

POCATELLO DEVELOPMENT AUTHORITY
Board of Commissioners Meeting
July 9, 2002
11:00 a.m.

City Hall
911 North 7th Avenue

11:00 a.m. Council Chambers

Call to Order – Chairman Neuhardt

Acknowledge Guests of Board, if any

Disclosure of Conflicts of Interest, if any

Agenda - Add or Delete Action or Discussion Items

Action and Discussion Items

Minutes for June 11 – Motion to Approve and/or Amend

Financial Report: June Income and Expenses
Consider Approving 2001 Audit

Consider Paying 2nd Quarter 2002 Administrative Fees

Roosevelt District

South Cliffs Project

Stormwater Sewer Project Update
Requisitions #E-5 & #E-6

Property Acquisitions

Executive Session, if required

Meeting Minutes
Pocatello Stormwater Improvements
Phase II Progress Meeting &
Phase I Concrete Flatwork Meeting
July 2, 2002

Project Nos. 00033/01029 and 01023/02045

Attendees:

2 representatives from HK Contractors' concrete flatwork subcontractor
Paul Scoresby, Schiess & Associates
Jeremy Ogden, Schiess & Associates
Curt Neville, City of Pocatello
Cac Turner, City of Pocatello
Greg Lanning, City of Pocatello
Kendall Lovell, HK Contractors
Steve Rosenkrance, HK Contractors

Start time: 2:00 p.m.

Location: Albertsons' parking lot

1. Concrete Flatwork Meeting. The attendees drove the Phase I pipeline alignment and looked at the broken concrete noted as Items 10, a thru g on the preliminary punch list. The following decisions were made:
 - a. HK Contractors agreed to remove and replace Items 10 a thru g.
 - b. A correction to Item f: the severely cracked pedestrian ramp noted in the pre-final punch list was incorrectly noted as the ramp at the SE corner of 5th and Whitman. The correct ramp requiring replacement is located at the SW corner of 5th and Whitman.
 - c. Item 10-h of the punch list requires that the Contractor do additional work above and beyond their scope, thus requiring change order payment. This item was incorrectly included as part of the final punch list. The Engineer has provided the Contractor a design plan to accomplish the work. The Contractor will do the work and a change order written.
 - d. The City agreed not to assess post substantial completion liquidated damages to the Contractor if they would provide the City a schedule giving dates when they plan to complete the uncompleted punch list items. Significant other uncompleted items include the letter from the railroad, the waterline leak repair at 9th Avenue, and replacement of the survey monuments.

Immediately following this meeting, all the attendees except for HK's flatwork subcontractors remained at the corner of 12th Avenue and Lewis Street where we discussed Phase II. Discussion items follow:

1. Review of Work progress.
 - a. HK's progress is ahead of schedule. They are installing the inlet structure today and plan to be at substantial completion by Friday, July 5th.
2. Field observations, problems, and decisions. HK discussed their displeasure with the job specifications requiring the PVC pipe to be pressure tested to 80 psi hydrostatic pressure. The Engineer passed out sections of specifications outlining the job pressure testing requirements and a copy of the Idaho statute requiring the pressure tests. No conclusion was reached, but the Engineer, City, and Contractor agreed to continue to work together to find a solution to the problem. The Contractor feels that this is a serious safety issue to require the hydrostatic test as specified.

End time: 3:30 p.m.

No further meeting is scheduled. The City, Contractor, and Engineer will agree to a time to conduct the substantial completion inspection for all of Phase II work the week of July 8, 2002.

Paul H. Scoresby, PE

Date

Cc: Hard copy & e-mail:

Cac Turner, City of Pocatello
Scott Campbell, Idaho State University
Jeremy Ogden, Schiess & Associates
Kent Magleby, HK Contractors (hard copy only)
Curt Neville, City of Pocatello
Char DeWall, PDA
Harry Neuhardt, PDA

E-mail:

City & PDA e-mail contacts
on Contact List attached to
pre-construction meeting
minutes

