

Call to order by Scott Smith, Chairman
Welcome new member Scott Turner
Acknowledge guests of the Board
Disclosure of conflicts of interest
Agenda; delete action or discussion items

Action and Discussion Items:

Agenda Item No. 1: Minutes.

Motion to approve and/or amend Minutes of April 20, 2016 and the Special Meeting and Executive Session Minutes of May 4, 2016.

Agenda Item No. 2: Financial Report.

Motion to approve and/or amend April and May 2016 Income and Expenses.
Update: BBAD loan paid in full, in the amount of \$194,951.27. This payment will be deposited in the PDA General Fund.

Agenda Item No. 3: Payment Requests/Reimbursements.

- (a) Idaho Accelerator Center Utilities:
 - 1. February 2016 in the amount of \$1,124.04
 - 2. March 2016 in the amount of \$968.52
- (b) Positron Building Furnace/Water Damage Claim in the amount of \$979.50
- (c) New Day Products, Inc. in the amount of \$59.40

Agenda Item No. 4: Gateway West's Request for Funds Regarding Power within the NOP District.

Agenda Item No. 5: ISU IAC's Request to Lease Positron Facility.

Agenda Item No. 6: Resolutions acknowledging the outstanding service of Cynthia Hill and Howard Manwaring as Board Members.

Upcoming Events/Information:

Matters exist for discussion in an executive session as per I.C. §74-206(1)(e)
Motion: "I move that we enter into an executive session as per Idaho Code §74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the PDA may be in competition with other jurisdictions."

Adjourn.

AGENDA ITEM

NO. 1

POCATELLO DEVELOPMENT AUTHORITY MEETING MINUTES
June 15, 2016

Members present: Brian Blad (left at 11:50 a.m.), Steve Brown, Chad Carr, Larry Fisher, Devin Hillam, Thomas Ottoway, Scott Smith (Chairman), and Scott Turner.

Members excused: Russell Meyers

Staff present: Dean Tranmer (arrived at 11:25 a.m.) and Tiffany Olsen, City Legal Dept.; Merrill Quayle (excused at 11:04 a.m. and returned at 11:40 a.m.), Development Engineer, Joyce Stroschein, City Finance Dept.; and John Regetz with Bannock Development Corporation (ex-officio).

Chair Smith called the meeting to order at 11:04 a.m.

Introductions, Conflicts, and Agenda: There were no conflicts disclosed and there were no deletions made to the agenda. Guests included Stephanie Palagi with Old Town Pocatello, Inc., who was present for the Boards' executive session at the Mayor's request. Also at the request of the Mayor, the executive session was moved to the first item of business. Next, **Chair Smith** introduced and welcomed the PDA's new Board Member Scott Turner.

1. **Chair Smith** called for a motion for the Board to go into an executive session to discuss a matter regarding negotiations involving matters of trade or commerce in which the PDA is in competition with other jurisdictions. **It was moved and seconded (B. Blad, T. Ottoway)** to adjourn to executive session pursuant to Idaho Code §74-206(1)(e). **The motion passed** by roll call vote (**Ayes: Blad, Brown, Carr, Fisher, Hillam, Ottoway, Smith and Turner; Nays: None**). The Board adjourned to executive session at approximately 11:08 a.m. A potential development within the City limits was discussed. Stephanie Palagi left at 11:30 a.m. Potential development within the North Portneuf District was then discussed. The Board reconvened to regular session by **MSC (B. Blad, C. Carr)** at 11:38 a.m.

2. **Action and Discussion Items:**

Agenda Item No. 1: Minutes. The Minutes of the regularly scheduled meeting of April 20, 2016 and the Special Meeting and Executive Session of May 4, 2016 were reviewed. It was **MSC (B. Blad, T. Ottoway)** to approve the Minutes as presented.

Agenda Item No. 2: Financial Report. **J. Stroschein** presented the Financial Reports for the months of April and May 2016. At the end of April, the Authority had cash on hand of \$5,945,545.08. The checking account balance was \$2,911,039.69, the savings account was \$746,288.06, and cash being held by Zions Trust amounted to \$2,288,217.33. The Authority recognized normal financial activity during the month of April. The Authority received revenues totaling \$2,847.63 of which \$1,059.01 was interest earnings on cash invested and notes. The \$1,000.00 received on the note receivable applied \$192.03 towards the principal of the note. Property tax revenue totaled \$1,596.59 for the North Yellowstone expenses paid for the month totaled \$27,807.96. RAI was paid a \$5,000 contribution for fiscal year 2016. PDA paid professional fees totaling \$19,045.50 for Positron foreclosure legal service and \$7,400 for the appraisal valuation on the airport property. Utilities for the Positron facility totaled \$3,483.29 for the months of November, December, and January. The administrative expenses were \$207.00

and 72.17 respectively, for the lunch meeting and for the publishing of the annual public hearing. Year to date revenues of \$1,046,324.16 (see page 3) are greater than expenses of \$815,760.45. Overall Net income of \$230,563.71. Reminder a net loss indicates the use of cash reserves. At the end of May, the Authority had cash on hand of \$5,947,014.72. The checking account balance was \$2,912,265.15, the savings account was \$746,307.08, and cash being held by Zions Trust amounted to \$2,288,442.49. The Authority recognized minor financial activity during the month of May. The Authority received revenues totaling \$1,469.64 of which \$201.87 was interest earnings on cash invested. Property tax revenue totaled year to date revenues of \$1,047,793.80 (see page 3) are greater than expenses of \$815,760.45. Overall net income of \$232,033.35. Reminder a net loss indicates the use of cash reserves. As an update, the outstanding note owed by BBAD Investment was paid in full in the month of June. \$194,951.27 was received; \$193,566.55 was applied to principal and the remaining \$1,384.72 was interest accrued. It was then **MSC (B. Blad, D. Hillam)** to approve the April and May 2016 Financial Reports as presented.

Agenda Item No. 3: Payment Requests/Reimbursements. T. Olsen presented items 4(a) thru 4(c). It was **MSC (T. Ottoway, B. Blad)** to approve the following items:

- (a) Idaho Accelerator Center Utilities:
 1. February \$1,124.04
 2. March \$968.52
- (b) Positron Building Furnace/Water Damage Claim. ICRMP's deductible of \$500.00 and the pipe/furnace invoice in the amount of \$479.50 remain outstanding. **J. Stroschein** will issue a check to Quik & Kleen in the amount of \$979.50 and the claim will be closed.
- (c) New Day Products and Resources in the amount of \$59.40 for the Board appreciation plaques for Cynthia Hill and Howard Manwaring.

Agenda Item No. 4: Gateway West's Request for Funds Regarding Power within the NOP District. T. Olsen reminded the Board that at the April 20, 2016 Meeting, the agenda item was tabled until more information could be obtained by City Staff as to the business owner's positions on the power upgrades and a timeframe of which to expect the 10 year plan from Swift. **M. Quayle** provided letters in support of the power upgrades from two tenants, VTCU and ATCO. VTCU believes the upgrades to be crucial to their work product and performance. If their business has issues with the power and diminished quality, they may relocate to a larger facility which was recently acquired. **M. Quayle** relayed that Earl Swift has purchased the equipment for Building 10 and has paid Idaho Power \$133,882.00 to date. The Board expressed some concern and hesitation with contributing to the power upgrades and perhaps later finding out that Swift raised the rent for the tenants as the property was now improved. **Chair Smith** reminded the Board the funds within the TIF District are there to improve the properties within the District pursuant to the specifications of the District Plan. **J. Stroschein** advised there is \$281,417 in the District with an expected tax remittance in July to be somewhere around \$90,000. There was no discussion pertaining to the 10 year plan. It was **MSC (S. Brown, C. Carr)** to pay 50%, up to \$200,000, for the power upgrades pertaining to Building Nos. 10, 36, 37 and 38 once the Board receives verification of the expenditure and certifies the power upgrade project has been successfully completed.

Agenda Item No. 5: ISU IAC's Request to Lease Positron Facility. Chair Smith provided the Board with an update on the Positron Facility; ISU Idaho Accelerator Center would like to lease the facility, for a 5 year term, for the rent payment of utilities plus \$500, and include a 30

day mutual termination provision. The Sheriff's sale for the property will be held on July 5, 2016 at 10:00 a.m. The PDA's attorney on this matter, Craig Christensen, has advised it is best to wait until the PDA has possession of the facility to lease the building. It was then **MSC (C. Carr, S. Brown, Ottoway abstained)** to have a Lease Agreement prepared with ISU, consistent with the terms of ISU's proposal, subject to the conclusion of the Sheriff's Sale and subject to the Chair and Dean Tranmer's satisfaction of the same.

Agenda Item No. 6: Resolutions acknowledging the outstanding service of Cynthia Hill and Howard Manwaring as Board Members. Chair Smith read the Resolution for Howard Manwaring, adopted as Resolution 2016-02, and the Resolution for Cynthia Hill, adopted as Resolution No. 2016-03. It was **MSC (D. Hillam, T. Ottoway)** to approve the two Resolutions as prepared.

3. Adjournment: There being no additional business, the meeting adjourned at 12:42 p.m. by **MSC (L. Fisher, D. Hillam).**

By: Tiffany G. Olsen
Tiffany G. Olsen, Secretary

POCATELLO DEVELOPMENT AUTHORITY MEETING MINUTES
MEETING EXECUTIVE SESSION
June 16, 2016

Members present: Brian Blad (left at 11:50 a.m.), Steve Brown, Chad Carr, Larry Fisher, Devin Hillam, Thomas Ottoway, Scott Smith (Chairman), and Scott Turner.

Members excused: Russell Meyers

Staff present: Dean Tranmer (arrived at 11:25 a.m.) and Tiffany Olsen, City Legal Dept.; Joyce Stroschein, City Finance Dept.; and John Regetz with Bannock Development Corporation (ex-officio).

Guests included Stephanie Palagi with Old Town Pocatello, Inc.

The Board of Commissioners adjourned from regular session into executive session at 11:08 a.m. pursuant to I.C. §74-206(1)(e) to discuss negotiations involving matters of trade or commerce in which the PDA is in competition with other jurisdictions. **It was moved and seconded (B. Blad, T. Ottoway). The motion passed** by roll call vote (**Ayes: Blad, Brown, Carr, Fisher, Hillam, Ottoway, Smith and Turner; Nays: None**). A potential development within the City limits was discussed. Stephanie Palagi left at 11:30 a.m. Potential development within the North Portneuf District was then discussed. The Board reconvened to regular session by **MSC (B. Blad, C. Carr)** at 11:38 a.m.

