

**11:00 a.m.**

Call to order by Michael Orr, Chairman  
Acknowledge guests of the Board  
Disclosure of conflicts of interest  
Agenda; delete action or discussion items

**Action and Discussion Items:**

**Agenda Item No. 1: Minutes.**

Motion to approve and/or amend Minutes of February 18, 2015.

**Agenda Item No. 2: Financial Report.**

Motion to approve and/or amend February and March 2015 Income and Expenses.

**Agenda Item No. 3: Payment Requests/Reimbursements.**

- (A) Arbitrage Compliance Specialists, Invoice for \$1,250.00 regarding the 2012 Series A Refunding Bonds
- (B) Balfour Beatty Rail, Inc., Invoice for \$3,950.00 for modification to drawings

**Agenda Item No. 4: Adoption of the 2015 Fiscal Year PDA Budget.**

**Agenda Item No. 5: Discussion and Decision regarding Whom Possesses Authority to Negotiate on behalf of PDA.**

**Agenda Item No. 6: Resolution Recognizing Darlene Gerry for her Outstanding Service to the Board.**

**Agenda Item No. 7: Resolution Recognizing Ryan Ward for his Outstanding Service to the Board.**

**Agenda Item No. 8: Vote to Approve Chad Carr to Darlene Gerry's Unexpired Commission Seat with a Term Expiration of May 1, 2016.**

Matters exist for discussion in an executive session as per I.C. §67-2345(1)(e)

*Motion: "I move that we enter into an executive session as per Idaho Code §67-2345(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the PDA may be in competition with other jurisdictions."*

**Adjourn.**

# AGENDA ITEM

NO. 1

## POCATELLO DEVELOPMENT AUTHORITY MEETING MINUTES

April 15, 2015

**Members present:** Brian Blad (late 11:33am), Larry Fisher, Cynthia Hill, Michael Orr (Chair), Linda Tigert, and Ryan Ward.

**Members absent:** Russell Meyers, Caroline Wight and John Regetz (ex-officio)

**Staff present:** Lon Crowell, Executive Director; Tiffany Olsen, City Legal Dept.; Merrill Quayle, Development Engineer, and Joyce Stroschein, City Finance Dept.

**Chair Orr** called the meeting to order at 11:04 a.m.

Introductions, Conflicts, and Agenda: Guests in attendance included Michael Jaglowski, Public Works Director, Cindy McCullough, Planning and Zoning Administrative Assistant, and Chad Carr (excused at 12:15pm). There were no conflicts with the Agenda items, nor were there any deletions to the Agenda.

### 1. Action and Discussion Items:

Agenda Item No. 1: Minutes. The Minutes of the regularly scheduled meeting of February 18, 2015 were reviewed. It was **MSC (C. Hill, L. Tigert)** to approve the Minutes as presented.

Agenda Item No. 2: Financial Reports. **J. Stroschein** presented the Financial Reports for the months of February and March 2015. As of the end of February, the Authority had cash on hand of \$5,724,307.09. The checking account balance was \$2,828,856.97, the savings account was \$746,026.20, and cash being held by Zions Trust amounted to \$2,149,423.92. The Authority received revenues totaling \$40,525.66 of which \$2,849.59 was interest earnings on cash invested and property taxes. The \$1,000.00 payment received on the note receivable applied \$181.16 towards the principal of the note. Property tax revenue totaled \$37,494.91 for the North Yellowstone, Naval Ordnance, North Portneuf, and the Pocatello Regional Airport Districts. Expenses for the month totaled \$83,315.46. The expenses included a debt service payment of \$81,096.75 for interest on the North Yellowstone District debt and a \$2,000.00 payment for Arbitrage Professional services. The remaining expense is for \$218.71 was an administrative expenditure for lunch and water/soda beverages. Year to date revenues of \$3,821,637.51 are not greater than expenses of \$4,307,872.92. The General Fund District has a net income YTD of \$2,901,325.39. As of the end of March, the Authority had cash on hand of \$5,815,888.27. The checking account balance was \$2,920,408.15, the savings account was \$746,045.20, and cash being held by Zions Trust amounted to \$2,149,434.92. The Authority received revenues totaling \$91,581.18 of which \$3,084.49 was interest earnings on cash invested and property taxes. The \$1,000.00 payment received on the note receivable applied \$181.91 towards the principal of the note. Property tax revenue totaled \$88,314.78 for the North Yellowstone and the Naval Ordnance Districts. There were no expenses for the month of March. Year to date revenues of \$3,913,218.69 are not greater than expenses of \$4,307,872.92. The General Fund District has a net income YTD of \$2,901,344.39. **Chair Orr** questioned if the General Fund was staying consistent with projected income and expenditures. **J. Stroschein** confirmed with the 10% administrative fee transfer and minimal expenses, the General Fund is healthy. It was **MSC (R. Ward, C. Hill)** to approve the Financial Reports as presented.

Agenda Item No. 3: Payment Requests/Reimbursements.

- (A) Arbitrage Compliance Specialists, Inc. **J. Stroschein** explained that arbitrage is the ability to obtain tax exempt bond proceeds and invest the funds in higher yielding taxable securities resulting in a profit. We hire Arbitrage Compliance Specialists to determine whether the PDA does not make interest income in excess of interest expense on our Series 2012 bond. The interest income is earned on the reserve fund and is subject to the rebate. Arbitrage Rebate requirements began in September 1986. This requirement is to rebate any profit to the federal government. This report indicates there is no final rebate payment due to the US Treasury (IRS) with respect to the Series 2012 A Bond for the North Yellowstone TIF District debt. **It was MSC (R. Ward, L. Tigert)** to issue payment to Arbitrage Compliance Specialists, Inc. in the amount of \$1,250.00 from the North Yellowstone TIF District funds.
- (B) Balfour Beatty Rail, Inc. **M. Quayle** presented a change order in the amount of \$3,950.00 for the modification of the 10% drawings to conform to the requirements requested by UPRR's Operating Department for the Project Pipe location. **L. Fisher** questioned if the project was worth proceeding with since we have not yet secured a signed contract with Project Pipe? **M. Quayle** reiterated that it most certainly was. This rail system would be beneficial for Project Pipe or any other new business to the location. The designs and drawings are not specific to Project Pipe. **Chair Orr** asked how long the drawings would be good for? **M. Jaglowski** verified the window from drawings to construction is five (5) years. **It was then MSC (R. Ward, C. Hill)** to approve the payment to Balfour Beatty Rail, Inc. in the amount of \$3,950.00.