Pocatello Development Authority
Cash Budget - 2002

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Estimated July	Estimated August	Estimated September	Estimated October	Estimated November	Estimated December	Current Estimate 2002	Approved 2002
Beginning Balance	\$437,260.09	\$1,062,556.26	\$1,095,462.46	\$617,692.04	\$757,041.98	\$770,420.90	\$767,754.63	\$3,326,897.63	\$975,673.63	\$977,026.63	\$1,095,254.63	\$1,099,649.63	\$422,060.09	\$416,250.13
SOURCES OF FUNDS														
Kress District	2,280.44	0.00	0.00	0.00	0.00	0.00	3,073.00	0.00	0.00	0.00	0.00	0.00	\$5,353.44	\$5,473.00
Newtown District	23,750.03	25.55	1,289.05	0.00	0.00	175.43	34,000.00	0.00	0.00	0.00	0.00	0.00	\$59,240.06	\$56,000.00
Al Ricken Drive District	390,155.58	0.00	0.00	89.86	0.00	31,587.46	1,671,276.00	0.00	0.00	0.00	0.00	0.00	\$2,093,108.90	\$2,071,285.00
Old Town District	1,484.56	6,189.04	13,282.54	7,160.46	5,052.58	26,922.28	190,000.00	0.00	0.00	0.00	0.00	0.00	\$250,091.46	\$193,000.00
North Main District	34,082.22	0.00	22,829.01	0.00	0.00	0.00	98,737.00	0.00	0.00	0.00	0.00	0.00	\$155,648.23	\$133,737.00
Roosevelt District	172,825.41	845.14	5,421.16	19.68	1,031.70	46,912.69	214,338.00	0.00	0.00	0.00	0.00	0.00	\$441,390.78	\$364,338.00
Central Corridor District	4,485.15	27,838.33	81.43	139,184.72	10,675.04	3,733.90	358,491.00	0.00	0.00	120,000.00	0.00	0.00	\$684,489.57	\$483,491.00
General Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,542.00	0.00	\$2,542.00	\$2,542.00
Interest Income	1,119.00	987.71	1,756.28	1,829.32	1,291.08	1,156.48	4,500.00	4,500.00	1,500.00	1,500.00	2,000.00	2,000.00	\$24,138.87	\$30,000.00
TOTAL	630,182.39	35,885.77	44,659.47	148,281.04	18,050.40	110,488.24	2,574,415.00	4,500.00	1,500.00	121,500.00	4,542.00	2,000.00	\$3,696,004.31	\$3,339,866.00
CASH AVAILABLE	\$1,067,442.48	\$1,098,442.03	\$1,140,121.93	\$765,973.08	\$775,092.38	\$880,909.14	\$3,342,169.63	\$3,331,397.63	\$977,173.63	\$1,098,526.63	\$1,099,796.63	\$1,101,649.63	\$4,118,064.40	\$3,756,116.13
APPLICATION OF FUNDS														
Kress District	0.00	2,760.41	0.00	0.00	0.00	0.00	0.00	3,073.00	0.00	0.00	0.00	0.00	\$5,833.41	\$5,473.00
Newtown District	0.00	0.00	23,897.31	0.00	0.00	0.00	0.00	34,000.00	0.00	0.00	0.00	0.00	\$57,897.31	\$56,000.00
Al Ricken Drive District	0.00	0.00	390,155.58	0.00	0.00	0.00	0.00	1,671,276.00	0.00	0.00	0.00	0.00	\$2,061,431.58	\$2,416,302.88
Old Town District	0.00	0.00	15,867.42	0.00	0.00	0.00	0.00	190,000.00	0.00	0.00	0.00	0.00	\$205,867.42	\$193,000.00
North Main District	0.00	0.00	34,082.22	0.00	0.00	0.00	98,737.00	0.00	0.00	0.00	0.00	0.00	\$132,819.22	\$82,333.00
Roosevelt District	1,610.00	0.00	5,400.00	5,700.00	4,530.00	0.00	12,000.00	0.00	0.00	0.00	0.00	182,169.00	\$211,409.00	\$267,539.00
Central Corridor	0.00	0.00	52,866.77	0.00	0.00	112,991.56	0.00	358,491.00	0.00	0.00	0.00	0.00	\$524,349.33	\$363,491.00
General Funds	3,229.98	171.31	113.15	3,171.66	94.23	115.81	3,215.00	90.00	90.00	3,215.00	90.00	90.00	\$13,686.14	\$13,580.00
Bank Charges	46.24	47.85	47.44	59.44	47.25	47.14	57.00	57.00	57.00	57.00	57.00	57.00	\$637.36	\$684.00
TOTAL	4,886.22	2,979.57	522,429.89	8,931.10	4,671.48	113,154.51	15,272.00	2,355,724.00	147.00	3,272.00	147.00	182,316.00	\$3,213,930.77	\$3,397,402.88
ENDING BALANCE	\$1,062,556.26	\$1,095,462.46	\$617,692.04	\$757,041.98	\$770,420.90	\$767,754.63	\$3,326,897.63	\$975,673.63	\$977,026.63	\$1,095,254.63	\$1,099,649.63	\$919,333.63	\$904,133.63	\$358,713.25