By: Tiffany G. Olsen
Tiffany G. Olsen, Secretary

AGENDA ITEM

NO. 2

FINANCIAL

REPORTS

(will be supplemented)

Pocatello Development Authority
Balance Sheet by Class
As of April 30, 2016

	1-General Fund	3-North Yellowstone	4-Naval Ordnance	6-North Portneuf	7-Pocatello Regional Airport	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
Checking Wells Fargo	2,093,398.61	192,398.38	281,417.29	68,355.56	275,469.85	2,911,039.69
Savings Wells Fargo	746,251.86	36.20	0.00	0.00	0.00	746,288.06
Zions 2012 Bnd Fnd 7110526D	0.00	1.25	0.00	0.00	0.00	1.25
Zions Bnd Reserve Fnd 7110526B	0.00	677,626.75	0.00	0.00	0.00	677,626.75
Zions Rev Alloc Fnd 7110526	0.00	1,610,589.33	0.00	0.00	0.00	1,610,589.33
Total Checking/Savings	2,839,650.47	2,480,651.91	281,417.29	68,355.56	275,469.85	5,945,545.08
Other Current Assets						
Accrued Interest Income	14,006.82	0.00	0.00	0.00	0.00	14,006.82
Prepaid	1,122.00	0.00	0.00	0.00	0.00	1,122.00
Property Tax Receivable	0.00	16,368.29	0.00	11,665.93	0.00	28,034.22
Total Other Current Assets	15,128.82	16,368.29	0.00	11,665.93	0.00	43,163.04
Total Current Assets	2,854,779.29	2,497,020.20	281,417.29	80,021.49	275,469.85	5,988,708.12
Other Assets						
Inventory - Leasehold	424,779.00	0.00	0.00	0.00	0.00	424,779.00
Note Receivable	244,894.11	0.00	0.00	0.00	0.00	244,894.11
Total Other Assets	669,673.11	0.00	0.00	0.00	0.00	669,673.11
TOTAL ASSETS	3,524,452.40	2,497,020.20	281,417.29	80,021.49	275,469.85	6,658,381.23
LIABILITIES & NET POSITION						
Liabilities						
Long Term Liabilities						
Deferred Interest Receivable	13,606.34	0.00	0.00	0.00	0.00	13,606.34
Deferred Notes Receivable Rev	244,518.75	0.00	0.00	0.00	0.00	244,518.75
Deferred Tax Revenues	0.00	13,893.61	0.00	11,665.93	0.00	25,559.54
Total Long Term Liabilities	258,125.09	13,893.61	0.00	11,665.93	0.00	283,684.63
Total Liabilities	258,125.09	13,893.61	0.00	11,665.93	0.00	283,684.63
Net Position						
Fund Balance	3,543,184.37	2,023,968.39	205,991.72	142,390.94	228,597.47	6,144,132.89
Net Income	-276,857.06	459,158.20	75,425.57	-74,035.38	46,872.38	230,563.71
Total Net Position	3,266,327.31	2,483,126.59	281,417.29	68,355.56	275,469.85	6,374,696.60
TOTAL LIABILITIES & NET POSITION	3,524,452.40	2,497,020.20	281,417.29	80,021.49	275,469.85	6,658,381.23

Pocatello Development Authority
Profit & Loss by Class
April 2016

	<u>1-General Fund</u>	<u>3-North Yellowstone</u>	<u>7-Pocatello Regional Airport</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
Interest Income	826.37	232.64	0.00	1,059.01
Principal received on notes	192.03	0.00	0.00	192.03
Property Taxes	0.00	1,596.59	0.00	1,596.59
Total Income	<u>1,018.40</u>	<u>1,829.23</u>	<u>0.00</u>	<u>2,847.63</u>
Gross Profit	1,018.40	1,829.23	0.00	2,847.63
Expense				
Administrative	279.17	0.00	0.00	279.17
Dues and Memberships	5,000.00	0.00	0.00	5,000.00
Professional Services				
Other Professional Services	11,645.50	0.00	7,400.00	19,045.50
Total Professional Services	<u>11,645.50</u>	<u>0.00</u>	<u>7,400.00</u>	<u>19,045.50</u>
Utilities	3,483.29	0.00	0.00	3,483.29
Total Expense	<u>20,407.96</u>	<u>0.00</u>	<u>7,400.00</u>	<u>27,807.96</u>
Net Ordinary Income	<u>-19,389.56</u>	<u>1,829.23</u>	<u>-7,400.00</u>	<u>-24,960.33</u>
Net Income	<u>-19,389.56</u>	<u>1,829.23</u>	<u>-7,400.00</u>	<u>-24,960.33</u>

At month end the Authority had cash on hand of \$5,945,545.08. The checking account balance was \$2,911,039.69, the savings account was \$746,288.06, and cash being held by Zions Trust amounted to \$2,288,217.33.

Pocatello Development Authority recognized normal financial activity during the month of April. The Authority received revenues totaling \$2,847.63 of which \$1,059.01 was interest earnings on cash invested and notes. The \$1,000.00 received on the note receivable applied \$192.03 towards the principal of the note. Property tax revenue totaled \$1,596.59 for the North Yellowstone

Expenses paid for the month totaled \$27,807.96. RAI was paid a \$5,000 contribution for fy 2016. PDA paid professional fees totaling \$19,045.50 for Positron foreclosure legal service and \$7,400 for the appraisal valuation on the airport property. Utilities for the Positron facility totaled \$3,483.29 for the months of November, December, and January. The administrative expenses were \$207.00 and 72.17 respectively, for the lunch meeting and for the publishing of the annual public hearing.

Year to date revenues of \$1,046,324.16 (see page 3) are greater than expenses of \$815,760.45. Overall Net income of \$230,563.71. Reminder a net loss indicates the use of cash reserves.

Pocatello Development Authority
Profit & Loss by Class
 October 2015 through April 2016

	<u>1-General Fund</u>	<u>3-North Yellowstone</u>	<u>4-Naval Ordnance</u>	<u>6-North Portneuf</u>	<u>7-Pocatello Regional Airport</u>	<u>TOTAL</u>
Ordinary Income/Expense						
Income						
Interest Income	5,803.07	641.37	512.71	1,138.46	0.00	8,095.61
Miscellaneous Income	0.00	0.00	0.00	0.00	256.40	256.40
Personal Property tax replace	0.00	23,003.35	6,043.21	404.91	1,262.85	30,714.32
Principal received on notes	1,327.56	0.00	0.00	0.00	0.00	1,327.56
Property Taxes	0.00	642,204.36	90,725.43	67,430.19	52,753.13	853,113.11
Transfers in	152,817.16	0.00	0.00	0.00	0.00	152,817.16
Total Income	<u>159,947.79</u>	<u>665,849.08</u>	<u>97,281.35</u>	<u>68,973.56</u>	<u>54,272.38</u>	<u>1,046,324.16</u>
Gross Profit	159,947.79	665,849.08	97,281.35	68,973.56	54,272.38	1,046,324.16
Expense						
Administrative	1,287.28	0.00	0.00	0.00	0.00	1,287.28
Capital Land purchase	157,609.06	0.00	0.00	142,390.94	0.00	300,000.00
Debt Service						
Interest	0.00	73,729.50	0.00	0.00	0.00	73,729.50
Total Debt Service	0.00	73,729.50	0.00	0.00	0.00	73,729.50
Dues and Memberships	10,750.00	0.00	0.00	0.00	0.00	10,750.00
Economic Grants Issued	250,000.00	0.00	0.00	0.00	0.00	250,000.00
Professional Services						
Other Professional Services	11,645.50	2,000.00	0.00	618.00	7,400.00	21,663.50
Total Professional Services	11,645.50	2,000.00	0.00	618.00	7,400.00	21,663.50
Transfers out	0.00	130,961.38	21,855.78	0.00	0.00	152,817.16
Utilities	5,513.01	0.00	0.00	0.00	0.00	5,513.01
Total Expense	<u>436,804.85</u>	<u>206,690.88</u>	<u>21,855.78</u>	<u>143,008.94</u>	<u>7,400.00</u>	<u>815,760.45</u>
Net Ordinary Income	-276,857.06	459,158.20	75,425.57	-74,035.38	46,872.38	230,563.71
Net Income	<u>-276,857.06</u>	<u>459,158.20</u>	<u>75,425.57</u>	<u>-74,035.38</u>	<u>46,872.38</u>	<u>230,563.71</u>