Agenda Item No. 4: Adoption of the 2015 FY Budget. **J. Stroschein** asked the Authority to review a proposed budget for FY 2015. **Stroschein** provided information on expected revenue and expenditures for each of the tax increment financing district funds and the general fund for FY 2015. After a brief discussion, **it was MSC (L. Tigert, L. Fisher)** to approve and adopt the proposed FY 2015 Budget as presented.

Agenda Item No. 5: Discussion and Decision regarding Whom Possess Authority to Negotiate on behalf of PDA. **Chair Orr** relayed at times he has had frustrations with whom on the PDA Board has the authority to negotiate on behalf of the Board; for example, with potential companies looking at relocating to Pocatello. Is it the Chair, the Mayor, the Executive Director or the ex-officio representative from Bannock Development Corporation? The Bylaws give all authority to Chairman of the Board, unless he or she delegates certain authorities to another Board Member or the Executive Director. **Chair Orr** believes some confusion may have started when the PDA held a Special Meeting to authorize the Mayor to speak with Project Pipe representatives in solidifying a Lease Agreement and other associated needs. **B. Blad** explained that sometimes during these "negotiations" promises are made and things are stated in order to attract and secure companies; however, he is confident those negotiated matters are items the Board is willing to support. **R. Ward**, the longest tenured Board Member, stated that in the past, the negotiating team included the Executive Director, the Treasurer and the Mayor (including the representative from Bannock Development Corporation and Chairman of the Board when needed). The PDA Board relied upon that teams' knowledge, information, and prepared presentations to the Board for a decision when the time was right. **B. Blad** commented that Staff could do a better job in the preparation of information and timely distribution to the Board but that ultimately it is each Board member's responsibility to take the information, retain it and

make the best decision for the PDA. At the conclusion of the discussion, there was no action taken on this agenda item.

Agenda Item No. 6: Resolution Recognizing Darlene Gerry for her Outstanding Service to the Board. **Chair Orr** commended Ms. Gerry for her service as a Board Member from April 19, 2012 to March 6, 2015. A Resolution was adopted by the Board (**Resolution 2015-1: MSC B. Blad, C. Hill**) and a plaque was prepared honoring Ms. Gerry's valuable insight and guidance to the Board. The Board wishes her the best of luck in her future endeavors.

Agenda Item No. 7: Resolution Recognizing Ryan Ward for his Outstanding Service to the Board. **Chair Orr** commended Mr. Ward for his service as a Board Member from June 21, 2007 to May 1, 2015; Treasurer from October 2007 to October 2010; and Chair of the Board from October 2010 to October 2014. A Resolution was adopted by the Board (**Resolution 2015-2: MSC (B. Blad, C. Hill)**) and a plaque was presented honoring Mr. Ward's willingness to serve additional terms, serve as an officer, Treasurer and Chairman, and valuable insight, guidance and leadership to the Board. The Board wishes him the best of luck and appreciates his eight years of outstanding service.

Agenda Item No. 8: Vote to Approve Chad Carr to Darlene Gerry's Unexpired Commission Seat with a Term Expiration of May 1, 2016. It was **MSC (R. Ward, C. Hill)** to approve Chad Carr to Darlene Gerry's unexpired commission seat with a term expiration of May 1, 2016.

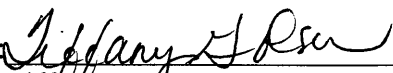
## 2. **Executive Session:**

**Chair Orr** called for a motion for the Board to go into an executive session to discuss a matter regarding negotiations involving matters of trade or commerce in which the PDA is in competition with other jurisdictions. **It was moved and seconded (B. Blad, R. Ward)** to adjourn to executive session pursuant to Idaho Code §67-2345(1)(e). **The motion passed** by roll call vote (**Ayes: B. Blad, L. Fisher, C. Hill, M. Orr, L. Tigert, and R. Ward; Nays: None**). The Board adjourned to executive session at approximately 12:13 p.m. The Board reconvened to regular session by **MSC (C. Hill, L. Fisher)** at 1:10 p.m. Potential developments at the Pocatello Regional Airport and the Naval Ordnance District were discussed.

## 3. **Adjournment:**

**Chair Orr** noted that the Idaho State Journal contacted him about his interest in purchasing equipment from the Hoku site. He explained to the Board he is consulting with some interested parties but that he, personally, is not acquiring the equipment.

There being no additional business on the Agenda, it was **MSC (L. Tigert, C. Hill)** to adjourn the meeting at 1:15 p.m.

By   
Tiffany G. Olsen, Secretary

AGENDA ITEM

NO. 2

FINANCIAL

REPORTS

Pocatello Development Authority  
Balance Sheet by Class  
As of February 28, 2015