POCATELLO DEVELOPMENT AUTHORITY
Board of Commissioners Meeting
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Consider Approving 2001 Audit

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Roosevelt District

South Cliffs Project

Stormwater Sewer Project Update
Requisitions #E-5 & #E-6

Property Acquisitions

Executive Session, if required



OFFICE OF THE MAYOR
911 North 7th Avenue
P.O. Box 4169
Pocatello, Idaho 83205
(208) 234-6163
Fax: (208) 234-6297
www.ci.pocatello.id.us

ROGER W. CHASE
Mayor

Pocatello City Council:
RON FRASURE
GARY MOORE
HARRY NEUHARDT
PENNY NICHOLS PINK
RICHARD STALLINGS
BRIAN T. UNDERWOOD

July 2, 2002

J. O. Cotant
Bannock County Commissioners
P. O. Box 4016
Pocatello, Idaho 83205

Dear Mr. Cotant:

This is to confirm, with many thanks, your reappointment as a member of the Pocatello Development Authority representing Bannock County. Your additional four-year term began July 1, 2002 and expires July 1, 2006.

You have performed an outstanding service for the community as a member of this organization, and we deeply appreciate your willingness to continue in this capacity.

Sincerely,

Roger W. Chase
Mayor

/aln

Enclosure

cc: Anne Nichols, Assistant to the Mayor
Rayna Valentine, Committee Secretary
Ray Burstedt, Executive Director

POCATELLO DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

The Idaho Urban Renewal Law of 1965 authorizes the Mayor, with advice and consent of the City Council to appoint a board of commissioners for an urban renewal agency to function within the municipality, provided that the Council has first passed a resolution finding that one or more such areas is necessary, and that there is a need for an urban renewal agency to function in the city. Pocatello's urban renewal agency was found necessary by Resolution #1988-13 and the PDA board members were appointed thereafter. Unlike other advisory boards, state law declares this agency to be "an independent public body corporate and politic" and gives it a wide range of authority to effectuate urban renewal.

The Board shall consist of no less than 3 members and no more than 9 and all members serve four-year terms, which expire May 1st. The Board meets the second Tuesday of every month at 11:00 AM in the Council Chambers, 911 North 7th Avenue.

NAME	ADDRESS	APPOINTMENT DATE	EXPIRATION DATE
Harry Neuhardt Chair Person	69 Trail Creek Rd. 83204 233-6231 (H) 234-1469 (W) hneuhardt@aol.com City of Pocatello Representative	06-01-00	07-01-04
Roger W. Chase	City of Pocatello P.O. Box 4169 83205 234-6163 (W) rchase@ci.pocatello.id.us Mayor	01-03-02	05-01-06
Terry Brower	466 University Drive 83201 233-1688 (H) 234-4663 (W) hometeam@thebrokerage.com realtor	02-22-02	05-01-06

Dan Schroeder	2300 Buckskin Rd. 83201 237-3223 (H) 234-6644 (W) dan-schroeder@poci.amis.com AMI senior VP and site manager	10-19-00	05-01-03
J.O. Cotant	P.O. Box 4016 83205 237-0505 (H) 236-7211 (W) joc@co.bannock.id.us Bannock County Representative	07-01-02	07-01-06
David Sanna	1338 E. Whitman St. 83201 234-1457 (H) 233-8050 (W) dsannl@cableone.net wealth manager	09-21-01	05-01-03
Darsi Foster-Johnson	P. O. Box 2395 83206 232-5765 (H) 233-7503 (W) darsi@nicoh.com real estate broker	11-02-99	11-02-03
John Ricks	P. O. Box 2008 83206 233-1983 (H) 237-2277 (W) john@idpl.net School Dist. Representative	08-19-99	07-01-03
Steve Brown Secretary/Treasurer	288 Thurston 83201 234-7465 (H) 235-1555 (W) steveddi@earthlink.net advertising/marketing	05-20-99	07-01-03

Ray Burstedt, Executive Director
(Bannock Development Corporation
1651 Alvin Ricken Drive 233-3500)

Rayna Valentine, Committee Secretary

Pocatello Stormwater Improvements, Phase I
Schiess & Associates Project Numbers 00033/01029/02034