Pocatello Development Authority
Balance Sheet by Class
As of May 31, 2016

	<u>1-General Fund</u>	<u>2-Central Corridor</u>	<u>3-North Yellowstone</u>	<u>4-Naval Ordnance</u>	<u>6-North Portneuf</u>	<u>7-Pocatello Regional Airport</u>	<u>TOTAL</u>
ASSETS							
Current Assets							
Checking/Savings							
Checking Wells Fargo	2,093,398.61	0.00	193,623.84	281,417.29	68,355.56	275,469.85	2,912,265.15
Savings Wells Fargo	746,270.88	0.00	36.20	0.00	0.00	0.00	746,307.08
Zions 2012 Bnd Fnd 7110526D	0.00	0.00	1.25	0.00	0.00	0.00	1.25
Zions Bnd Reserve Fnd 7110526B	0.00	0.00	677,693.43	0.00	0.00	0.00	677,693.43
Zions Rev Alloc Fnd 7110526	0.00	0.00	1,610,747.81	0.00	0.00	0.00	1,610,747.81
Total Checking/Savings	2,839,669.49	0.00	2,482,102.53	281,417.29	68,355.56	275,469.85	5,947,014.72
Other Current Assets							
Accrued Interest Income	14,006.82	0.00	0.00	0.00	0.00	0.00	14,006.82
Prepaid	1,122.00	0.00	0.00	0.00	0.00	0.00	1,122.00
Property Tax Receivable	0.00	0.00	16,368.29	0.00	11,665.93	0.00	28,034.22
Total Other Current Assets	15,128.82	0.00	16,368.29	0.00	11,665.93	0.00	43,163.04
Total Current Assets	2,854,798.31	0.00	2,498,470.82	281,417.29	80,021.49	275,469.85	5,990,177.76
Other Assets							
Inventory - Leasehold	424,779.00	0.00	0.00	0.00	0.00	0.00	424,779.00
Note Receivable	244,894.11	0.00	0.00	0.00	0.00	0.00	244,894.11
Total Other Assets	669,673.11	0.00	0.00	0.00	0.00	0.00	669,673.11
TOTAL ASSETS	<u>3,524,471.42</u>	<u>0.00</u>	<u>2,498,470.82</u>	<u>281,417.29</u>	<u>80,021.49</u>	<u>275,469.85</u>	<u>6,659,850.87</u>
LIABILITIES & NET POSITION							
Liabilities							
Long Term Liabilities							
Deferred Interest Receivable	13,606.34	0.00	0.00	0.00	0.00	0.00	13,606.34
Deferred Notes Receivable Rev	244,518.75	0.00	0.00	0.00	0.00	0.00	244,518.75
Deferred Tax Revenues	0.00	0.00	13,893.61	0.00	11,665.93	0.00	25,559.54
Total Long Term Liabilities	258,125.09	0.00	13,893.61	0.00	11,665.93	0.00	283,684.63
Total Liabilities	258,125.09	0.00	13,893.61	0.00	11,665.93	0.00	283,684.63
Net Position							
Fund Balance	3,543,184.37	0.00	2,023,968.39	205,991.72	142,390.94	228,597.47	6,144,132.89
Net Income	-276,838.04	0.00	460,608.82	75,425.57	-74,035.38	46,872.38	232,033.35
Total Net Position	3,266,346.33	0.00	2,484,577.21	281,417.29	68,355.56	275,469.85	6,376,166.24
TOTAL LIABILITIES & NET POSTION	<u>3,524,471.42</u>	<u>0.00</u>	<u>2,498,470.82</u>	<u>281,417.29</u>	<u>80,021.49</u>	<u>275,469.85</u>	<u>6,659,850.87</u>

Pocatello Development Authority
Profit & Loss by Class

	May 2016		
	1-General Fund	3-North Yellowstone	TOTAL
Ordinary Income/Expense			
Income			
Interest Income	19.02	182.85	201.87
Property Taxes	0.00	1,267.77	1,267.77
Total Income	<u>19.02</u>	<u>1,450.62</u>	<u>1,469.64</u>
Gross Profit	<u>19.02</u>	<u>1,450.62</u>	<u>1,469.64</u>
Net Ordinary Income	<u>19.02</u>	<u>1,450.62</u>	<u>1,469.64</u>
Net Income	<u><u>19.02</u></u>	<u><u>1,450.62</u></u>	<u><u>1,469.64</u></u>

At month end the Authority had cash on hand of \$5,947,014.72. The checking account balance was \$2,912,265.15, the savings account was \$746,307.08, and cash being held by Zions Trust amounted to \$2,288,442.49.

Pocatello Development Authority recognized minor financial activity during the month of May. The Authority received revenues totaling \$1,469.64 of which \$201.87 was interest earnings on cash invested. Property tax revenue totaled

Year to date revenues of \$1,047,793.80 (see page 3) are greater than expenses of \$815,760.45. Overall Net income of \$232,033.35. Reminder a net loss indicates the use of cash reserves.

Pocatello Development Authority
Profit & Loss by Class
 October 2015 through May 2016

	<u>1-General Fund</u>	<u>3-North Yellowstone</u>	<u>4-Naval Ordnance</u>	<u>6-North Portneuf</u>	<u>7-Pocatello Regional Airport</u>	<u>TOTAL</u>
Ordinary Income/Expense						
Income						
Interest Income	5,822.09	824.22	512.71	1,138.46	0.00	8,297.48
Miscellaneous Income	0.00	0.00	0.00	0.00	256.40	256.40
Personal Property tax replace	0.00	23,003.35	6,043.21	404.91	1,262.85	30,714.32
Principal received on notes	1,327.56	0.00	0.00	0.00	0.00	1,327.56
Property Taxes	0.00	643,472.13	90,725.43	67,430.19	52,753.13	854,380.88
Transfers in	152,817.16	0.00	0.00	0.00	0.00	152,817.16
Total Income	<u>159,966.81</u>	<u>667,299.70</u>	<u>97,281.35</u>	<u>68,973.56</u>	<u>54,272.38</u>	<u>1,047,793.80</u>
Gross Profit	159,966.81	667,299.70	97,281.35	68,973.56	54,272.38	1,047,793.80
Expense						
Administrative	1,287.28	0.00	0.00	0.00	0.00	1,287.28
Capital Land purchase	157,609.06	0.00	0.00	142,390.94	0.00	300,000.00
Debt Service						
Interest	0.00	73,729.50	0.00	0.00	0.00	73,729.50
Total Debt Service	<u>0.00</u>	<u>73,729.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,729.50</u>
Dues and Memberships	10,750.00	0.00	0.00	0.00	0.00	10,750.00
Economic Grants Issued	250,000.00	0.00	0.00	0.00	0.00	250,000.00
Professional Services						
Other Professional Services	11,645.50	2,000.00	0.00	618.00	7,400.00	21,663.50
Total Professional Services	<u>11,645.50</u>	<u>2,000.00</u>	<u>0.00</u>	<u>618.00</u>	<u>7,400.00</u>	<u>21,663.50</u>
Transfers out	0.00	130,961.38	21,855.78	0.00	0.00	152,817.16
Utilities	5,513.01	0.00	0.00	0.00	0.00	5,513.01
Total Expense	<u>436,804.85</u>	<u>206,690.88</u>	<u>21,855.78</u>	<u>143,008.94</u>	<u>7,400.00</u>	<u>815,760.45</u>
Net Ordinary Income	<u>-276,838.04</u>	<u>460,608.82</u>	<u>75,425.57</u>	<u>-74,035.38</u>	<u>46,872.38</u>	<u>232,033.35</u>
Net Income	<u>-276,838.04</u>	<u>460,608.82</u>	<u>75,425.57</u>	<u>-74,035.38</u>	<u>46,872.38</u>	<u>232,033.35</u>

Olsen, Tiffany

From: Stroschein, Joyce
ant: Wednesday, June 08, 2016 4:49 PM
To: Blad, Brian; Nichols, Anne; Tranmer, Dean; Olsen, Tiffany
Subject: BBAD Loan - PDA

All:

I just received the payoff for the BBAD loan today. The payoff amount was \$194,951.27 which includes principal of \$193,566.55 and interest accrued of \$1,384.72. I will deposit this amount in the PDA account tomorrow.

Joyce

Joyce A. Stroschein CPA CGFM
Chief Financial Officer/Treasurer
jstroschein@pocatello.us
208-234-6218

AGENDA ITEM

NO. 3



In the Community to Serve®

SERVICE FOR
 IDAHO STATE UNIVERSITY
 1500 ALVIN RICKEN DR
 POCATELLO, ID 83201-2783

www.intgas.com

ACCOUNT NUMBER 030 140 3000 5
 DATE DUE Apr 4, 2016
 BILL DATE Mar 15, 2016
 AMOUNT DUE \$1,311.66

COUNT SUMMARY

Previous Balance	\$3,361.95
Payment Received 2/18/2016 Thank you	-1,769.83
Payment Received 3/10/2016 Thank you	-1,592.12
Current Gas Charges	1,311.66
Amount Due on 4/4/16	\$1,311.66

Any balance remaining after the due date is subject to a late payment charge of 1% per month.

CUSTOMER SERVICE & EMERGENCY SERVICE
 208-377-6840 - Boise/Treasure Valley
 1-800-548-3679 - All Other

Emergencies: 24 hours a day
 Non-emergencies: Mon-Fri, 7 a.m. - 7 p.m.

Email: customerservice@intgas.com
 Mail: Intermountain Gas Company,
 Attn: Customer Service, PO Box 7608, Boise, ID 83707-1608. Please include your account number.

CALL BEFORE YOU DIG 811

April						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Payment Due ▲
 See "Ways to Pay Your Bill" on the back of this page.

Gas Charges

BILLING PERIOD 2/11/16 - 3/14/16
 DAYS 33

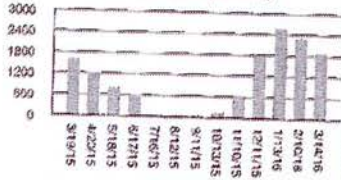
METER NUMBER 482108029

METER READ DATE 3/14/16

Next scheduled read 4/13/16

RATE GS-1 General

USAGE HISTORY (Therms)



	Mar '15	Mar '16
Average Daily Therms	56.24	58.09
Average regional temp		40
Days in billing period	29	33

CURRENT READING	PREVIOUS READING	USAGE 100 CU FT	BILLING FACTOR	THERMS BILLED
2939	- 1164	= 1775	x 1.080000	= 1,917
Customer Charge 9.50				
Weighted Average Cost of Gas 1,917 Therms x \$0.32764 628.09				
Pipeline Costs and PGA Adjustment 1,917 Therms x \$0.18403 352.79				
Distribution Charge 200 Therms x \$0.16666 33.33				
Distribution Charge 1,717 Therms x \$0.14546 249.75				
Municipal Franchise Fee 38.20				
Total Gas Charges				\$1,311.66

Note: Charges for current services are due and payable upon receipt of bill and are past due as noted. This bill does not extend the due date of past bills.



LACLOI

MESSAGE CENTER:

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT, MAKING SURE THE RETURN ADDRESS SHOWS IN THE ENVELOPE WINDOW.



In the Community to Serve®

Has your mailing address or phone number changed? Check here and provide details on back.

ACCOUNT NUMBER
 030 140 3000 5

DATE DUE
 Apr 4, 2016

AMOUNT DUE
 \$1,311.66



IDAHO STATE UNIVERSITY
 ATTN: JAMIE HANSEN
 PO BOX 8137
 POCATELLO ID 83209-0001



PO BOX 64
 BOISE ID 83732-0064

Please enter amount enclosed

\$ 1,311.66

Write account number on check and make payable to IGC.

480301403000500001311660000131166



Questions? Contact us at:
 PO BOX 70, Boise, ID 83707
 Or call (208) 388-2323 (Treasure Valley)
 or (800) 488-6151. *Se habla español.*
 For faster service please call
 Tuesday - Friday, 7:30 a.m. to 6:00 p.m.