	1-General Fund	2-Central Corridor	3-North Yellowstone	4-Naval Ordnance	6-North Portneuf	7-Pocatello Regional Airport	TOTAL
<b>ASSETS</b>							
Current Assets							
Checking/Savings							
Checking Wells Fargo	2,400,197.21	3,000.00	59,833.11	88,583.81	68,698.89	208,543.95	2,828,856.97
Savings Wells Fargo	746,026.20	0.00	0.00	0.00	0.00	0.00	746,026.20
Zions 2012 Bnd Fnd 7110526D	0.00	0.00	0.04	0.00	0.00	0.00	0.04
Zions Bnd Reserve Fnd 7110526B	0.00	0.00	677,500.00	0.00	0.00	0.00	677,500.00
Zions Rev Alloc Fnd 7110526	0.00	0.00	1,471,923.88	0.00	0.00	0.00	1,471,923.88
<b>Total Checking/Savings</b>	<b>3,146,223.41</b>	<b>3,000.00</b>	<b>2,209,257.03</b>	<b>88,583.81</b>	<b>68,698.89</b>	<b>208,543.95</b>	<b>5,724,307.09</b>
Accounts Receivable							
Notes Receivable	50,000.00	597,081.85	0.00	0.00	0.00	0.00	647,081.85
<b>Total Accounts Receivable</b>	<b>50,000.00</b>	<b>597,081.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>647,081.85</b>
Other Current Assets							
Accrued Interest Income	10,577.19	405.17	0.00	0.00	0.00	0.00	10,982.36
Property Tax Receivable	0.00	0.00	21,825.94	0.00	10,212.12	0.00	32,038.06
<b>Total Other Current Assets</b>	<b>10,577.19</b>	<b>405.17</b>	<b>21,825.94</b>	<b>0.00</b>	<b>10,212.12</b>	<b>0.00</b>	<b>43,020.42</b>
<b>Total Current Assets</b>	<b>3,206,800.60</b>	<b>600,487.02</b>	<b>2,231,082.97</b>	<b>88,583.81</b>	<b>78,911.01</b>	<b>208,543.95</b>	<b>6,414,409.36</b>
<b>TOTAL ASSETS</b>	<b>3,206,800.60</b>	<b>600,487.02</b>	<b>2,231,082.97</b>	<b>88,583.81</b>	<b>78,911.01</b>	<b>208,543.95</b>	<b>6,414,409.36</b>
<b>LIABILITIES &amp; EQUITY</b>							
Liabilities							
Long Term Liabilities							
Deferred Interest Receivable	10,577.39	0.00	0.00	0.00	0.00	0.00	10,577.39
Deferred Notes Receivable Rev	50,000.00	597,081.85	0.00	0.00	0.00	0.00	647,081.85
Deferred Tax Revenues	0.00	0.00	19,488.87	0.00	10,212.12	0.00	29,700.99
<b>Total Long Term Liabilities</b>	<b>60,577.39</b>	<b>597,081.85</b>	<b>19,488.87</b>	<b>0.00</b>	<b>10,212.12</b>	<b>0.00</b>	<b>687,360.23</b>
<b>Total Liabilities</b>	<b>60,577.39</b>	<b>597,081.85</b>	<b>19,488.87</b>	<b>0.00</b>	<b>10,212.12</b>	<b>0.00</b>	<b>687,360.23</b>
Equity							
Fund Balance	244,862.43	2,968,438.69	2,340,117.35	418,042.02	14,679.84	162,500.35	6,148,640.68
Opening Balance Equity	0.00	0.00	64,643.86	0.00	0.00	0.00	64,643.86
Net Income	2,901,325.39	-2,965,033.52	-193,131.72	-329,458.21	54,019.05	46,043.60	-486,235.41
<b>Total Equity</b>	<b>3,146,187.82</b>	<b>3,405.17</b>	<b>2,211,629.49</b>	<b>88,583.81</b>	<b>68,698.89</b>	<b>208,543.95</b>	<b>5,727,049.13</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,206,765.21</b>	<b>600,487.02</b>	<b>2,231,118.36</b>	<b>88,583.81</b>	<b>78,911.01</b>	<b>208,543.95</b>	<b>6,414,409.36</b>
<b>UNBALANCED CLASSES</b>	<b>35.39</b>	<b>0.00</b>	<b>-35.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Pocatello Development Authority  
Profit & Loss by Class  
February 2015

	1-General Fund	2-Central Corridor	3-North Yellowstone	4-Naval Ordnance	6-North Portneuf	7-Pocatello Regional Airport	TOTAL
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Interest Income	17.17	818.84	839.12	0.00	1,173.86	0.60	2,849.59
Principal received on notes	0.00	181.16	0.00	0.00	0.00	0.00	181.16
Property Taxes	0.00	0.00	30,858.33	2,780.93	3,812.23	43.42	37,494.91
<b>Total Income</b>	<b>17.17</b>	<b>1,000.00</b>	<b>31,697.45</b>	<b>2,780.93</b>	<b>4,986.09</b>	<b>44.02</b>	<b>40,525.66</b>
<b>Gross Profit</b>	<b>17.17</b>	<b>1,000.00</b>	<b>31,697.45</b>	<b>2,780.93</b>	<b>4,986.09</b>	<b>44.02</b>	<b>40,525.66</b>
<b>Expense</b>							
Administrative	218.71	0.00	0.00	0.00	0.00	0.00	218.71
Debt Service							
Interest	0.00	0.00	81,096.75	0.00	0.00	0.00	81,096.75
<b>Total Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>81,096.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,096.75</b>
Professional Services							
Other Professional Services	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00
<b>Total Professional Services</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Total Expense</b>	<b>218.71</b>	<b>0.00</b>	<b>83,096.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>83,315.46</b>
<b>Net Ordinary Income</b>	<b>-201.54</b>	<b>1,000.00</b>	<b>-51,399.30</b>	<b>2,780.93</b>	<b>4,986.09</b>	<b>44.02</b>	<b>-42,789.80</b>
<b>Net Income</b>	<b>-201.54</b>	<b>1,000.00</b>	<b>-51,399.30</b>	<b>2,780.93</b>	<b>4,986.09</b>	<b>44.02</b>	<b>-42,789.80</b>

At month end the Authority had cash on hand of \$5,724,307.09. The checking account balance was \$2,828,856.97, the savings account was \$746,026.20, and cash being held by Zions Trust amounted to \$2,149,423.92.

Pocatello Development Authority recognized normal financial activity during the month of February. The Authority received revenues totaling \$40,525.66 of which \$2,849.59 was interest earnings on cash invested and property taxes. The \$1,000.00 payment received on the note receivable applied \$181.16 towards the principal of the note. Property tax revenue totaled \$37,494.91 for the North Yellowstone, Naval Ordnance, North Portneuf, and the Pocatello Regional Airport Districts.

Expenses for the month totaled \$83,315.46. The expenses included a debt service payment of \$81,096.75 for interest on the North Yellowstone District debt and a \$2,000.00 payment for Arbitrage professional services. The remaining expense is for \$218.71 was an administrative expenditure for lunch.

Year to date revenues of \$3,821,637.51 (see page 3) are not greater than expenses of \$4,307,872.92. The General Fund District has a net income YTD of \$2,901,325.39.