Contractor Time and Cost Summary

Contractor: HK

Notice to Proceed: June 11, 2001

Change Order Data

	Contract Amount	Cumulative Contract Amount	Contract Time (Days)	Cumulative Contract Time (Days)	Substantial Completion End Day	Final Completion End Day
Original Contract	\$4,460,913.28	\$4,460,913.28	210	210	1/7/02	2/6/02
Change Order 1	\$1,133.80	\$4,462,047.08	7	217	1/14/02	2/13/02
Change Order 2	\$474,754.07	\$4,936,801.15	7	224	1/21/02	2/20/02
Change Order 3	\$16,956.93	\$4,953,758.08	7	231	1/28/02	2/27/02
Change Order 4	\$12,196.27	\$4,965,954.35	0	231	1/28/02	2/27/02
Change Order 5	\$10,992.99	\$4,976,947.34	119	350	5/27/02	6/26/02
Actual Substantial Completion Day					5/16/02	
Contractual time allowed between substantial completion and final completion is 30 days.						
			30	30	NA	6/15/02
Change Order 6	\$2,901.01	\$4,979,848.35	21	51	NA	7/6/02
Total Change Order	\$518,935.07					

Pay Request Data

Pay Request No.	Date	Gross Amount Earned	Cumulative Retainage Amount	Amount Due	Cumulative Amount Due
1	6/25/01	\$176,305.48	\$8,815.27	\$167,490.21	\$167,490.21
2	7/25/01	\$728,755.63	\$36,437.78	\$524,827.64	\$692,317.85
3	8/25/01	\$1,310,029.07	\$65,501.45	\$552,209.77	\$1,244,527.62
4	9/25/01	\$2,149,451.77	\$107,472.59	\$797,451.57	\$2,041,979.19
5	10/25/01	\$3,014,087.52	\$150,704.38	\$821,403.95	\$2,863,383.14
6	12/7/01	\$3,607,465.74	\$180,373.29	\$554,582.24	\$3,417,965.38
7	2/25/02	\$4,347,293.85	\$217,364.69	\$711,963.78	\$4,129,929.16
8	3/25/02	\$4,687,288.47	\$234,364.42	\$322,994.89	\$4,452,924.05
9	4/25/02	\$4,844,961.46	\$242,248.07	\$149,789.34	\$4,602,713.39
10	6/11/02	\$5,116,503.75	\$255,825.19	\$257,965.17	\$4,860,678.56
Final					

*5.25 mil
4.86 mil
.29 mil left
to be pd.*

Meeting Minutes
Pocatello Stormwater Improvements, Phase II
Progress Meeting
June 25, 2002
Project No. 01023/02045

Attendees:

Paul Scoresby, Schiess & Associates
Jeremy Ogden, Schiess & Associates
Curt Neville, City of Pocatello
Cac Turner, City of Pocatello
Steve Rosenkrance, HK Contractors

Start time: 2:00 p.m.

Location: Street Department Conference Room

1. Review minutes of previous meetings. Jeremy Ogden reported that pipe age was February 2002. This was researched by Dan Sharp as requested by the City.
2. Review of Work progress.
 - a. Steve Rosenkrance reported that HK will be finished with MLK, part of the outlet structure, and to the Cadet Field diversion box by Friday, June 28.
 - b. HK will prepare for curbing by Friday, June 28. Paving will commence after July 8. HK will maintain the unpaved road during July 4.
3. Field observations, problems, and decisions. HK will use a shallow precast rectangular box as a substitute for the square one shown on Sheet DB-4 of the plans. This box was witnessed in the field and accepted.
4. Identification of problems which impede planned progress. The outlet structure will cause HK a couple of extra hours of additional work.
5. Review of submittals schedule and status of submittals. The submittal requirements are complete.
6. Review of off-site fabrication and delivery schedules.
 - a. Steve Rosenkrance reported that the outlet structure will arrive Thursday, June 27.
 - b. The remaining pipes (11) will be delivered on Wednesday, June 26.

7. Maintenance of progress schedule for media and emergency vehicle coordination. MLK is being closed during the day and opened after work hours. This was not allowed in the Contract Documents, but is acceptable to the City.
8. Corrective measures to regain projected schedules. The Contractor is on schedule.
9. Planned progress during succeeding work period. Steve Rosenkrance reported that the Contractor will be done laying mainline pipe by Friday, June 28.
10. Coordination of projected progress. None.
11. Maintenance of quality and work standards. Paving testing. The paving tester was not on site fulltime during previous paving operations as required by the specifications. Corrective measures will be taken to finish the job paving.
12. Effect of proposed changes on progress schedule and coordination. None.
13. Other business relating to Work. Punch list work on Phase I is ongoing. A meeting regarding new broken concrete flatwork on Phase I is scheduled for Tuesday, July 2, 2002. The Engineer, City, Contractor, and their flatwork subcontractor will be in attendance. The progress meeting will convene immediately thereafter. The final completion date for Phase I is June 6, 2002 per C.O. No. 6. Failure of the Contractor to cure the punch list by this day may subject them to the \$200/day penalty for untimely completion prior to final job approval per Article 4 of the Agreement.