Customer Name: IDAHO STATE UNIV
 Account Number: 2206362358
 Billing Date: 03/29/2016
 Print Date: 03/29/2016

www.idahopower.com

Due Date	Please Pay
04/13/2016	\$6,044.24

Account	Previous Balance	\$6,613.18
Activity	Payments - Thank You	\$6,613.18 CR
	Balance Forward	\$0.00
	Current Charges	\$6,044.24
	Account Balance	\$6,044.24

Please Note: Any unpaid balances may be assessed a monthly charge of 1 percent. Any credit on the account will be applied to future bills or can be refunded upon customer request. Returned payments may be resubmitted electronically. Items remaining unpaid will be charged a \$20 fee.

idahopower.com:
 Mobile Friendly!

Get outage information: sign up for myAccount and access your account 24/7; pay your bill; see daily and hourly use; learn how to save. Visit idahopower.com and get started!

Portneuf Valley
 Environmental Fair

Join us for a free day of family activities and entertainment to promote a healthy environment. Saturday, April 16th 11 a.m.-3 p.m. at Pocatello's Caldwell Park.

LADL



PO BOX 70
 BOISE, ID 83707
 (208) 388-2323 (Treasure Valley) or (800) 488-6151

ACCOUNT NUMBER DUE DATE PLEASE PAY
 2206362358 04/13/2016 \$6,044.24

Amount Enclosed

6044.24

Please write your account number on your check or money order made payable to Idaho Power.

Project Share pledge.
 noted on reverse side.

Address/Phone Correction,
 noted on reverse side.



17967 2 AV 0.388
 IDAHO STATE UNIV
 %JAMIE HANSEN MAIL STOP 8137
 921 S 8TH AVE
 POCATELLO, ID 83201-5377



PROCESSING CENTER
 P.O. BOX 34966
 SEATTLE, WA 98124-1966

22063623580000604424 000000000 000604424 0329 1



Questions? Contact us at:
 PO BOX 70, Boise, ID 83707.
 Or call (208) 388-2323 (Treasure Valley)
 or (800) 488-6151. Se habla español
 For faster service please call
 Tuesday - Friday, 7:30 a.m. to 6:30 p.m.

Customer Name: IDAHO STATE UNIV
 Account Number: 2206362358
 Billing Date: 03/29/2016
 Print Date: 03/29/2016

www.idahopower.com

Service Agreement No: 0030510811

Next Read Date: 03/31/2016

Service Location: 1500 ALVIN RICKEN DR ACC / POCATELLO.ID

Meter Number	Service Period		Number of Days	Reading Type	Meter Readings		Meter Constant	kWh Used
	From	To			Previous	Current		
10347311	02/01/16	02/29/16	29	Regular	0	18073	1	18073/OFF
10347311	02/01/16	02/29/16	29	Regular	0	31738	1	31738/MID
10347311	02/01/16	02/29/16	29	Regular	0	0	1	0/ON

On Peak kW	Billing kW	BLC	Actual kW	Power Factor	Power Factor Adj
0	239	397	227	85.45%	12

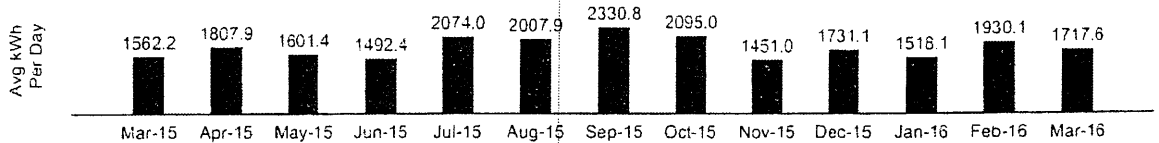
Large General Service Schedule 09P

Service Charge	\$285.00
Non-Summer Demand Charge 239 @ \$4.47 per kW	\$1,068.33
Basic Charge 397 @ \$1.28 per kW of BLC	\$508.16
Mid-Peak Non-Summer Energy Charge @ \$0.040556 per kWh	\$1,287.17
Off-Peak Non-Summer Energy Charge @ \$0.039194 per kWh	\$708.35
Annual Adjustment Mechanism	\$226.59
Franchise Fee 1.00%	\$40.84
Facility Charge	\$1,765.52
Energy Efficiency Services	\$154.28
Current Charges - Electric Service	
	\$6,044.24

3572.01

CR = Credit kWh = Kilowatt-hour PCA = Power Cost Adjustment kW = Kilowatt BLC = Basic Load Capacity G = Ge on

Your Electric Use Pattern



2206362358





Questions? Contact us at:
 PO BOX 70, Boise, ID 83707.
 Or call (208) 388-2323 (Treasure Valley)
 or (800) 488-6151. Se habla español.
 For faster service please call
 Tuesday - Friday, 7:30 a.m. to 6:30 p.m.

Customer Name: IDAHO STATE UNIV
 Account Number: 2206362358
 Billing Date: 04/27/2016
 Print Date: 04/27/2016

www.idahopower.com

Service Agreement No: 0030510811

Next Read Date: 04/30/2016

Service Location: 1500 ALVIN RICKEN DR ACC / POCATELLO, ID

Meter Number	Service Period		Number of Days	Reading Type	Meter Readings		Meter Constant	kWh Used
	From	To			Previous	Current		
10347311	03/01/16	03/31/16	31	Regular	0	17450	1	17450/OFF
10347311	03/01/16	03/31/16	31	Regular	0	28165	1	28165/MID
10347311	03/01/16	03/31/16	31	Regular	0	0	1	0/ON

On Peak kW	Billing kW	BLC	Actual kW	Power Factor	Power Factor Adj
0	152	397	134	79.57%	18

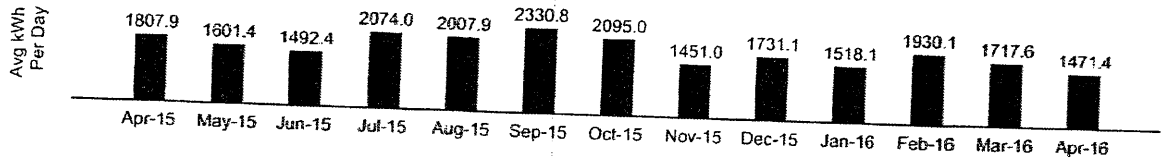
Large General Service
 Schedule 09P

Service Charge	\$285.00
Non-Summer Demand Charge 152 @ \$4.47 per kW	\$679.44
Basic Charge 397 @ \$1.28 per kW of BLC	\$508.16
Mid-Peak Non-Summer Energy Charge @ \$0.040556 per kWh	\$1,142.26
Off-Peak Non-Summer Energy Charge @ \$0.039194 per kWh	\$683.94
Annual Adjustment Mechanism	\$207.50
Franchise Fee 1.00%	\$35.06
Facility Charge	\$1,765.52
Energy Efficiency Services	\$131.95
Current Charges - Electric Service	\$5,438.83

3013.80
2425.03

CR = Credit kWh = Kilowatt-hour PCA = Power Cost Adjustment kW = Kilowatt BLC = Basic Load Capacity G = Generator

Your Electric Use Pattern



2206362358



An IDACORP Company

www.idahopower.com

Questions? Contact us at:
PO BOX 70, Boise, ID 83707.
Or call (208) 388-2323 (Treasure Valley)
or (800) 488-6151. Se habla español.
For faster service please call
Tuesday - Friday, 7:30 a.m. to 6:30 p.m.

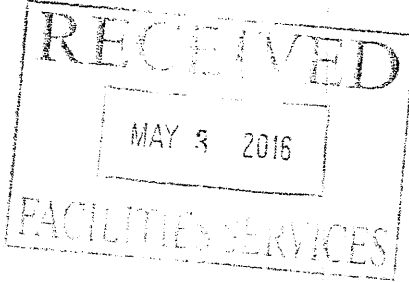
Customer Name: IDAHO STATE UNIV
Account Number: 2206362358
Billing Date: 04/27/2016
Print Date: 04/27/2016

Due Date 05/12/2016	Please Pay \$5,438.83
-------------------------------	---------------------------------

Account Activity

Previous Balance	
Payments - Thank You	\$6,044.24
Balance Forward	\$6,044.24
Current Charges	\$0.00
Account Balance	\$5,438.83

Please Note: Any unpaid balances may be assessed a monthly charge of 1 percent. Any credit on the account will be applied to future bills or can be refunded upon customer request. Returned payments may be resubmitted electronically. Items remaining unpaid will be charged a \$20 fee.



LHCL01

Please detach and return the portion below with your payment. Please bring entire bill when paying at a pay station.



An IDACORP Company

PO BOX 70
BOISE, ID 83707

(208) 388-2323 (Treasure Valley) or (800) 488-6151

ACCOUNT NUMBER	DUE DATE	PLEASE PAY
2206362358	05/12/2016	\$5,438.83

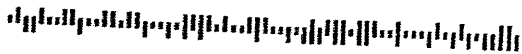
Please write your account number on your check or money order made payable to **Idaho Power**.

Amount Enclosed

5438.83

Project Share pledge, noted on reverse side.

Address/Phone Correction, noted on reverse side.



18058 2 AV 0.373
IDAHO STATE UNIV
%JAMIE HANSEN MAIL STOP 8137
921 S 8TH AVE
POCATELLO, ID 83201-5377

T201 06000012 89 18058 2



PROCESSING CENTER
P.O. BOX 34966
SEATTLE, WA 98124-1966

22063623580000543883 00000000 000543883 0427 2



A Subsidiary of MDU Resources Group, Inc.

In the Community to Serve

SERVICE FOR
IDAHO STATE UNIVERSITY
1500 ALVIN RICKEN DR
POCATELLO, ID 83201-2783

www.intgas.com

ACCOUNT NUMBER 030 140 3000 5
DATE DUE May 2, 2016

BILL DATE Apr 13, 2016
AMOUNT DUE \$1,000.45

ACCOUNT SUMMARY

Previous Balance	\$1,311.66
Payment Received 3/25/2016 Thank you	-1,311.66
Current Gas Charges	1,000.45
Amount Due on 5/2/16	\$1,000.45

Any balance remaining after the due date is subject to a late payment charge of 1% per month.

CUSTOMER SERVICE & EMERGENCY SERVICE

208-377-6840 - Boise/Treasure Valley
1-800-548-3679 - All Other

Emergencies: 24 hours a day
Non-emergencies: Mon-Fri, 7 a.m. - 7 p.m.