Pocatello Development Authority  
Profit & Loss by Class  
October 2014 through February 2015

	<u>1-General Fund</u>	<u>2-Central Corridor</u>	<u>3-North Yellowstone</u>	<u>4-Naval Ordnance</u>	<u>6-North Portneuf</u>	<u>7-Pocatello Regional Airport</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Interest Income	56.39	4,101.69	2,362.75	0.00	1,173.86	0.60	7,695.29
Miscellaneous Income	2,904,520.93	0.00	0.00	0.00	0.00	0.00	2,904,520.93
Principal received on notes	0.00	898.31	0.00	0.00	0.00	0.00	898.31
Property Taxes	0.00	0.00	776,815.96	8,824.14	67,525.03	55,357.85	908,522.98
<b>Total Income</b>	<u>2,904,577.32</u>	<u>5,000.00</u>	<u>779,178.71</u>	<u>8,824.14</u>	<u>68,698.89</u>	<u>55,358.45</u>	<u>3,821,637.51</u>
<b>Gross Profit</b>	2,904,577.32	5,000.00	779,178.71	8,824.14	68,698.89	55,358.45	3,821,637.51
<b>Expense</b>							
Administrative	1,001.93	1,904,612.06	889,213.68	96,015.35	14,679.84	0.00	2,905,522.86
<b>Debt Service</b>							
Interest	0.00	0.00	81,096.75	0.00	0.00	0.00	81,096.75
<b>Total Debt Service</b>	<u>0.00</u>	<u>0.00</u>	<u>81,096.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>81,096.75</u>
Dues and Memberships	2,250.00	0.00	0.00	0.00	0.00	0.00	2,250.00
Economic Grants Issued	0.00	1,065,421.46	0.00	242,267.00	0.00	9,314.85	1,317,003.31
<b>Professional Services</b>							
Other Professional Services	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00
<b>Total Professional Services</b>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
<b>Total Expense</b>	<u>3,251.93</u>	<u>2,970,033.52</u>	<u>972,310.43</u>	<u>338,282.35</u>	<u>14,679.84</u>	<u>9,314.85</u>	<u>4,307,872.92</u>
<b>Net Ordinary Income</b>	<u>2,901,325.39</u>	<u>-2,965,033.52</u>	<u>-193,131.72</u>	<u>-329,458.21</u>	<u>54,019.05</u>	<u>46,043.60</u>	<u>-486,235.41</u>
<b>Net Income</b>	<u>2,901,325.39</u>	<u>-2,965,033.52</u>	<u>-193,131.72</u>	<u>-329,458.21</u>	<u>54,019.05</u>	<u>46,043.60</u>	<u>-486,235.41</u>

Pocatello Development Authority  
Balance Sheet by Class  
As of March 31, 2015

	1-General Fund	2-Central Corridor	3-North Yellowstone	4-Naval Ordnance	6-North Portneuf	7-Pocatello Regional Airport	TOTAL
<b>ASSETS</b>							
<b>Current Assets</b>							
<b>Checking/Savings</b>							
Checking Wells Fargo	2,400,197.21	4,000.00	66,192.41	172,775.69	68,698.89	208,543.95	2,920,408.15
Savings Wells Fargo	746,045.20	0.00	0.00	0.00	0.00	0.00	746,045.20
Zions 2012 Bnd Fnd 7110526D	0.00	0.00	0.06	0.00	0.00	0.00	0.06
Zions Bnd Reserve Fnd 7110526B	0.00	0.00	677,505.12	0.00	0.00	0.00	677,505.12
Zions Rev Alloc Fnd 7110526	0.00	0.00	1,471,929.74	0.00	0.00	0.00	1,471,929.74
<b>Total Checking/Savings</b>	<b>3,146,242.41</b>	<b>4,000.00</b>	<b>2,215,627.33</b>	<b>172,775.69</b>	<b>68,698.89</b>	<b>208,543.95</b>	<b>5,815,888.27</b>
<b>Accounts Receivable</b>							
Notes Receivable	50,000.00	597,081.85	0.00	0.00	0.00	0.00	647,081.85
<b>Total Accounts Receivable</b>	<b>50,000.00</b>	<b>597,081.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>647,081.85</b>
<b>Other Current Assets</b>							
Accrued Interest Income	10,577.19	405.17	0.00	0.00	0.00	0.00	10,982.36
Property Tax Receivable	0.00	0.00	21,825.94	0.00	10,212.12	0.00	32,038.06
<b>Total Other Current Assets</b>	<b>10,577.19</b>	<b>405.17</b>	<b>21,825.94</b>	<b>0.00</b>	<b>10,212.12</b>	<b>0.00</b>	<b>43,020.42</b>
<b>Total Current Assets</b>	<b>3,206,819.60</b>	<b>601,487.02</b>	<b>2,237,453.27</b>	<b>172,775.69</b>	<b>78,911.01</b>	<b>208,543.95</b>	<b>6,505,990.54</b>
<b>TOTAL ASSETS</b>	<b>3,206,819.60</b>	<b>601,487.02</b>	<b>2,237,453.27</b>	<b>172,775.69</b>	<b>78,911.01</b>	<b>208,543.95</b>	<b>6,505,990.54</b>
<b>LIABILITIES &amp; EQUITY</b>							
<b>Liabilities</b>							
<b>Long Term Liabilities</b>							
Deferred Interest Receivable	10,577.39	0.00	0.00	0.00	0.00	0.00	10,577.39
Deferred Notes Receivable Rev	50,000.00	597,081.85	0.00	0.00	0.00	0.00	647,081.85
Deferred Tax Revenues	0.00	0.00	19,488.87	0.00	10,212.12	0.00	29,700.99
<b>Total Long Term Liabilities</b>	<b>60,577.39</b>	<b>597,081.85</b>	<b>19,488.87</b>	<b>0.00</b>	<b>10,212.12</b>	<b>0.00</b>	<b>687,360.23</b>
<b>Total Liabilities</b>	<b>60,577.39</b>	<b>597,081.85</b>	<b>19,488.87</b>	<b>0.00</b>	<b>10,212.12</b>	<b>0.00</b>	<b>687,360.23</b>
<b>Equity</b>							
Fund Balance	244,862.43	2,968,438.69	2,340,117.35	418,042.02	14,679.84	162,500.35	6,148,640.68
Opening Balance Equity	0.00	0.00	64,643.86	0.00	0.00	0.00	64,643.86
Net Income	2,901,344.39	-2,964,033.52	-186,761.42	-245,266.33	54,019.05	46,043.60	-394,654.23
<b>Total Equity</b>	<b>3,146,206.82</b>	<b>4,405.17</b>	<b>2,217,999.79</b>	<b>172,775.69</b>	<b>68,698.89</b>	<b>208,543.95</b>	<b>5,818,630.31</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,206,784.21</b>	<b>601,487.02</b>	<b>2,237,488.66</b>	<b>172,775.69</b>	<b>78,911.01</b>	<b>208,543.95</b>	<b>6,505,990.54</b>
<b>UNBALANCED CLASSES</b>	<b>35.39</b>	<b>0.00</b>	<b>-35.39</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Pocatello Development Authority  
Profit & Loss by Class  
March 2015