End time: 2:20 p.m.

Next meeting: July 2, 2002

Paul H. Scoresby, PE

Date

Cc: Hard copy & e-mail:
Cac Turner, City of Pocatello
Scott Campbell, Idaho State University
Jeremy Ogden, Schiess & Associates
Kent Magleby, HK Contractors
Curt Neville, City of Pocatello
Char DeWall, PDA
Harry Neuhardt, PDA

E-mail:
City & PDA e-mail contacts
on Contact List attached to
pre-construction meeting
minutes

**Pocatello Storm Water Improvements
Halliday Street Phase I Construction
June 2002 Progress Report**

Owner: Pocatello Development Authority
Engineer: Schiess & Associates
General Contractor: HK Contractors Inc.
Report No. 10 (Work through June, 2002)

Bids Opened:	May 3, 2001
Notice to Proceed:	June 11, 2001
Original Contract Time (days):	210
Original Contract Completion Date:	January 7, 2001
Approved Time Extensions (days):	140
Substantial Completion Date Achieved by Contractor	May 16, 2002
Current Final Completion Date:	July 6, 2002
Contract Time Elapsed	100 %
Original Contract Amount:	\$4,460,913.28
Approved Change Order Amount (No.'s 1 through 5):	\$518,935.07
Total Change Order (No.'s 1 through 5), % of Original Contract:	11.6 %
Current Contract Amount:	\$4,979,848.35
*Amount Earned	\$5,120,000.00
*Percent of Contract Earned	103 %
Estimated Total Contract Cost to Finish Project	\$5,150,000.00

*The amount earned and percent of contract earned are estimated.

See next page for Contractor pay request and change order time and cost summary. See the third page for the current Engineer budget and cost summary. The last page contains recent pictures from construction.

Contractor Time and Cost Summary

Contractor: HK

Notice to Proceed: June 11, 2001

Change Order Data

	Contract Amount	Cumulative Contract Amount	Contract Time (Days)	Cumulative Contract Time (Days)	Substantial Completion End Day	Final Completion End Day
Original Contract	\$4,460,913.28	\$4,460,913.28	210	210	1/7/02	2/6/02
Change Order 1	\$1,133.80	\$4,462,047.08	7	217	1/14/02	2/13/02
Change Order 2	\$474,754.07	\$4,936,801.15	7	224	1/21/02	2/20/02
Change Order 3	\$16,956.93	\$4,953,758.08	7	231	1/28/02	2/27/02
Change Order 4	\$12,196.27	\$4,965,954.35	0	231	1/28/02	2/27/02
Change Order 5	\$10,992.99	\$4,976,947.34	119	350	5/27/02	6/26/02
Actual Substantial Completion Day					5/16/02	

Contractual time allowed between substantial completion and final completion is 30 days.

			30	30	NA	6/15/02
Change Order 6	\$2,901.01	\$4,979,848.35	21	51	NA	7/6/02
Total Change Order	\$518,935.07					

Pay Request Data

Pay Request No.	Date	Gross Amount Earned	Cumulative Retainage Amount	Amount Due	Cumulative Amount Due
1	6/25/01	\$176,305.48	\$8,815.27	\$167,490.21	\$167,490.21
2	7/25/01	\$728,755.63	\$36,437.78	\$524,827.64	\$692,317.85
3	8/25/01	\$1,310,029.07	\$65,501.45	\$552,209.77	\$1,244,527.62
4	9/25/01	\$2,149,451.77	\$107,472.59	\$797,451.57	\$2,041,979.19
5	10/25/01	\$3,014,087.52	\$150,704.38	\$821,403.95	\$2,863,383.14
6	12/7/01	\$3,607,465.74	\$180,373.29	\$554,582.24	\$3,417,965.38
7	2/25/02	\$4,347,293.85	\$217,364.69	\$711,963.78	\$4,129,929.16
8	3/25/02	\$4,687,288.47	\$234,364.42	\$322,994.89	\$4,452,924.05
9	4/25/02	\$4,844,961.46	\$242,248.07	\$149,789.34	\$4,602,713.39
10	6/11/02	\$5,116,503.75	\$255,825.19	\$257,965.17	\$4,860,678.56
Final					

Engineer Construction Management Costs

Budget:	Accumulated costs above contract up to April 21, 2002:	\$3,748
	Anticipated costs after April 21, 2002:	\$9,820
	Total expected costs in excess of contract amount:	\$13,568

Period	Expected Cumulative Costs	Actual Costs For Period	Actual Cumulative Costs For	Remaining Budget
Before April 21, 2002	-----	\$3,748.00	\$3,748.00	\$3,748
April 22 through May	\$9,000	\$5,143.00	\$8,891.00	?
June	\$13,568	\$3,926.00	\$12,817.00	?