Email: customerservice@intgas.com
Mail: Intermountain Gas Company,
Attn: Customer Service, PO Box 7608, Boise, ID
83707-1608. Please include your account number.

CALL BEFORE YOU DIG **811**

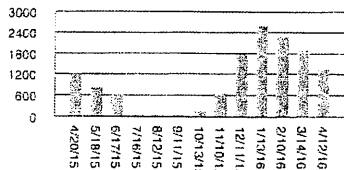
May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Payment Due ▲
See "Ways to Pay Your Bill"
on the back of this page.

Gas Charges

BILLING PERIOD 3/15/16 - 4/12/16
DAYS 29
METER NUMBER 482108029
METER READ DATE 4/12/16
Next scheduled read 5/12/16

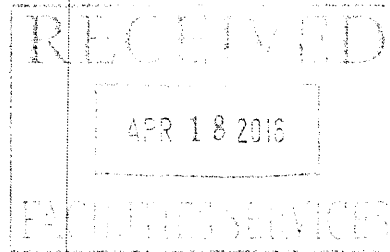
USAGE HISTORY (Therms)



RATE GS-1 General	Average Daily Therms 37.12	Apr '15	Apr '16
	Average regional temp 44		
	Days in billing period 33		29

CURRENT READING	PREVIOUS READING	USAGE 100 CU FT	BILLING FACTOR	THERMS BILLED
4207	- 2939	= 1268	x 1.076000	= 1,364
Customer Charge				2.00
Weighted Average Cost of Gas	1,364 Therms x \$0.32764			446.90
Line Costs and PGA Adjustment	1,364 Therms x \$0.18403			251.02
Protection Charge	200 Therms x \$0.21751			43.50
Distribution Charge	1,164 Therms x \$0.19578			227.89
Municipal Franchise Fee				29.14
Total Gas Charges				\$1,000.45

Note: Charges for current services are due and payable upon receipt of bill and are past due as noted. **This bill does not extend the due date of past bills.**



LHCL01

MESSAGE CENTER:

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT, MAKING SURE THE RETURN ADDRESS SHOWS IN THE ENVELOPE WINDOW.



In the Community to Serve

Has your mailing address or phone number changed? Check here and provide details on back.

ACCOUNT NUMBER
030 140 3000 5

DATE DUE
May 2, 2016

AMOUNT DUE
\$1,000.45



IDAHO STATE UNIVERSITY
ATTN: JAMIE HANSEN
PO BOX 8137
POCATELLO ID 83209-0001



PO BOX 64
BOISE ID 83732-0064

Please enter amount enclosed

\$ 1,000.45

Write account number on check and make payable to IGC.

480301403000500001000450000100045

SERVICE ADDRESS

1500 ALVIN RICKEN OF

MN.

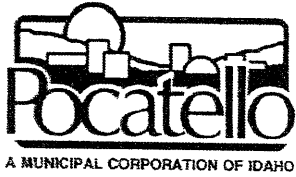
ACCOUNT NUMBER	CYCLE	BILL DATE	DUE DATE
49855-31826	02-27	4/28/16	5/15/16

LAST BILL AMOUNT 229.17
 PAYMENTS 229.17
 ADJUSTMENTS .00
 BALANCE FORWARD .00

RATE CLASS : COMMERCIAL
 Last payment amount/date: 229.17 4/11/16

Service	Period	Days	Meter Number	MULT	TOTAL	Current	Previous	Usage	
WA	4/05/16	4/11/16	6	34817	1.000	TOTAL	297	297	0
WA	3/08/16	4/11/16	33	28849	1.000	TOTAL	2907	2906	4
WA	3/08/16	4/11/16	04	34576	1.000	TOTAL	87	87	0
Consumption						Charge	Total		
WA	LINE SERVICE CHARGE					17.70			
WA	CONSUMPTION				6.00	7.28			
WA	LINE SERVICE CHARGE					8.75			
TOTAL WATER							33.73		
SM	LINE SERVICE CHARGE					3.54		3.54	
FL	4 INCH FIRE LINE		3/31/16	4/30/16		8.90		8.90	
SW	BILLING FEE					6.25			
SW	CONSUMPTION				4.00	16.76			
TOTAL SEWER							23.01		
GA	GARBAGE BILLING CHG				3/31/16	4/30/16	1.68		
GA	GARBAGE-CONTAINER				3/31/16	4/30/16	151.82		
GA	CONTAINER RENTAL				3/31/16	4/30/16	10.03		
TOTAL GARBAGE							163.53		
TURN ON FEE						4/06/16		25.00	
TOTAL CURRENT CHARGES							257.71		
BALANCE FORWARD							.00		
TOTAL AMOUNT DUE							257.71		

DURING THE WEEK OF MAY 2 THRU MAY 7, A CONTRACTED COMPANY WILL BE REPLACING EQUIPMENT IN SOME OF OUR METER VAULTS. PLEASE WATCH FOR PRESS RELEASES WITH MORE INFORMATION.



AGENDA ITEM

NO. 6



3(b)

...more than just insurance

May 18, 2016

Lon Crowell
Pocatello Development Authority
PO Box 4169
Pocatello, ID 83205

RE: CLAIM NUMBER: C-16-18045-1514
INSURED: Pocatello Development Authority
DATE OF LOSS: 1/4/2016

Dear Lon:

I wanted to let you know that we have closed our file in this matter. Enclosed is a \$10,602.59 check made out to Quik & Kleen for the water mitigation and repairs at the Positron building. The check is for the full mitigation and repair amount, less the HVAC repair, taxes, and \$500.00 deductible. Should you receive anything further regarding this claim, please let me know.

Should you have any questions or wish to discuss this issue further, please feel free to contact me at 208-246-8226.

Sincerely,

Kimberly Shoen
Claims Specialist



May 12, 2016

Lon Crowell
Pocatello Development Authority
PO Box 4169
Pocatello, ID 83205

RE: CLAIM NUMBER: C-16-18045-1514
INSURED: Pocatello Development Authority
CLAIMANT: Pocatello Development Authority
DATE OF LOSS: 1/4/2016

Dear Lon Crowell:

We have reviewed the above-captioned loss and Pocatello Development Authority's Public Entities Multi-Lines Insurance Policy. Our investigation indicates the fan in the general furnace burnt out from age and/or wear and tear. Due to the lack of heat, a pipe froze and burst, causing the building to flood. This claim has been submitted for the repairs to the HVAC system and for the water damage to the Positron building.

We refer you to Pocatello Development Authority's Public Entities Multi-Lines Insurance Policy effective October 1, 2015, and specifically to:

D. Exclusions Applicable to Property Insuring Agreements:

1. With Regard to all Property, we do not cover losses under the Property Insuring Agreements resulting directly or indirectly from:

b. Moths, vermin, termites, or other insects; inherent vice; latent defect; wear, tear or gradual deterioration; and contamination, rust, wet or dry rot, mold, dampness of atmosphere, acid rain, smog or variations of temperature.

Because wear, tear and gradual deterioration are specifically excluded under the policy, we must respectfully decline coverage for the repairs to the HVAC system. The other damages relating to the water damage will be covered, subject to Pocatello Development Authority's \$500.00 deductible. If you have any questions or wish to discuss this matter, please contact the adjuster assigned to this claim, Kimberly Shoen at 208-246-8226.

Sincerely,

Kimberly Shoen
Claims Specialist

3(c)

Invoice

NEW DAY PRODUCTS INC

1704 N. Main Street
POCATELLO ID 83204

(208) 232-7807

Date	Invoice #
5/17/2016	65270

Bill To
CITY OF POCATELLO P.O. BOX 4169 POCATELLO, ID 83205

Ship To

P.O. Number	Terms	Rep	Ship	Via
	Due on receipt	KW	5/17/2016	

Quantity	Item Code	Description	Price Each	Amount
2	Plaques	8 X 10 plaques, Cynthia Hill, Tiffany Olsen EXEMPT	29.70 0.00%	\$59.40 0.00
Total				\$59.40
Payments/Credits				\$0.00
Balance Due				\$59.40

AGENDA ITEM

NO. 4

EXECUTIVE SUMMARY

GATEWAY WEST INDUSTRIAL CENTER - ELECTRICAL REQUEST

TO: Chairman Scott Smith and PDA Board Members
FROM: Merril Quayle, P.E., PDA Engineer MB
DATE: Meeting Date – June 15, 2016
SUBJECT: Gateway West Industrial Center – Electrical Request

REQUEST

Gateway West Industrial Center (Earl Swift) 669 W Quinn Rd Pocatello Idaho 83204 request financial assistance from the PDA for upgrade electrical serves to buildings 10, 36, 37 and 38.

Back Ground

Gateway West Industrial Park is currently in the Naval Ordinance Plant Urban Renewal Area and Revenue Allocation District. Buildings 10, 36, 37 and 38 are all tied into the same electrical source and the system is getting to the end of its useful life. Mr. Swift desires to have each of these buildings on its own electrical source and independent from each other. This will allow production in the other building to continue if there is a failure in the other buildings connected to the system or the main transformer goes down. This will also allow Idaho Power to bill each building independently, which Mr. Swift has stated is good it will get him one more step closer in getting him out of the electrical business. Idaho Power has evaluated the system and reached a point that no work can be done until there is payment to move the project forward, currently Mr. Swift has made payment to Idaho Power at the end of April 2016. The transformers and switch gear materials have a lead time to order 2-3 months and payment made before the order can be formally placed. Mr. Swift desires this project to move forward and is requesting the assistance from the PDA.

The costs are attached for Idaho Power fees and the switch gear and transformer materials only at this time. The estimated cost for the entire project is around \$400,000.00.

Idaho Power Rule H Cost Quotes	\$4,154.00
Idaho Power line installation/upgrade cost for the 4 service requests	\$129,728.00
Transformers	\$102,400.00
Switch Gears	\$78,288.67

Mr. Swift has paid Idaho Power \$133,882.00 at this time; he was told that if the quote expired then he could expect the cost for Idaho Power to raise about \$30,000.00.

Attached

- 1) Letter from Idaho Power and service request (Rule H Cost Quotes). These fees were paid.

