Contract Earned	_____%
Estimated Total Contract Cost	\$ _____

See next page for contractor pay request and change order time and cost summary and engineer budget cost summary.

**Pocatello Stormwater Improvements, Phase II
 Cadet Field Diversion
 Schiess & Associates Project Numbers 01023/02021/02045
 Monthly Report**

Contractor Time and Cost Summary

Contractor: HK

Start Date:

Change Order Data

	Contract Amount	Cumulative Contract Amount	Contract Time (Days)	Cumulative Contract Time (Days)	Substantial Completion End Day	Final Completion End Day
Original Contract	\$433,679.50	\$433,679.50	90	90		
Change Order 1		\$430,579.50	0	90		
Change Order 2						
Change Order 3						

Total Change Order			0			
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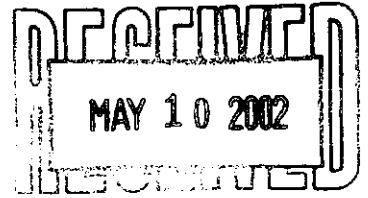
Pay Request Data

Pay Request No.	Date	Gross Amount Earned	Cumulative Retainage Amount	Amount Due	Cumulative Amount Due
1					
2					
3					
Final					

Engineer Construction Management Costs

Budget: \$37,785

End of Month	Expected Cumulative Monthly Cost	Actual Cumulative Monthly Cost	Remaining Budget	Budget Status
February, 2002	\$1,067	\$1,500	\$36,285	good
March	\$2,133	\$2,200	\$35,585	good
April	\$3,200	\$3,225	\$34,560	good
May	\$9,350			
June	\$17,946			
July	\$24,793			
August	\$31,839			
September	\$37,785			



Pocatello Stormwater Improvements, Phase I
Schiess & Associates Project Numbers 00033/01029/02034
Monthly Report

Contractor Time and Cost Summary

Contractor: HK
 Start Date: June 11, 2001

Change Order Data

	Contract Amount	Cumulative Contract Amount	Contract Time (Days)	Cumulative Contract Time (Days)	Substantial Completion End Day	Final Completion End Day
Original Contract	\$4,460,913.28	\$4,460,913.28	210	210	1/7/02	2/6/0
Change Order 1	\$1,133.80	\$4,462,047.08	7	217	1/14/02	2/13/0
Change Order 2	\$474,754.07	\$4,936,801.15	7	224	1/21/02	2/20/0
Change Order 3	\$16,956.93	\$4,953,758.08	7	231	1/28/02	2/27/0
Change Order 4	\$12,196.27	\$4,965,954.35	0	231	1/28/02	2/27/0
Change Order 5	\$10,992.99	\$4,976,947.34	119	350	5/27/02	6/26/0
Total Change Order	\$516,034.06		140			

Pay Request Data

Pay Request No.	Date	Gross Amount Earned	Cumulative Retainage Amount	Amount Due	Cumulative Amount Due
1	6/25/01	\$176,305.48	\$8,815.27	\$167,490.21	\$167,490.21
2	7/25/01	\$728,755.63	\$36,437.78	\$524,827.64	\$692,317.85
3	8/25/01	\$1,310,029.07	\$65,501.45	\$552,209.77	\$1,244,527.62
4	9/25/01	\$2,149,451.77	\$107,472.59	\$797,451.57	\$2,041,979.19
5	10/25/01	\$3,014,087.52	\$150,704.38	\$821,403.95	\$2,863,383.14
6	12/7/01	\$3,607,465.74	\$180,373.29	\$554,582.24	\$3,417,965.38
7	2/25/02	\$4,347,293.85	\$217,364.69	\$711,963.78	\$4,129,929.16
8	3/25/02	\$4,687,288.47	\$234,364.42	\$322,994.89	\$4,452,924.05
9	4/25/02	\$4,844,961.46	\$242,248.07	\$149,789.34	\$4,602,713.39
10					
Final					

Engineer Construction Management Costs

Budget:	Accumulated costs above contract up to April 21, 2002:	\$3,748
	Anticipated costs after April 21, 2002:	\$9,820
	Total expected costs above contract amount:	\$13,568

Period	Expected Cumulative Monthly Cost	Actual Cumulative Monthly Cost	Remaining Budget
Before April 21, 2002	-----	\$3,748	?
April 22 through May	\$9,000		
June	\$13,568		

**Pocatello Storm Water Improvements
Halliday Street Phase I Construction
April 2002 Progress Report**

Owner: Pocatello Development Authority
Engineer: Schiess & Associates
General Contractor: HK Contractors Inc.
Report No. 8 (Work from March 26, 2002 to April 25, 2002)