	<u>1-General Fund</u>	<u>2-Central Corridor</u>	<u>3-North Yellowstone</u>	<u>4-Naval Ordnance</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
Interest Income	19.00	818.09	19.66	2,227.74	3,084.49
Principal received on notes	0.00	181.91	0.00	0.00	181.91
Property Taxes	0.00	0.00	6,350.64	81,964.14	88,314.78
Total Income	<u>19.00</u>	<u>1,000.00</u>	<u>6,370.30</u>	<u>84,191.88</u>	<u>91,581.18</u>
Gross Profit	<u>19.00</u>	<u>1,000.00</u>	<u>6,370.30</u>	<u>84,191.88</u>	<u>91,581.18</u>
Net Ordinary Income	<u>19.00</u>	<u>1,000.00</u>	<u>6,370.30</u>	<u>84,191.88</u>	<u>91,581.18</u>
Net Income	<u><u>19.00</u></u>	<u><u>1,000.00</u></u>	<u><u>6,370.30</u></u>	<u><u>84,191.88</u></u>	<u><u>91,581.18</u></u>

At month end the Authority had cash on hand of \$5,815,888.27. The checking account balance was \$2,920,408.15, the savings account was \$746,045.20, and cash being held by Zions Trust amounted to \$2,149,434.92.

Pocatello Development Authority recognized normal financial activity during the month of March. The Authority received revenues totaling \$91,581.18 of which \$3,084.49 was interest earnings on cash invested and property taxes. The \$1,000.00 payment received on the note receivable applied \$181.91 towards the principal of the note. Property tax revenue totaled \$88,314.78 for the North Yellowstone and the Naval Ordnance Districts.

Expenses for the month: there were no expenses this month.

Year to date revenues of \$3,913,218.69 (see page 3) are not greater than expenses of \$4,307,872.92. The Genral Fund District has a net income YTD of \$2,901,344.39.

Pocatello Development Authority  
Profit & Loss by Class  
October 2014 through March 2015

	<u>1-General Fund</u>	<u>2-Central Corridor</u>	<u>3-North Yellowstone</u>	<u>4-Naval Ordinance</u>	<u>6-North Portneuf</u>	<u>7-Pocatello Regional Airport</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Interest Income	75.39	4,919.78	2,382.41	2,227.74	1,173.86	0.60	10,779.78
Miscellaneous Income	2,904,520.93	0.00	0.00	0.00	0.00	0.00	2,904,520.93
Principal received on notes	0.00	1,080.22	0.00	0.00	0.00	0.00	1,080.22
Property Taxes	0.00	0.00	783,166.60	90,788.28	67,525.03	55,357.85	996,837.76
<b>Total Income</b>	<u>2,904,596.32</u>	<u>6,000.00</u>	<u>785,549.01</u>	<u>93,016.02</u>	<u>68,698.89</u>	<u>55,358.45</u>	<u>3,913,218.69</u>
<b>Gross Profit</b>	2,904,596.32	6,000.00	785,549.01	93,016.02	68,698.89	55,358.45	3,913,218.69
<b>Expense</b>							
Administrative	1,001.93	1,904,612.06	889,213.68	96,015.35	14,679.84	0.00	2,905,522.86
Debt Service							
Interest	0.00	0.00	81,096.75	0.00	0.00	0.00	81,096.75
<b>Total Debt Service</b>	<u>0.00</u>	<u>0.00</u>	<u>81,096.75</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>81,096.75</u>
Dues and Memberships	2,250.00	0.00	0.00	0.00	0.00	0.00	2,250.00
Economic Grants Issued	0.00	1,065,421.46	0.00	242,267.00	0.00	9,314.85	1,317,003.31
Professional Services							
Other Professional Services	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00
<b>Total Professional Services</b>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
<b>Total Expense</b>	<u>3,251.93</u>	<u>2,970,033.52</u>	<u>972,310.43</u>	<u>338,282.35</u>	<u>14,679.84</u>	<u>9,314.85</u>	<u>4,307,872.92</u>
<b>Net Ordinary Income</b>	<u>2,901,344.39</u>	<u>-2,964,033.52</u>	<u>-186,761.42</u>	<u>-245,266.33</u>	<u>54,019.05</u>	<u>46,043.60</u>	<u>-394,654.23</u>
<b>Net Income</b>	<u>2,901,344.39</u>	<u>-2,964,033.52</u>	<u>-186,761.42</u>	<u>-245,266.33</u>	<u>54,019.05</u>	<u>46,043.60</u>	<u>-394,654.23</u>

AGENDA ITEM

NO. 3

Arbitrage is the ability to obtain tax exempt bond proceeds & invest the funds in higher yielding taxable securities resulting in a profit.

We hire Arbitrage Compliance Specialists to determine whether the PDA does not make interest income in excess of interest expense on our Series 2012 Series A bond. The interest income is earned on the reserve fund and is subject to the rebate.

Arbitrage Rebate requirements began in Sept 1986. This requirement is to rebate any profit to the federal government.

Arbitrage Rebate Calculation Report:

No final rebate payment is due to the US Treasury (IRS) on or before 02/25/15 with respect to debt. There are no filing requirements regarding Arbitrage Rebate

# Invoice

To: Ms. Joyce Stroschein, CPA, CGFM, Chief Financial Officer  
City of Pocatello, Idaho  
P.O. Box 4169  
Pocatello, ID 83205-4169

Invoice#: **1013235**  
PO#:  
Date: 02/25/15  
Control#: 9.00  
PAR: \$6,775,000.00  
Bond: Pocatello Development Authority,  
Revenue Allocation (Tax Increment)  
Refunding Bonds, 2012 Series A

Description	Amount
Arbitrage Rebate Calculation Interim   01/24/14 - 01/24/15	\$1,000.00
Transferred Proceeds Allocations	\$250.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
<b>Total</b>	<b>\$1,250.00</b>
	\$0.00
Less Pre-payment	\$0.00
<b>Balance Due</b>	<b>\$1,250.00</b>

**PAYMENT DUE UPON RECEIPT** (may be paid from proceeds of the bonds)

Make checks payable to: Arbitrage Compliance Specialists, Inc.