- 2) Copies of the quotes for service for building 10, 36, 37 and 38 and two checks given to Idaho Power for the line installation/upgrade cost for the 4 service requests.
- 3) Cost for transformers \$102,400.00 if ordered by 3/10/2016. The cost may have gone up due to they have not been ordered at this time.
- 4) Cost for 3 switch gears \$78,288.67 the cost may have also gone up.
- 5) Location map of the building 10, 36, 37 and 38.
- 6) Letter from ATCO Structures and Logistics USA Inc.
- 7) Email from Virginia Transformer Corporation.

I have spoken to both ATCO Structures and Logistics USA Inc. and Virginia Transformer Corporation and will be present to answer any questions the Board may have.

February 11, 2016

Earl T Swift
Gateway West
120 Francis St.
Keyport, NJ 07735

Subject: Transfer 3.5 MVA of Load at the Gateway Industrial Park.

Dear Mr. Swift:

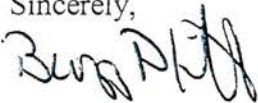
Thank you for your request for Idaho Power to provide 3.5 MVA of load from the Alameda 014 feeder at the Gateway Industrial Park located at 669 Quinn Road in Pocatello, Idaho.

The requested interconnection to Idaho Power's system was investigated and the results of this work indicate that there are no improvements needed to Idaho Power's infrastructure to support the 3.5 MVA load transfer other than the taps off the feeder to the 4 buildings and associated equipment.

This area has seen a number of requests for large load. While Idaho Power currently has the facilities needed to meet the requested load, please be advised that Idaho Power does not indefinitely reserve or hold capacity for any of its customers. Idaho Power makes excess capacity available to its existing and prospective customers on a "first-come, first served" basis. If the Gateway Industrial Park facility is unable to fulfill its load schedule and the additional load does not come online in the summer of 2016, the available capacity may become accessible to other customers.

Enclosed are service requests based on the load schedule information you recently provided (500 kVA of connected load at 480 volts with AMI metering for Building 10, 750 kVA of connected load at 12.5 kV primary service for Building 36, 1,500 kVA of connected load at 12.5 kV primary service for Building 37 and 750 kVA of connected load at 12.5 kV primary service for Building 38 all with an in-service date of May 31, 2016. The Engineering Fees to provide Rule H Cost Quotes for all four of the service requests are \$4,154. Please submit payment of the Engineering Fees and sign and return the enclosed service requests to confirm the requested load schedule. Idaho Power will provide you with a Rule H cost quote for each of the service requests.

Sincerely,



Buzz Pfeiffer
Major Customer Representative
(208) 236-7736



Idaho Power Company
Service Request

Service Request Number: 00382769

GEWAY WEST INDUSTRIAL CENTER (BLDG #10)

Work Order Number:		Eng Hours:	00014
Request Type:	CS	Eng Fee Amount(Att98):	938.00
Rate Sch.:	9	Eng Fee Amount(Att16):	
Reply By:		Eng Fee Service Agreement No:	
		Eng Fee Service Agreement Date:	
		Customer No:	

Feeder: ALMA14B
 Service Location: 669 W QUINN #10 RD POCATELLO, ID 83204
 Required in Service Date: 5/31/2016
 Planning Center/Team: POCNORTH

Contact Detail:

CUST	GATEWAY WEST INDUSTRIAL CENTER 120 FRANCIS ST., , KEYPORT NJ 07725-1363	732-264-0089
IPCO	DAVID T PACKARD ..	208-236-7745
RFND	GATEWAY WEST INDUSTRIAL CENTER 120 FRANCIS ST., , KEYPORT NJ 07725-1363	732-264-0089

Attribute Information
/COM

Service Voltage	277/480	No. Of Meters	1
Number of Phases	3	Meter Location	XFMR
KW Motor Load:		Ct Loc	XFMR
Largest Motor		Primary OH/UG	UG
1 Phase KW Demand		Service OH/UG	UG
3 Phase KW Demand		Srv Owner	CUST
Vested Int. Connected Load	500	Panel Amp Size	
Commercial Deposit Amount			

Description

INSTALL 3 PHASE PRIMARY UNDERGROUND AND 500 KVA URD TRANSFORMER
 CUSTOMER WILL TAKE THEIR OWN 277/480 UNDERGROUND SERVICE FROM TRANSFORMER
 IDAHO POWER CURRENTLY HAS FACILITIES TO MEET THE REQUESTED LOAD.
 IDAHO POWER DOES NOT INDEFINITELY RESERVE OR HOLD CAPACITY FOR ANY OF ITS
 CUSTOMERS IF UNABLE TO FULFILL THIS LOAD SCHEDULE BY SUMMER OF 2016 THE
 AVAILABLE CAPACITY MAY BECOME ACCESSIBLE TO OTHER CUSTOMERS.



Idaho Power Company
Service Request

Service Request Number: 00382765

GATEWAY WEST INDUSTRIAL CENTER (BLDG #36)

Work Order Number:		Eng Hours:	00028
Request Type:	CS	Eng Fee Amount(Att98):	1,876.00
Rate Sch.:	9P	Eng Fee Amount(Att16):	
Reply By:		Eng Fee Service Agreement No:	
		Eng Fee Service Agreement Date:	
		Customer No:	

Feeder: **ALMA14B**
 Service Location: **669 W QUINN #36 RD POCATELLO, ID 83204**
 Required in Service Date: **5/31/2016**
 Planning Center/Team: **POCNORTH**

Contact Detail:

CUST	GATEWAY WEST INDUSTRIAL CENTER 120 FRANCIS ST., KEYPORT NJ 07735-1363	732-264-0089
IPCO	DAVID T PACKARD ..	208-236-7745
RFND	GATEWAY WEST INDUSTRIAL CENTER 120 FRANCIS ST., KEYPORT NJ 07735-1363	732-264-0089

Route Information

RES/COM

Service Voltage	12.5 KV	No. Of Meters	1
Number of Phases	3	Meter Location	PRI METER
KW Motor Load:		Ct Loc	
Largest Motor		Primary OH/UG	UG
1 Phase KW Demand		Service OH/UG	
3 Phase KW Demand		Srv Owner	CUSTOMER
Vested Int. Connected Load	750	Panel Amp Size	
Commercial Deposit Amount			

Description

INSTALL 3 PHASE OVERHEAD SLACK SPAN AND PRIMARY URD CABLE TO SWITCHGEAR
 INSTALL 3 PHASE URD PRIMARY TO SERVE PRIMARY METER WITH A LOAD OF 750 KVA
 CUSTOMER WILL TAKE THEIR OWN UNDERGROUND PRIMARY CABLE FROM PRIMARY METER
 IDAHO POWER CURRENTLY HAS FACILITIES TO MEET THE REQUESTED LOAD.
 IDAHO POWER DOES NOT INDEFINITELY RESERVE OR HOLD CAPACITY FOR ANY OF ITS
 CUSTOMERS IF UNABLE TO FULFILL THIS LOAD SCHEDULE BY SUMMER OF 2016 THE
 AVAILABLE CAPACITY MAY BECOME ACCESSIBLE TO OTHER CUSTOMERS.



Idaho Power Company
Service Request

Service Request Number: 00383112
GATEWAY WEST INDUSTRIAL CENTER (669 W QUINN RD #37)

Work Order Number:		Eng Hours:	00010
Request Type:	CS	Eng Fee Amount(Att98):	670.00
Rate Sch.:	19	Eng Fee Amount(Att16):	
Reply By:		Eng Fee Service Agreement No:	
		Eng Fee Service Agreement Date:	
		Customer No:	
Feeder:	ALMA14B		
Service Location:	669 W QUINN #37 RD POCATELLO, ID 83204		
Required in Service Date:	5/31/2016		
Planning Center/Team:	POCNORTH		

Contact Detail:

CUST	GATEWAY WEST	732-264-0089
	120 FRANCIS ST., KEYPORT NJ 07735-1363	
IPCO	DAVID T PACKARD	208-236-7745

Attribute Information
RES/COM

Service Voltage	12.5 KV	No. Of Meters	1
Number of Phases	3	Meter Location	NEAR HUSSEY ST
KW Motor Load:		Ct Loc	
Largest Motor		Primary OH/UG	UG
1 Phase KW Demand		Service OH/UG	
3 Phase KW Demand		Srv Owner	
Vested Int. Connected Load	1500	Panel Amp Size	
Commercial Deposit Amount			

Description

INSTALL PRIMARY URD FROM SWITCHGEAR TO PRIMARY URD METER.
 THIS JOB WILL BE TO SERVE 1500 KVA OF CONNECTED LOAD AT 12.5 KV
 PRIMARY SERVICE FOR BUILDING #37.
 IDAHO POWER CURRENTLY HAS FACILITIES TO MEET THE REQUESTED LOAD.
 IDAHO POWER DOES NOT INDEFINITELY RESERVE OR HOLD CAPACITY FOR ANY OF ITS
 CUSTOMERS IF UNABLE TO FULFILL THIS LOAD SCHEDULE BY SUMMER OF 2016 THE
 AVAILABLE CAPACITY MAY BECOME ACCESSIBLE TO OTHER CUSTOMERS.

Service Request Number: 00382735
GATEWAY WEST INDUSTRIAL CENTER (BLDG #38)

Work Order Number:		Eng Hours:	00010
Request Type:	CS	Eng Fee Amount(Att98):	670.00
Rate Sch.:	9P	Eng Fee Amount(Att16):	
Reply By:		Eng Fee Service Agreement No:	
		Eng Fee Service Agreement Date:	
		Customer No:	
Feeder:	ALMA14B		
Service Location:	669 W QUINN #38 RD POCATELLO, ID 83204		
Required in Service Date:	5/31/2016		
Planning Center/Team:	POCNORTH		

Contact Detail:

CUST	GATEWAY WEST INDUSTRIAL CENTER 120 FRANCIS ST., KEYPORT NJ 07735-1363	732-264-0089
IPCO	DAVID T PACKARD	208-236-7745

Attribute Information

RES/COM

Service Voltage	12.5 KV	No. Of Meters	1
Number of Phases	3	Meter Location	
W Motor Load:		Ct Loc	
Largest Motor		Primary OH/UG	UG
1 Phase KW Demand		Service OH/UG	
3 Phase KW Demand		Srv Owner	CUSTOMER
Vested Int. Connected Load	750	Panel Amp Size	
Commercial Deposit Amount			

Description

INSTALL 3 PHASE URD PRIMARY TO SERVE PRIMARY METER WITH A LOAD OF 750 KVA
CUSTOMER WILL TAKE THEIR OWN UNDERGROUND PRIMARY CABLE FROM PRIMARY METER
IDAHO POWER CURRENTLY HAS FACILITIES TO MEET THE REQUESTED LOAD.
IDAHO POWER DOES NOT INDEFINITELY RESERVE OR HOLD CAPACITY FOR ANY OF ITS
CUSTOMERS IF UNABLE TO FULFILL THIS LOAD SCHEDULE BY SUMMER OF 2016 THE
AVAILABLE CAPACITY MAY BECOME ACCESSIBLE TO OTHER CUSTOMERS.