Bids Opened:	May 3, 2001
Notice to Proceed:	June 11, 2001
Original Contract Time (days):	210
Original Contract Completion Date:	January 7, 2001
Approved Time Extensions (days):	140
Current Substantial Completion Date:	May 27, 2002
Current Final Completion Date:	June 26, 2002
Contract Time elapsed through April 25, 2002	91 %
Original Contract Amount:	\$4,460,913.28
Approved Change Order Amount (No.'s 1 through 5):	\$516,034.06
Total Change Order (No.'s 1 through 5), % of Original Contract:	11.6 %
Current Contract Amount:	\$4,976,947.34
Amount Earned Through April 25, 2002	\$4, 844,961.46
Percent of Contract Earned	97 %
Estimated Total Contract Cost (From January 2002 Spreadsheet)	\$5,228,421.27

See next page for contractor pay request and change order time and cost summary. See the third page for the engineer budget and cost summary.

Pocatello Stormwater Phase I
April, 2002
Project No. 00033



April 1, 2002
Sand backfilling in tunnel on East side.



April 8, 2002
Installation of manhole on Center Street.



April 8, 2002
Catch basin lateral installation.



April 10, 2002
New curb & gutter on Center Street.

**Pocatello Stormwater Improvements, Phase I Construction Management
 Schiess & Associates Project 00033/01029/02034
 April 19, 2002**

Engineers Anticipated Cost for Completion of Phase 1, Beginning April 21, 2002

Staff & their output in hours

Work Items	Construction Observer Jeremy	Project Engineer Paul	Draftsman Kris	Surveyor Terry	Secretary Marcia
	Construction observation (daily log, photo's, & quantities)	50	8		
Prepare change order and deliver to City		4			1
Review and sign pay requests and deliver to City	12	4			1
Attend progress meetings (called by the City, 1/per month)	6	4			
RFI response		2			
Final survey check				16	
Monthly progress report		2			2
Conduct substantial completion inspection	8	8			
Prepare substantial completion puchlist and certificate		4			2
Final completion inspection	4	4			
DEQ Closeout Letter		4			2
As-built drawings		8	20	4	
Estimate of hours for each person	80	52	20	20	8
Hourly rates	50	65	45	65	30
Total cost each person	\$4,000	\$3,380	\$900	\$1,300	\$240
Total anticipated cost	\$9,820				

Items Handled by the City

- Schedule & conduct progress meetings
- Publish progress meeting minutes & distribute
- Contaminated soil issues
- Obtain City and PDA signatures on change orders, pay requests, and substantial completion certificate
- Field surveying for curb and gutter

Previous to April 21, 2002, we have accumulated costs of \$3748 above the contract amount. The breakdown of these costs is attached for your information.

Cost Summary

Total anticipated costs after April 21, 2002	\$9,820.00
Accumulated Costs above contract amount up to April 21, 2002	\$4,157.50
Total costs above contract amount	\$13,977.50

01029 Pocatello Phase I Construction Observation
Unbilled Time to April 21, 2002

	Rate	Hours	Total Cost
Project Manager	\$80	0	\$0.00
PE	\$65	21	\$1,365.00
EIT	\$50	54.5	\$2,725.00
Surveyor	\$65	0	\$0.00
Drafting	\$45	0	\$0.00
Secretary	\$30	2.25	\$67.50
			<u>\$4,157.50</u>

**Pocatello Storm Water Improvements
Halliday Street Phase I Construction
April 2002 Progress Report**

Owner: Pocatello Development Authority
Engineer: Schiess & Associates
General Contractor: HK Contractors Inc.
Report No. 8 (Work from March 26, 2002 to April 25, 2002)

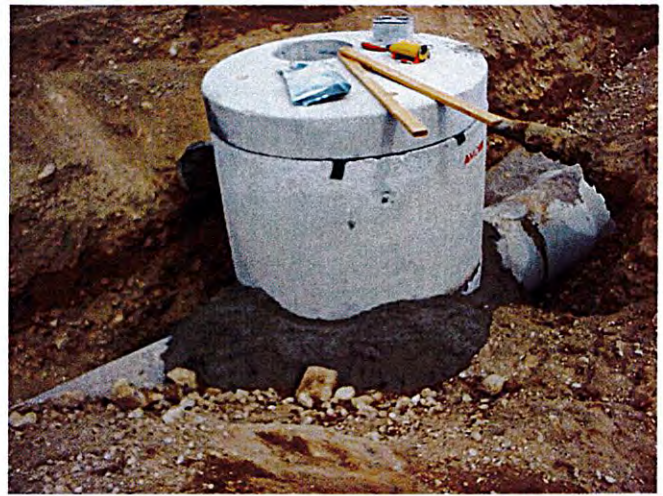
Bids Opened:	May 3, 2001
Notice to Proceed:	June 11, 2001
Original Contract Time (days):	210
Original Contract Completion Date:	January 7, 2001
Approved Time Extensions (days):	140
Current Substantial Completion Date:	May 27, 2002
Current Final Completion Date:	June 26, 2002
Contract Time elapsed through April 25, 2002	91 %
Original Contract Amount:	\$4,460,913.28
Approved Change Order Amount (No.'s 1 through 5):	\$516,034.06
Total Change Order (No.'s 1 through 5), % of Original Contract:	11.6 %
Current Contract Amount:	\$4,976,947.34
Amount Earned Through April 25, 2002	\$4, 844,961.46
Percent of Contract Earned	97 %
Estimated Total Contract Cost (From January 2002 Spreadsheet)	\$5,228,421.27