Please remit a copy of this invoice with your payment.

# Balfour Beatty

## Rail

A Division of Balfour Beatty Infrastructure, Inc.

### **Balfour Beatty Rail**

1717 North Beck Street  
Salt Lake City Utah 84116  
Tel (801)532-4322  
Fax (801)532-3924  
Mobile (801)532-4322  
mhansen@bbius.com

March 6, 2015

Merril Quayle  
Pocatello City  
911 North 7<sup>th</sup> Avenue  
Pocatello, Idaho 83201

**Re: Change Order Request #3: Phase 1 Preliminary Engineering – REVISED (April 27, 2015)**

Dear Merrill,

Pocatello City has asked us to modify the Preliminary Engineering tasks to meet the requirements requested by UPRR's Operating Department. If approved, this will affect the budget and schedule for the Phase 1 – Preliminary Engineering tasks.

FYI

Merril

### **Scope of Work:**

1. **Modify 10% Design Drawings.** CRS will make the following modifications to the drawings:
  - Track A will be eliminated from the design.
  - Future Tracks E and D (purple) will be changed to proposed tracks (green).
  - The clear length on Tracks E and D will be reduced to 800 feet.
  - A crossover will be added between Tracks E and D.
  - The tail track on Track E will provide sufficient clear length for 2-3 transload cars.
  - The tail track on Track D will provide sufficient clear length for two locomotives to use as a runaround.
  - Shift Tracks B and C as requested by Pocatello City to accommodate the pipe project site plans.

### **Project Schedule and Cost**

It is anticipated to take three weeks to complete the additional scope of work. Therefore, it is anticipated that it will take approximately eight weeks to complete the revised scope of work. Review time by the owner and UPRR are not included in the estimated time. CRS will perform the services outlined in the scope of work on a time and materials basis. The estimated fee to complete the additional scope of work is \$3,950. With this change, the total fee for this phase is **\$13,300 (\$9,350+ \$3,950)**.

We look forward to continuing our work with you on this project. Please feel free to call me if you have any questions about this proposal. If this meets your approval, we will forward the appropriate contract documents for your review and signature.

Sincerely,

*Mike Hansen*

Mike Hansen  
Area Operations Manager



2060 East 2100 South  
Salt Lake City, UT 84109

Phone: 801.359.5565  
Fax: 801.359.4272

[crsengineers.com](http://crsengineers.com)

April 27, 2015

Merril Quayle  
Pocatello City  
911 North 7th Avenue  
Pocatello, Idaho 83201

**Re: Change Order Request #3: Clarification Letter**

Dear Merrill,

In regards to our Change Order Request #3, submitted on March 6, 2015, I need to make a clarification. The scope of work, schedule, and cost indicated in the change order request are all correct. However, at the end of the second to last paragraph, I provided a cost total for approved work on Phase 1 of the Airport Rail Park Project. The total that I indicated was incorrect. The correct total is \$13,300, which includes Change Order #3. I apologize for any confusion that this typo may have caused. We have really enjoyed working with you on this project and hope that we will have the opportunity to see this project get built soon.

Sincerely,  
**Caldwell Richards Sorensen**

A handwritten signature in black ink that reads 'Matt Collier'.

Matt Collier, P.E., C.F.M.  
Farmington Office Manager  
(801) 419-2813  
[matt.collier@crsengineers.com](mailto:matt.collier@crsengineers.com)

# Balfour Beatty

## Rail

A Division of Balfour Beatty Infrastructure, Inc.

### **Balfour Beatty Rail**

1717 North Beck Street  
Salt Lake City Utah 84116  
Tel (801)532-4322  
Fax (801)532-3924  
Mobile (801)532-4322  
mhansen@bbius.com

March 6, 2015

Merril Quayle  
Pocatello City  
911 North 7<sup>th</sup> Avenue  
Pocatello, Idaho 83201

### **Re: Change Order Request #3: Phase 1 – Preliminary Engineering**

Dear Merrill,

Pocatello City has asked us to modify the 10% drawings to conform to the requirements requested by UPRR's Operating Department. If approved, this change order will modify the budget and schedule for the Phase 1 – Preliminary Engineering tasks.

#### **Scope of Work:**

1. **Modify 10% Design Drawings.** CRS will make the following modifications to the drawings:
  - Track A will be eliminated from the design.
  - Future Tracks E and D (purple) will be changed to proposed tracks (green).
  - The clear length on Tracks E and D will be reduced to 800 feet.
  - A crossover will be added between Tracks E and D.
  - The tail track on Track E will provide sufficient clear length for 2-3 transload cars.
  - The tail track on Track D will provide sufficient clear length for two locomotives to use as a runaround.
  - Shift Tracks B and C as requested by Pocatello City to accommodate the pipe project site plans.

#### **Project Schedule and Cost**

It is anticipated to take three weeks to complete the additional scope of work. Therefore, it is anticipated that it will take approximately eight weeks to complete the revised scope of work. Review time by the owner and UPRR are not included in the estimated time. CRS will perform the services outlined in the scope of work on a time and materials basis. The estimated fee to complete the additional scope of work is \$3,950. With this change, the total fee for this phase is ~~\$11,790~~ (\$7,480 + \$3,950).

*\$13,300*

We look forward to continuing our work with you on this project. Please feel free to call me if you have any questions about this proposal. If this meets your approval, we will forward the appropriate contract documents for your review and signature.