**Pocatello Storm Water Improvements
Halliday Street Phase I Construction
June 2002 Progress Report**

Owner: Pocatello Development Authority
Engineer: Schiess & Associates
General Contractor: HK Contractors Inc.
Report No. 10 (Work through June, 2002)

Bids Opened:	May 3, 2001
Notice to Proceed:	June 11, 2001
Original Contract Time (days):	210
Original Contract Completion Date:	January 7, 2001
Approved Time Extensions (days):	140
Substantial Completion Date Achieved by Contractor	May 16, 2002
Current Final Completion Date:	July 6, 2002
Contract Time Elapsed	100 %
Original Contract Amount:	\$4,460,913.28
Approved Change Order Amount (No.'s 1 through 5):	\$518,935.07
Total Change Order (No.'s 1 through 5), % of Original Contract:	11.6 %
Current Contract Amount:	\$4,979,848.35
*Amount Earned	\$5,120,000.00
*Percent of Contract Earned	103 %
Estimated Total Contract Cost to Finish Project	\$5,150,000.00

*The amount earned and percent of contract earned are estimated.

See next page for Contractor pay request and change order time and cost summary. See the third page for the current Engineer budget and cost summary. The last page contains recent pictures from construction.

Contractor Time and Cost Summary

Contractor: HK

Notice to Proceed: June 11, 2001

Change Order Data

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Change Order 5	\$10,992.99	\$4,976,947.34	119	350	5/27/02	6/26/02
Actual Substantial Completion Day					5/16/02	

Contractual time allowed between substantial completion and final completion is 30 days.

	Contract Amount	Cumulative Contract Amount	Contract Time (Days)	Cumulative Contract Time (Days)	Substantial Completion End Day	Final Completion End Day
			30	30	NA	6/15/02
Change Order 6	\$2,901.01	\$4,979,848.35	21	51	NA	7/6/02
Total Change Order	\$518,935.07					

Pay Request Data

Pay Request No.	Date	Gross Amount Earned	Cumulative Retainage Amount	Amount Due	Cumulative Amount Due
1	6/25/01	\$176,305.48	\$8,815.27	\$167,490.21	\$167,490.21
2	7/25/01	\$728,755.63	\$36,437.78	\$524,827.64	\$692,317.85
3	8/25/01	\$1,310,029.07	\$65,501.45	\$552,209.77	\$1,244,527.62
4	9/25/01	\$2,149,451.77	\$107,472.59	\$797,451.57	\$2,041,979.19
5	10/25/01	\$3,014,087.52	\$150,704.38	\$821,403.95	\$2,863,383.14
6	12/7/01	\$3,607,465.74	\$180,373.29	\$554,582.24	\$3,417,965.38
7	2/25/02	\$4,347,293.85	\$217,364.69	\$711,963.78	\$4,129,929.16
8	3/25/02	\$4,687,288.47	\$234,364.42	\$322,994.89	\$4,452,924.05
9	4/25/02	\$4,844,961.46	\$242,248.07	\$149,789.34	\$4,602,713.39
10	6/11/02	\$5,116,503.75	\$255,825.19	\$257,965.17	\$4,860,678.56
Final					

Engineer Construction Management Costs

Budget:	Accumulated costs above contract up to April 21, 2002:	\$3,748
	Anticipated costs after April 21, 2002:	\$9,820
	Total expected costs in excess of contract amount:	\$13,568

Period	Expected Cumulative Costs	Actual Costs For Period	Actual Cumulative Costs For	Remaining Budget
Before April 21, 2002	-----	\$3,748.00	\$3,748.00	\$3,748
April 22 through May	\$9,000	\$5,143.00	\$8,891.00	?
June	\$13,568	\$3,926.00	\$12,817.00	?



Schiess & Associates

CONSULTING ENGINEERS

7103 SOUTH 45TH WEST, IDAHO FALLS, ID 83402
OFFICE: (208) 522-1244 · FAX: (208) 522-9232

WATER SYSTEM DESIGN · WASTEWATER TREATMENT · STORM WATER MANAGEMENT
PLANNING · TRANSPORTATION · CONSTRUCTION MANAGEMENT



June 11, 2002

HK Contractors, Inc.
Attn: Kent Magelby
P.O. Box 51450
Idaho Falls, ID 8340

Re: Pocatello Storm Water Improvements, Phase I, Project 00033/01029

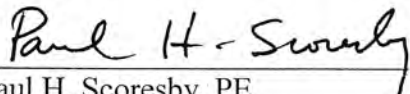
Dear Kent:

Regarding the referenced project, and in reply to your June 3, 2002 letter, we cannot authorize payment of all of your retainage until the punch list is cured. You can request all but \$80,000 of the retainage money on your next pay request. Our estimated cost to cure the punch list is \$80,000.