March 9, 2016

Gateway West Industrial Center
 Gateway West Industrial Center
 120 Francis St
 Keyport, Nj. 07735-1363

Work Order Number: 27447702
Project Name: Gateway West Industrial Center
Address or Job Location: 669 W Quinn (Bldg #38)
Project City, State, Zip: Pocatello, Id. 83204
In accordance with your request: Idaho Power has completed the work order design to install 3 phase primary underground cable and a primary meter

Line Installation/Upgrade Costs (Line 1)	\$ 21,827.00
Line Installation Credits (Betterment, Salvage, Customer Trench) (Lines 2-4)	_____
Terminal Facilities (Line 6)	_____
Customer Allowance (Line 7)	_____
Salvage Terminal Credit (Line 8)	_____
Unusual Conditions (Line 10)	_____
Net Other Charges (Eng Charges, Permits, Misc Charges) (Line 25)	_____
Amount to be paid and received prior to job being scheduled for construction. Quote good for sixty (60) days.	\$ 21,827.00

- Please remit payment.
- Please return signed and dated Service Request and Customer Cost document (attached).
- Please return signed and dated Work Order Map.
- Other

Comments

Work order will not be released for construction scheduling until payment and/or requested documents are signed and returned. This quote is binding on the Company for a period of sixty days (60) from the date on this letter, and subject to change if information provided by the customer changes.

PLEASE RETURN SIGNED DOCUMENTS TO:

IDAHO POWER COMPANY
 David T Packard
 301 E BENTON ST
 POCATELLO, ID. 83201

If there are any questions, please telephone:

David T Packard
 208-236-7745

March 9, 2016

Gateway West Industrial Center
 Gateway West Industrial Center
 120 Francis St
 Keyport, Nj. 07735-1363

Work Order Number: 27452730
Project Name: Gateway West Industrial Center
Address or Job Location: 669 W Quinn (Bldg #37)
Project City, State, Zip: Pocatello, Id. 83204
In accordance with your request: Idaho Power has completed the work order design to install 3 phase primary underground cable and a primary meter

Line Installation/Upgrade Costs (Line 1)	<u>\$ 21,643.00</u>
Line Installation Credits (Betterment, Salvage, Customer Trench) (Lines 2-4)	_____
Terminal Facilities (Line 6)	_____
Customer Allowance (Line 7)	_____
Salvage Terminal Credit (Line 8)	_____
Unusual Conditions (Line 10)	_____
Net Other Charges (Eng Charges, Permits, Misc Charges) (Line 25)	_____
Amount to be paid and received prior to job being scheduled for construction. Quote good for sixty (60) days.	<u><u>\$ 21,643.00</u></u>

- Please remit payment.
- Please return signed and dated Service Request and Customer Cost document (attached).
- Please return signed and dated Work Order Map.
- Other

Comments:

Work order will not be released for construction scheduling until payment and/or requested documents are signed and returned. This quote is binding on the Company for a period of sixty days (60) from the date on this letter, and subject to change if information provided by the customer changes.

PLEASE RETURN SIGNED DOCUMENTS TO:

IDAHO POWER COMPANY
 David T Packard
 301 E BENTON ST
 POCATELLO, ID. 83201

If there are any questions, please telephone:

David T Packard
 208-236-7745

March 9, 2016

Gateway West Industrial Center
Gateway West Industrial Center
120 Francis St
Keyport, Nj. 07735-1363

Work Order Number: 27452733
Project Name: Gateway West Industrial Center
Address or Job Location: 669 W Quinn (Bldg #36)
Project City, State, Zip: Pocatello, Id. 83204
In accordance with your request: Idaho Power has completed the work order design to install 3 phase pri urd cable, switchgear& primary meter

Line Installation/Upgrade Costs (Line 1)	\$ 71,339.00
Line Installation Credits (Betterment, Salvage, Customer Trench) (Lines 2-4)	\$ 2,208.00
Terminal Facilities (Line 6)	
Customer Allowance (Line 7)	
Salvage Terminal Credit (Line 8)	
Unusual Conditions (Line 10)	\$ 1,421.00
Net Other Charges (Eng Charges, Permits, Misc Charges) (Line 25)	
Amount to be paid and received prior to job being scheduled for construction. Quote good for sixty (60) days.	\$ 70,552.00

- Please remit payment.
- Please return signed and dated Service Request and Customer Cost document (attached).
- Please return signed and dated Work Order Map.
- Other

Comments

Work order will not be released for construction scheduling until payment and/or requested documents are signed and returned. This quote is binding on the Company for a period of sixty days (60) from the date on this letter, and subject to change if information provided by the customer changes.

PLEASE RETURN SIGNED DOCUMENTS TO:

IDAHO POWER COMPANY
David T Packard
301 E BENTON ST
POCATELLO, ID. 83201

If there are any questions, please telephone:
David T:Packard
208-236-7745

March 9, 2016

Gateway West Industrial Center
 Gateway West Industrial Center
 120 Francis St
 Keyport, Nj. 07735-1363

Work Order Number: 27452734
Project Name: Gateway West Industrial Center
Address or Job Location: 669 W Quinn (Bldg #10)
Project City, State, Zip: Pocatello, Id. 83204
In accordance with your request: Idaho Power has completed the work order design to install 3 phase pri urd cable & 500 kva transformer 277/480 v

Line Installation/Upgrade Costs (Line 1)	\$ 9,876.00
Line Installation Credits (Betterment, Salvage, Customer Trench) (Lines 2-4)	\$ 3,160.00
Terminal Facilities (Line 6)	\$ 13,629.00
Customer Allowance (Line 7)	\$ 4,639.00
Salvage Terminal Credit (Line 8)	_____
Unusual Conditions (Line 10)	_____
Net Other Charges (Eng Charges, Permits, Misc Charges) (Line 25)	_____
Amount to be paid and received prior to job being scheduled for construction. Quote good for sixty (60) days.	\$ 15,706.00

- Please remit payment.
- Please return signed and dated Service Request and Customer Cost document (attached).
- Please return signed and dated Work Order Map.
- Other

Comments:

Work order will not be released for construction scheduling until payment and/or requested documents are signed and returned. This quote is binding on the Company for a period of sixty days (60) from the date on this letter, and subject to change if information provided by the customer changes.

PLEASE RETURN SIGNED DOCUMENTS TO:

IDAHO POWER COMPANY
 David T Packard
 301 E BENTON ST
 POCATELLO, ID. 83201

If there are any questions, please telephone:
 David T Packard
 208-236-7745

COPY



GATEWAY WEST INDUSTRIAL CENTER
669 W. QUINN
POCATELLO, ID 83202
(208) 237-0046

7276

92-85-1241

DATE April 30, 2016

PAY TO THE ORDER OF

Wako Power

One hundred fourteen thousand twenty two and 00/100

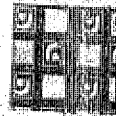
\$ 114,022.00

DOLLARS

iB Ireland Bank

1178 Pocatello Rd., Pocatello, ID 83201

[Signature]



FOR DEPOSIT ONLY # 27452730, 27447702, 27452733

⑈007276⑈ ⑆124100857⑆ 95 0244 6⑈

Building 36 ATCO
37 VTCU
38 Frazee

+ 4154. -



GATEWAY WEST INDUSTRIAL CENTER
669 W. QUINN
POCATELLO, ID 83202
(208) 237-0046

7266

92-85-1241

DATE 4/22/16

PAY TO THE ORDER OF Idaho Power Co

\$ 15,706.00

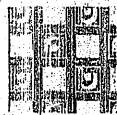
FIFTEEN THOUSAND SEVEN HUNDRED AND SIX

DOLLARS



FOR Building 10

[Handwritten Signature]



⑈007266⑈ ⑆124100857⑆ 95 0244 6 6⑈

Building 10

~~Switch Gear~~ Transformers
Proposal Summary

ITEM	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
1	2000/2300 KVA, 12.47 KV-7.2 KV	1	\$45,500	\$45,500
2	750/862 KVA 12.47 KV - 7.2 KV	1	\$28,450	\$28,450

The Firm price offer is for shipment by 14-16 weeks ARO and order by 03/10/2016. If shipment is delayed for customer reason, VTC Price Adjustment Policy will apply with base index for March 2016 and the final index will be that of the month of shipment. In any case, the validity of Index Price offer expires 12 months from the date of original proposal.

SHIPPING INFORMATION	
Validity of Quotation	04/10/2016
Shipment By	14-16 weeks ARO
D.A.P	Pocatello, ID
Freight**	PPD & ALLOW

****VTC reserves the right to build the units in any of their locations including GTC facilities in Rincon, GA. Shipment window will be two months**

*PAYMENT TERMS (Subject to approval)
20% along with PO
30% along with the drawing submittal, Net 30 days
50% upon shipment, Net 30 days

VA Transformer: Accounting, Phone: 540-345-9892, E-mail:accounting@vatransformer.com

Notes:

- All prices are excluding any State, Federal, Sales or Use Tax.
- Written Purchase Orders are required prior to any Engineering, Manufacturing, or Order Entry by VTC. The stated delivery date contained in this proposal is predicated on the factory loading at the time of quotation. The actual delivery date will only be confirmed at the time an order is received. Our acknowledgement will confirm the committed shipment date. Virginia Transformer Corp. reserves the option to ship this unit within a window of four to six (4 to 6) weeks prior to the date requested on the purchase order.
- Access to final site and all access roads leading thereto must be suitable for un-impeded delivery by special, heavy-duty trucks carrying large transformers, including grades, turning radius, and surface conditions capable of supporting the combined weight of these trucks and transformers.