Sincerely,

*Mike Hansen*

Mike Hansen  
Area Operations Manager

AGENDA ITEM

NO. 4

**Pocatello Development Authority - Budget 2014-2015 fiscal year**

	<b>General Fund</b>	<b>Consolidated Corridor</b>	<b>North Yellowstone</b>	<b>Naval Ordinance</b>	<b>North Portneuf</b>	<b>Airport</b>	<b>Total</b>
Beginning Cash Balance	\$244,861.82	\$2,968,033.52	\$2,402,424.95	\$418,042.02	\$14,679.84	\$162,500.35	\$6,210,542.50
<b>INCOME:</b>							
Administrative fees	2,914,520.93						2,914,520.93
Tetridyn Loan	0.00						0.00
South Cliff's loan		3,000.00					3,000.00
Property taxes		0.00	1,228,000.00	204,791.40	132,695.33	111,376.00	1,676,862.73
Interest Income	40.00	9,000.00	1,540.00		3,242.28		13,822.28
<b>Total Projected Income:</b>	<b>2,914,560.93</b>	<b>12,000.00</b>	<b>1,229,540.00</b>	<b>204,791.40</b>	<b>135,937.61</b>	<b>111,376.00</b>	<b>4,608,205.94</b>
<b>EXPENSE:</b>							
Contingency	2,000,000.00			300,000.00		250,000.00	2,550,000.00
Cheyenne Crossing		1,065,421.46					1,065,421.46
Costco Employment incentive (1)			122,014.96				122,014.96
Reimbursement to City					128,000.00		128,000.00
Administrative expense		1,914,612.06	889,213.68	96,015.35	14,679.84		2,914,520.93
Current year debt service (2)			679,193.50				679,193.50
Luncheon costs	3,000.00						3,000.00
Office expenses	200.00						200.00
Dues and memberships	1,750.00						1,750.00
Errors and omission insurance	341.00						341.00
Banking and Professional services	4,500.00		5,000.00				9,500.00
<b>Total Projected Expense:</b>	<b>2,009,791.00</b>	<b>2,980,033.52</b>	<b>1,695,422.14</b>	<b>396,015.35</b>	<b>142,679.84</b>	<b>250,000.00</b>	<b>7,473,941.85</b>
<b>CALCULATED ENDING BALANCE</b>	<b>\$1,149,631.75</b>	<b>\$0.00</b>	<b>\$1,936,542.81</b>	<b>\$226,818.07</b>	<b>\$7,937.61</b>	<b>\$23,876.35</b>	<b>\$3,344,806.59</b>

1. balance before payment \$366,045.16, scheduled to payoff in December 2016
2. Scheduled to payoff on August 1, 2024

AGENDA ITEM

NO. 6

RESOLUTION NO. 2015-1

A RESOLUTION OF THE POCATELLO DEVELOPMENT AUTHORITY, AN URBAN RENEWAL AGENCY, ORGANIZED UNDER THE LAWS OF THE STATE OF IDAHO; EXPRESSING APPRECIATION TO DARLENE GERRY FOR OUTSTANDING SERVICE AND COMMITMENT TO THE AUTHORITY DURING HER THREE YEARS AS A MEMBER OF THE BOARD OF COMMISSIONERS.

WHEREAS, Darlene Gerry was appointed as a member of the Board of Commissioners of the Pocatello Development Authority on April 19, 2012; and

WHEREAS, during her service on the Board, Ms. Gerry diligently helped provide continuity to the Authority, to assist with the establishment of new urban renewal districts, the administration of existing urban renewal districts, and the closure of urban renewal districts; and

WHEREAS, during her tenure with the Board Ms. Gerry provided valuable insight and guidance in the Board's role of urban renewal and economic development for the City of Pocatello; and

WHEREAS, it is with regret that the Pocatello Development Authority accepts Ms. Gerry's resignation; and

WHEREAS, the Board of Commissioners desires to recognize her efforts on behalf of the Pocatello Development Authority;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE POCATELLO DEVELOPMENT AUTHORITY HEREBY PUBLICLY EXPRESSES ITS GRATITUDE TO DARLENE GERRY:

1. For her outstanding service to the Authority and to the citizens of the Pocatello area since her initial appointment on April 19, 2012; and

2. For her willingness to provide continuity during a period of increased activity by the Authority; and

3. For her commitment to excellence in pursuit of the Board's goals through additional meetings and hearings whenever necessary and through coordination with other economic development groups; and

4. For all her efforts in connection with the mission and goals of the Pocatello Development Authority to enhance the well-being of the citizens of the City of Pocatello;

NOW WE, the members of the Board of Commissioners of the Pocatello Development Authority hereby acknowledge our sincere appreciation to Darlene Gerry for her commitment to urban renewal and economic development.

BE IT FURTHER RESOLVED that the Secretary of the Board of Commissioners of the Pocatello Development Authority is hereby authorized and directed to provide an original of this Resolution to Darlene Gerry after its passage and approval by the Board.

DATED this 15<sup>th</sup> day of April, 2015.

POCATELLO DEVELOPMENT  
AUTHORITY BOARD OF DIRECTORS

\_\_\_\_\_  
MICHAEL ORR, Chairman

ATTEST:

\_\_\_\_\_  
TIFFANY G. OLSEN, Secretary

AGENDA ITEM

NO. 7

RESOLUTION NO. 2015-2

A RESOLUTION OF THE POCATELLO DEVELOPMENT AUTHORITY, AN URBAN RENEWAL AGENCY, ORGANIZED UNDER THE LAWS OF THE STATE OF IDAHO; EXPRESSING APPRECIATION TO RYAN WARD FOR OUTSTANDING SERVICE AND COMMITMENT TO THE AUTHORITY DURING HIS EIGHT YEARS AS A BOARD MEMBER OF THE BOARD OF COMMISSIONERS.

WHEREAS, Ryan Ward was appointed as a member of the Board of Commissioners of the Pocatello Development Authority on June 21, 2007; and

WHEREAS, after having served the Board diligently to the completion of that term, he thereafter volunteered for additional terms in order to help provide continuity to the Authority and assist with the formation of several new urban renewal districts and the administration of existing urban renewal districts; and

WHEREAS, during his tenure with the Board, Mr. Ward provided valuable insight and guidance in the Board's role of urban renewal and economic development for the City of Pocatello and served as Treasurer from October 17, 2007 to October 20, 2010 and Chair from October 20, 2010 to October 15, 2014 ;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE POCATELLO DEVELOPMENT AUTHORITY HEREBY PUBLICLY EXPRESSES ITS GRATITUDE TO RYAN WARD:

1. For his outstanding service to the Authority and to the citizens of the Pocatello area since his initial appointment on June 21, 2007;
2. For his willingness to serve additional terms over and above his original appointment term to provide continuity during a period of increased activity by the Authority; and
3. For his willingness to serve as an officer, including Chairman and Treasurer, of the Board of Commissioners; and

4. For his commitment to excellence in pursuit of the Board's goals through additional meetings and hearings whenever necessary and through coordination with other economic development groups; and

5. For all his efforts in connection with the mission and goals of the Pocatello Development Authority to enhance the well-being of the citizens of the City of Pocatello;

NOW WE, the members of the Board of Commissioners of the Pocatello Development Authority hereby acknowledge our sincere appreciation to Ryan Ward for more than eight years of leadership and commitment to urban renewal and economic development.