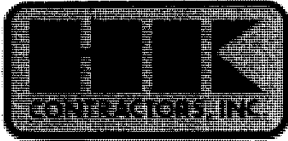
Also per your request, we have signed and forwarded application for payment number 10 to the City for their review. We cannot guarantee that this pay estimate will be approved for payment by PDA at their June 10 meeting due to the lateness which we received it.

Please call if you have any questions.

Sincerely,


Paul H. Scoresby, PE

Cc: Hard copy w/letter:
Cac Turner, City Engineer
Greg Lanning, Public Works Director
Curt Neville, Street Department
Dean Tranmer, City Attorney
Roger Chase, Mayor
Char DeWall, PDA
Harry Neuhardt, PDA



Equal Opportunity Employer

P.O. Box 51450
Idaho Falls, Idaho 83405
(208) 523-6600
Fax (208) 524-1426

June 3, 2002

RECEIVED
JUN 07 2002

Schiess & Associates
7103 South 45th West
Idaho Falls, Idaho 83402

Attn: Paul Scoresby, P.E.

Re: Pocatello Stormwater Improvements Phase I; Project No.: 01029/00033

Subject: Payment Request 10 and Substantial Completion

Dear Mr. Scoresby:

Attached is payment request number 10 for the above captioned project.

This project is substantially complete; therefore, I am also requesting the retainage payment in the amount of \$255,825.19.

Don't hesitate to contact me at telephone number (208) 523-6600 if you have any questions regarding this request.

Sincerely,

Kent Magleby, P.E.

HKM:hkm

/Enclosure

Cc: Kendall Lovell
Raeo Roos
Steve Rosenkrance

Meeting Minutes
Pocatello Stormwater Improvements, Phase II
Progress Meeting
June 18, 2002
Project No. 01023/02045

Attendees:

Dan Sharp, Schiess & Associates
Jeremy Ogden, Schiess & Associates
Curt Neville, City of Pocatello
Mick Cuoio, City of Pocatello
Greg Lanning, City of Pocatello
Steve Szymanski, City of Pocatello
Dusty, L&A Concrete

Start time: 2:00 p.m.

Location: Street Department Conference Room

1. Review minutes of previous meetings.

- a. Dan Sharp reviewed the meeting minutes. Per the last meeting, Dan was asked to research the age of the PVC pipe that was being installed. Currently he is waiting for the pipe manufacturer. The manufacturer is having a hard time determining the exact age but will attempt to give Dan a date that is within a week of the time the pipe was manufactured. Dan will notify Greg Lanning and Cac Turner as soon as he is informed of the age of the pipe.
- b. Dan Sharp was also asked to find out if the concrete crosswalk must be replaced or if asphalt would be allowed to be installed instead. Matt Warren from the Church of Jesus Christ of Latter-day Saints stated that the Church does not have a problem with asphalt. The original reason for placing the concrete crosswalk was to please ISU. Dan has talked with Scott Campbell of ISU about the matter. ISU has no opinion on keeping or replacing the crosswalk.
- c. HK will place asphalt in the intersection based on the limits provided by the Engineer. Jeremy Ogden will be instructed where to place the limits of paving in this area. HK will need to be paid for the removal of the crosswalk through a change order. The asphalt will be paid through the unit price given in their bid.

2. Review of Work progress. The pipe crew will be at Manhole 7 by 5:00 p.m. on June 18, 2002. They have been slowed due to the depth of the trench and the gravel and rock that they have encountered.