See next page for contractor pay request and change order time and cost summary. See the third page for the engineer budget and cost summary.

Pocatello Stormwater Phase I
April, 2002
Project No. 00033



April 1, 2002
Sand backfilling in tunnel on East side.



April 8, 2002
Installation of manhole on Center Street.



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Catch basin lateral installation.



April 10, 2002
New curb & gutter on Center Street.

Pocatello Stormwater Improvements, Phase I
Schiess & Associates Project Numbers 00033/01029/02034
Monthly Report

Contractor Time and Cost Summary

Contractor: HK
 Start Date: June 11, 2001

Change Order Data

	Contract Amount	Cumulative Contract Amount	Contract Time (Days)	Cumulative Contract Time (Days)	Substantial Completion End Day	Final Completion End Day
Original Contract	\$4,460,913.28	\$4,460,913.28	210	210	1/7/02	2/6/0
Change Order 1	\$1,133.80	\$4,462,047.08	7	217	1/14/02	2/13/0
Change Order 2	\$474,754.07	\$4,936,801.15	7	224	1/21/02	2/20/0
Change Order 3	\$16,956.93	\$4,953,758.08	7	231	1/28/02	2/27/0
Change Order 4	\$12,196.27	\$4,965,954.35	0	231	1/28/02	2/27/0
Change Order 5	\$10,992.99	\$4,976,947.34	119	350	5/27/02	6/26/0
Total Change Order	\$516,034.06		140			

Pay Request Data

Pay Request No.	Date	Gross Amount Earned	Cumulative Retainage Amount	Amount Due	Cumulative Amount Due
1	6/25/01	\$176,305.48	\$8,815.27	\$167,490.21	\$167,490.21
2	7/25/01	\$728,755.63	\$36,437.78	\$524,827.64	\$692,317.85
3	8/25/01	\$1,310,029.07	\$65,501.45	\$552,209.77	\$1,244,527.62
4	9/25/01	\$2,149,451.77	\$107,472.59	\$797,451.57	\$2,041,979.19
5	10/25/01	\$3,014,087.52	\$150,704.38	\$821,403.95	\$2,863,383.14
6	12/7/01	\$3,607,465.74	\$180,373.29	\$554,582.24	\$3,417,965.38
7	2/25/02	\$4,347,293.85	\$217,364.69	\$711,963.78	\$4,129,929.16
8	3/25/02	\$4,687,288.47	\$234,364.42	\$322,994.89	\$4,452,924.05
9	4/25/02	\$4,844,961.46	\$242,248.07	\$149,789.34	\$4,602,713.39
10					
Final					

Engineer Construction Management Costs

Budget:	Accumulated costs above contract up to April 21, 2002:	\$3,748
	Anticipated costs after April 21, 2002:	\$9,820
	Total expected costs above contract amount:	\$13,568

Period	Expected Cumulative Monthly Cost	Actual Cumulative Monthly Cost	Remaining Budget
Before April 21, 2002	-----	\$3,748	?
April 22 through May	\$9,000		
June	\$13,568		

**Pocatello Stormwater Improvements, Phase I Construction Management
 Schiess & Associates Project 00033/01029/02034
 April 19, 2002**

Engineers Anticipated Cost for Completion of Phase 1, Beginning April 21, 2002

Work Items	Staff & their output in hours				
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Accumulated Costs above contract amount up to April 21, 2002	\$4,157.50
Total costs above contract amount	\$13,977.50

01029 Pocatello Phase I Construction Observation
Unbilled Time to April 21, 2002

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Surveyor	\$65	0	\$0.00	
Drafting	\$45	0	\$0.00	
Secretary	\$30	2.25	\$67.50	
			<table border="1"><tr><td>\$4,157.50</td></tr></table>	\$4,157.50
\$4,157.50				