BE IT FURTHER RESOLVED that the Secretary of the Board of Commissioners of the Pocatello Development Authority is hereby authorized and directed to provide an original of this Resolution to Ryan Ward after its passage and approval by the Board.

DATED this 15<sup>th</sup> day of April, 2015.

POCATELLO DEVELOPMENT  
AUTHORITY BOARD OF DIRECTORS

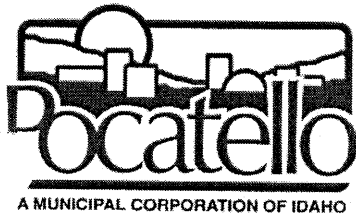
\_\_\_\_\_  
MICHAEL ORR, Chairman

ATTEST:

\_\_\_\_\_  
TIFFANY G. OLSEN, Secretary

# AGENDA ITEM

NO. 8



**OFFICE OF THE MAYOR**  
911 North 7th Avenue  
P. O. Box 4169  
Pocatello, Idaho 83205-4169

(208) 234-6163  
Fax: (208) 234-6297  
www.pocatello.us

**BRIAN C. BLAD**  
Mayor

**Pocatello City Council:**

STEVE BROWN  
CRAIG COOPER  
W. JAMES JOHNSTON  
GARY MOORE  
EVA JOHNSON NYE  
MICHAEL L. ORR

April 7, 2015

## MEMORANDUM

**TO:** Pocatello Development Authority Chair, Executive Director & Secretary

**FROM:** Anne Nichols, CAP-OM  
Assistant to the Mayor

**SUBJECT:** Advisory Board Appointment – Mid-Term Vacancy

The deadline has passed for applications to fill the vacancy on the Pocatello Development Authority (PDA) created by Darlene Gerry's resignation. After reviewing the applications we received and had on file, Mayor Blad is recommending the following individual to fill this vacancy: Chad Carr.

After reviewing the attached applications and the Mayor's recommendation, let me know if you agree with the Mayor's recommendation. If you have a different recommendation or concern about the Mayor's recommendation, please let us know. The Mayor would appreciate knowing the reasons why you are recommending a different applicant.

Once the final applicant is selected, the PDA Board should schedule a vote to approve that applicant at your next available meeting. As you know, mid-term vacancies are confirmed by the Board rather than the City Council per State Code 50-2006(b)(2). Following such a vote, our office will send a letter of appointment.

You can reach me at 234-6163 if you have any questions.

Attachments

cc: City Council Members

APPLICATION FOR PROSPECTIVE BOARD MEMBERS

Date: April 28, 2014

Please indicate the City Board, Commission, or Committee to which you are applying:

POCATELLO DEVELOPMENT AUTHORITY

Name MICHAEL W. SEIBERT

Address (Home) 1665 POCATELLO CREEK ROAD POCATELLO, IDAHO 83201
Street City Zip Code

(Business) 1665 POCATELLO CREEK ROAD POCATELLO, IDAHO 83201
Street/Mailing Address City Zip Code

Phone Number 208-233-1665 208-681-4472 Years resided in city of Pocatello? 67
Home Business

Occupation/Title OWNER OPERATOR OUTBACK GOLF PARK; RETIRED QWEST-MANAGER

Email outbackgolf@cableone.com

Educational Background Associate of Technology - ISU

See Attached Professional Experience

Please list your talents, skills or expertise that you feel would be useful to the board for which you are applying. Please check where applicable.

Financial Skills X Legal Skills Community Relations Skills X
Planning Skills X Evaluation Skills X Legislative/Political Skills
Other Skills X Please describe EXCELLENT KNOWLEDGE OF OUR CITY OPERATIONS,

IDAHO URBAN RENEWAL CODES, REVENUE ALLOCATION AREAS, AND TIF PROCEDURES.

Approximately how many hours per month would you be able to spend on board activities? 20

Are you willing to do fundraising, if applicable? Yes X No

Have you served on any other City Boards? Yes X No If yes, which board(s)?

EIGHT YEARS OF SERVICE ON THE COMMUNITY DEVELOPMENT COMMISSION (PLANNING & ZONING)

Please list community contacts or affiliations which might relate to your role as a board member.

MATT HUNTER (CHAMBER) NORMAN HILL (CHAMBER)

STEPHANIE PALAGI (OLD TOWN)

Please state briefly why you would like to serve on the board and how your skills might make a positive contribution to the board. UTILIZE MY PLANNING AND ALTERNATIVE EVALUATION SKILLS TO BROADEN AND DIVERSIFY POCATELLO'S ECONOMIC BASE AND TO ASSIST WITH LONG TERM DEVELOPMENT OBJECTIVES OF OUR COMMUNITY.

Applications may be returned to the Mayor's Office at 911 North 7th Avenue, faxed to 234-6297, or mailed to: Mayor's Office, City of Pocatello, P.O. Box 4169, 83205-4169.

## PROFESSIONAL EXPERIENCE

OUTBACK GOLF PARK

DESIGNED – CONSTRUCTED - OWNER OPERATOR

1996 – PRESENT

QWEST COMMUNICATIONS

EASTERN IDAHO ENGINEER & PROJECT LEADER WIRE CENTER SALES

2000 -2002 (RETIRED)

US S WEST COMMUNICATION

LEAD ENGINEER MANAGER NETWORK TECHNICAL SERVICES

1995 – 2000

U S WEST COMMUNICATIONS

MANAGER EASTERN IDAHO NETWORK PLANNING AND ENGINEERING SERVICES

1994 – 1995

U S WEST COMMUNICATIONS

MANAGER EASTERN IDAHO FACILITIES PLANNING & DESIGN

1984 - 1994

MOUNTAIN BELL TELEPHONE CO.

ECONOMIC PLANNING AND BUDGET ADMINISTRATION SE IDAHO

1970 - 1984