3. Field observations, problems, and decisions.
 - a. Dan Sharp stated that large pieces of slag excavated from the trench that do not fit the backfill specification must either be hauled off or crushed to less than 6 inches in diameter before being used as backfill.
 - b. Dan told the Contractor those areas where the sidewalk has been undermined will be replaced at the Contractor's expense if the sidewalk cracks as a result of construction activities.
 - c. The Contractor was reminded of the clay cut-off wall that is to be installed in the trench. It is imperative that this be placed as detailed on Drawing 1/DB-5.
 - d. Dan Sharp told the Contractor to be sure that the density testing of the new asphalt was following Section 02503.3.13.A and B. This section says that when the Contractor is placing asphalt, there shall be a fulltime materials testing agency inspector on site. To date this has not happened. The testing agency has only been on site part-time during the laying of the asphalt.
 - e. The handicap ramps on 9th and Carter have not had the 2-ft. cutback required by the specifications. The Contractor was asked to do this before the asphalt is laid.
4. Identification of problems which impede planned progress. The outlet structure may be late in getting to the site. Steve Rosenkrance told Dan Sharp that it would be Wednesday, June 26, 2002 at the earliest. This may cause two or more days of down time for the pipe crew. Dan Sharp, Paul Scoresby and Steve Rosenkrance are discussing options to keep the Contractor moving.
5. Review of submittals schedule and status of submittals. Dan Sharp reviewed the submittal schedule and stated that the outlet structure and diversion box were verbally approved in 4 hours and an approved hard copy was sent within 24 hours.
6. Review of off-site fabrication and delivery schedules. The outlet structure will be delivered on Wednesday the 26th of June if all goes well.
7. Maintenance of progress schedule for media and emergency vehicle coordination. The Contractor was asked to notify the emergency services and Pocatello Transit when MLK will be closed for two days to make the crossing.
8. Corrective measures to regain projected schedules. The Contractor is approximately 1 week ahead of schedule.
9. Planned progress during succeeding work period. The Contractor plans to be to the outlet structure by the June 25, 2002 meeting.
10. Coordination of projected progress. None.
11. Maintenance of quality and work standards. Mick Cuoio told the Contractor to watch the temperature of the concrete closely when they pour. He told them to remember that there was one truck that was rejected due to heat last year.

12. Effect of proposed changes on progress schedule and coordination. None of the changes will have an effect on the progress schedule.

13. Other business relating to Work. None.

End time: 2:30 p.m.

Next meeting: June 25, 2002

Dan Sharp, Schiess & Associates

Date

Cc: Hard copy & e-mail:
Cac Turner, City of Pocatello
Scott Campbell, Idaho State University
Jeremy Ogden, Schiess & Associates
Kent Magleby, HK Contractors
Curt Neville, City of Pocatello

E-mail:
City & PDA e-mail contacts
on Contact List attached to
pre-construction meeting
minutes

June 19, 2002

Kent Magleby
HK Contractors Inc.
P.O. Box 51450
Idaho Falls, ID 83405

Subject: Pocatello Stormwater Improvements Phase II – Cadet Field Diversion,
Submittals, Project No. 01023/02045

Dear Kent:

The following is a list of unresolved changes that have occurred on the project. Please review them and submit your costs so we may issue a change order.

1. The tunnel leading to the library on MLK was deeper than was shown on the plans, which necessitated the removal and disposal of 20 inches of the bottom of the tunnel in order to keep the storm drain pipe on grade.
2. Per our letter dated June 6, 2002, sod is required for the Cadet Field surface treatment. To date we have not received any cost information.
3. Per our letter dated June 6, 2002, the outlet structure was changed. We have not received any cost information to date.
4. The catch basin at Station 19+00 was required to be lower than anticipated. Extensions have been installed to make the basin deep enough so the lateral could pass under the utility tunnel.
5. The requirement to repair the concrete pedestrian crosswalk with decorated concrete is now removed from the project (Item 14 of the Schedule of Values). Remove the remaining parts of the crosswalk and repave the entire area with the Type I paving section. The paving and base will be paid for with Item 18 of the Schedule of Values. The demolition required on part of the original bid plus the additional demolition required will be paid for by change order. Item 14 will not be paid for.
6. Concerning removal of the parts of the abandoned concrete raceway discovered between Sta. 21+75 and 23+52. Please submit costs to remove and dispose of this concrete.
7. Concerning large rocks discovered in excess of 2 feet in diameter on MLK Drive, you may backfill the trench with rocks up to 2 feet in diameter provided that there are no rocks greater than 6 inches in diameter within 3 feet of the pipe. Please submit the costs to haul away all rocks larger than 2 feet.

We interpret the items on this list as changed conditions. Please submit your costs for all the changes outlined in this letter per Sections 11, 12, and 13 of the General Conditions of the Contract Documents and subsection 1.7 of specification Section 01200. We expect to negotiate full and final costs before the work is completed where possible. Failure to do so may jeopardize the full amount of your requested payment.

Sincerely,

Paul H. Scoresby, PE

Dan Sharp, E.I.T.

Cc: E-mail

Harry Neuhardt, PDA

Charlene DeWall, PDA

Dean Tranmer, City Attorney

Greg Lanning, City Director of Public Works

Cac Turner, Engineering Department

Curt Neville, City Street Department Supervisor

U.S. Mail

Cac Turner, Engineering Department