7103 SOUTH 45TH WEST, IDAHO FALLS, ID 83402
 OFFICE: (208) 522-1244 • FAX: (208) 522-9232

WATER SYSTEM DESIGN • WASTEWATER TREATMENT • STORM WATER MANAGEMENT
 PLANNING • TRANSPORTATION • CONSTRUCTION MANAGEMENT

BILL TO
Pocatello Development Authority Stephen Hotchkiss, Chairman 1651 Alvin Ricken Drive Pocatello, ID 83201

INVOICE NO.	TERMS	DATE
20086	Due on receipt	4/26/2002

DESCRIPTION	AMOUNT
01029 Pocatello Phase I Construction Observation As per contract dated May 24, 2001. Engineering Services are now 100% Complete per attached sheet	672.00
<i>Copy</i>	
Total	\$672.00

Accounts are payable in full upon receipt. The finance charge is computed on past due account by a "Periodic Rate" of 1.5% per month which is an annual percentage rate of 18%.

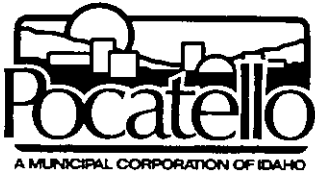
City of Pocatello
Storm Water Improvements Phase I
Project No. 01029

Date: 4/26/2002

	Total per Task	%	Complete	Billing to date
Bidding Phase				
Distribute Plans and Specs	\$ 240	100		\$ 240
Answer Questions	\$ 3,480	100		\$ 3,480
Pre Bid Tour	\$ 1,160	100		\$ 1,160
Issue Addenda	\$ 1,560	100		\$ 1,560
Award Bid	\$ 2,440	100		\$ 2,440
 Construction Phase				
Site Visits	\$ 9,480	100		\$ 9,480
Material Testing	\$ 6,000	100		\$ 6,000
Construction Staking	\$ 18,400	100		\$ 18,400
Review Shop Drawings	\$ 3,260	100		\$ 3,260
Review Pay Requests	\$ 4,780	100		\$ 4,780
Request for Information response	\$ 6,200	100		\$ 6,200
Change Order Negotiations	\$ 15,440	150		\$ 23,160
Final Inspection/Close out	\$ 3,760	100		\$ 3,760
Record Drawings	\$ 4,160	100		\$ 4,160
Weekly Progress meetings	\$ 6,240	100		\$ 6,240
<u>Resident Project Engineering</u>	\$ 41,520	116		\$ 48,163
Change Order For Curb & Gutter	\$ 12,000	100		\$ 12,000
Material Testing	\$ 15,000	0		\$ -
Printing	\$ 6,000	100		\$ 6,000
Mileage 100 trips at 100 miles@\$.38	\$ 3,800	117		\$ 4,437
<u>Cell phone, Fax, Supplies</u>	\$ 5,000	100		\$ 5,000
Total for Construction Management:	\$ 169,920			\$ 169,920

copy

Previous Billings:	5/25/2001	\$ 23,500
	6/29/2001	\$ 22,496
	7/27/2001	\$ 33,436
	9/6/2001	\$ 24,386
	9/28/2001	\$ 25,419
	10/31/2001	\$ 20,295
	11/30/2001	\$ 11,542
	12/31/2001	\$ 2,626
Overpayment	12/31/2001	\$ 1,000
	2/1/2002	\$ 4,548
Current Billing		\$ 672



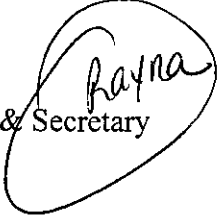
OFFICE OF THE MAYOR
911 North 7th Avenue
P.O. Box 4169
Pocatello, Idaho 83205
(208) 234-6163
Fax: (208) 234-6297
www.ci.pocatello.id.us


ROGER W. CHASE
Mayor

Pocatello City Council:
RON FRASURE
GARY MOORE
HARRY NEUHARDT
PENNY NICHOLS PINK
RICHARD STALLINGS
BRIAN T. UNDERWOOD

May 15, 2002

MEMORANDUM

TO: Pocatello Development Authority Executive Director, Chair, & Secretary 

FROM: Anne Nichols, Assistant to the Mayor 

SUBJECT: Term Expiration – Eligible

The following term will expire soon:

J. O. Cotant, July 1, 2002

Mr. Cotant is eligible for reappointment, as he has served less than eight years. If he is interested in continuing on the Board of Directors, please have him send a letter to the Mayor requesting reappointment by June 10, 2002. If the Mayor approves, I will then make arrangements to have Mr. Cotant reappointed at the June 20, 2002 Regular City Council Meeting.

If he is not interested in being reappointed, please have him send a letter indicating his intentions. I will then contact Bannock County for the name of another representative to serve on the Board.

If you have any questions, please feel free to contact me. Thank you for your prompt attention to this matter.

cc: City Council Members