~~XXXXXXXXXX~~
 X 3 = 78,866.67

Item Details

Item Number: 00001

Customer RFQ Information: Email: Dated: 3/15/2016

Outline Drawing Number: BED3688961N00001

Quantity	Unit Price	Extended Price
1 X 3	\$ 26,288.89 USD	\$26,288.89 USD

Lead-time (Per Lead-time definition in Proposal Details):

Product Lead-time (X): 8-10 weeks ex-factory - Done Design

Description: Cooper Part Number: KP00610L01S69A

Unit Description **15 kV 3 Phase Vacuum Fault Interrupter (VFI) Pad-Mounted Switchgear**

Unit Characteristics

Model 5	Model 5 - 2 Way
Unit Configuration	Single Sided
Insulation Medium	SF6 Gas
Tank/Cabinet Material	Mild Steel
Paint Color	Standard Bell Green (Munsell 7GY 3.29/1.5)
Interrupting Rating	12.5 kA
Bushing	In-Line Bushings
Switch Mounting; Operation Style	Front Mount, Front Operated

Special Features

Bushing Options	Externally Replaceable Bushings Included with SF6 Gas
Fault Indicator Provisions	Standard Provisions (1.08" Diameter Hole with Cover Plate)
Grounding Provisions	1/2"-13 UNC Stainless Steel Welded Ground Nuts (standard)

Way 1 Features

Way Features	(S1) Source
Bushings	600 Amp Aluminum Deadbreak Bushings
Bushing Accessories	None Required

Way 2 Features

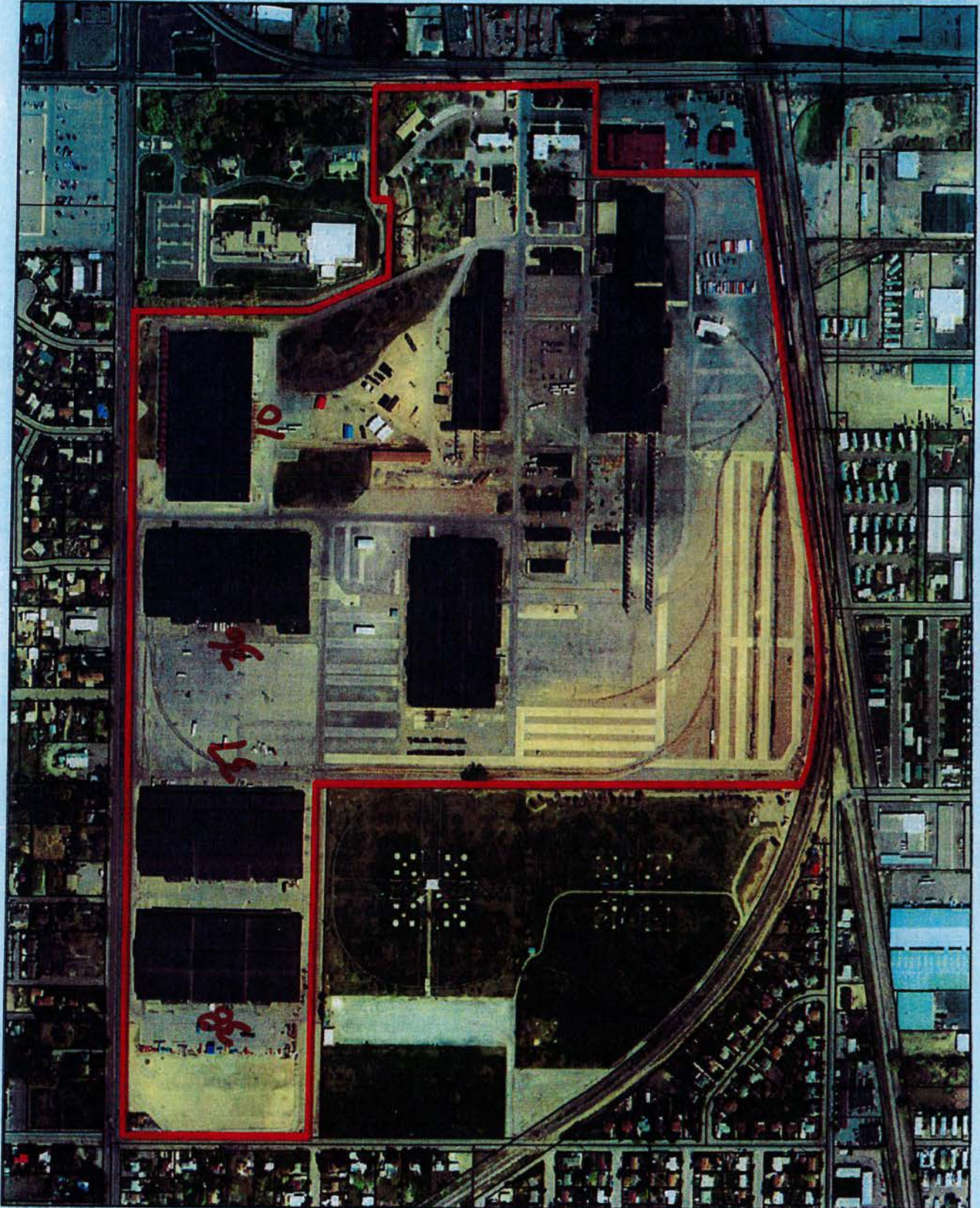
Way Features	(T1) Tap – Vacuum Fault Interrupter (VFI)
Handle	One Three-Phase Handle
Bushings	600 Amp Aluminum Deadbreak Bushings
Bushing Accessories	None Required
Controls	Tri-Phase Control with Ground Trip
Control Accessories	None Required


2

10-8

20615236

Naval Ordnance Plant Urban Renewal Area



 Urban Renewal Area and Revenue Allocation District

1 inch equals 500 feet

The City of Pocatello does not guarantee any information contained in this map to be an accurate representation of actual conditions.

No reproduction of this material in any form is authorized without written consent of the City of Pocatello.



May 18, 2016

Pocatello Development Authority attention Merrill Quayle;

ATCO Structures and Logistics is issuing this letter to confirm our support of the proposed changes to the electrical distribution at the Gateway West Industrial Center.

Based on our experience with the Parks infrastructure it would be a fair assessment that the current system is outdated and could cause a disruption impact to our business if it were to fail.

ATCO Structures and Logistics would be in support of any initiatives that would help improve the current Park infrastructure and mitigate or eliminate potential down time cost impact to our business.

A handwritten signature in black ink, appearing to read "David Cook". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Thanks,

David Cook

Senior Operations Manager

ATCO Structures and Logistics USA Inc.

1106 N. Temple Dr., Diboll, TX 75941

C: 1-208-705-8617

Email: dcook@atcoslusa.com

www.atcosl.com

Always There. Anywhere.™

Quayle, Merrill

From: Bill_Dabling@vatransformer.com
Date: Monday, May 16, 2016 11:35 AM
To: Quayle, Merrill
Subject: power for bldg. 37

Merril,

You have indicated that you have been working with Earl Swift on putting in separate power to the different buildings on the west side of the complex. We are totally in favor of this plan. There are several reasons for our preference for this plan. First it should give us a more consistent power source both in reliability and in quality. A disruption of power to our facility would be very costly, as not only do we require power to produce our product, we require it to insure the quality of our transformers. Secondly it will allow us to get direct billing from Idaho power this will better facilitate our tracking of usage. If you need anything else please let me know.

Sincerely,

Bill Dabling,

Controller

Virginia Transformer Corporation

E-Mail: Bill_Dabling@vatransformer.com

(208) 238-0720 Ext. 283

(208) 380-1451 Cell

CONFIDENTIALITY NOTE: The information transmitted, including attachments, is intended only for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and destroy any copies of this information.

AGENDA ITEM

NO. 5

Olsen, Tiffany

From: Fred Parrish <parrfre2@isu.edu>
Sent: Monday, May 23, 2016 4:38 PM
To: Olsen, Tiffany
Subject: Fwd: Positron Offer to Lease

To: Lon Crowell, Director PDA
City of Pocatello

Subject: Offer to lease Positron Space

The IAC would like to lease from the PDA a portion of the Positron facility. Specifically, the IAC wishes to lease areas ACE105 (the accelerator hall) and ACE 104 (the entry chamber). We will be using the space for research activities. The IAC does not wish to lease the office areas or adjacent hallway (ACE 100, 101, 103 or 106). We estimate the square footage of the area we wish to lease as approximately 2200 sq ft. Our offer for this area is \$500/month lease plus the IAC will assume all utilities for the Positron space (electrical, City, gas). Based on current utilities, this represents a rental rate of approximately \$1600/month.

We wish to lease the space beginning June 1st, 2016, with a term of 5 years. We will assume responsibilities for custodial in the leased area as well as maintenance of the chiller, electrical and heat. The PDA is responsible for maintaining occupancy requirements for the space (sprinkler system).

Jon Stoner

Director of Technical Operations

IAC/Office for Research

Idaho State University

stonjon@isu.edu

208-282-5875

Fred J. Parrish
University Business Officer
FA 205, Campus Stop 8130
282-2768 (Office)
406-3502 (Cell)

AGENDA ITEM NO. 6

RESOLUTION NO. 2016-02

A RESOLUTION OF THE POCATELLO DEVELOPMENT AUTHORITY, AN URBAN RENEWAL AGENCY, ORGANIZED UNDER THE LAWS OF THE STATE OF IDAHO; EXPRESSING APPRECIATION TO BANNOCK COUNTY COMMISSIONER HOWARD MANWARING FOR HIS SERVICE AND COMMITMENT TO THE AUTHORITY DURING HIS EIGHT MONTHS AS A MEMBER OF THE BOARD OF COMMISSIONERS.

WHEREAS, Bannock County Commissioner Howard Manwaring was appointed as a member of the Board of Commissioners of the Pocatello Development Authority on August 20, 2015; and

WHEREAS, during his service on the Board, Commissioner Manwaring diligently helped provide continuity to the Authority, to assist with discussion of new urban renewal districts, and the administration of existing urban renewal districts; and

WHEREAS, during his tenure with the Board Commissioner Manwaring provided valuable insight and guidance in the Board's role of urban renewal and economic development for the City of Pocatello; and

WHEREAS, it is with regret that the Pocatello Development Authority accepts Commissioner Manwaring's resignation; and

WHEREAS, the Board of Commissioners desires to recognize his efforts on behalf of the Pocatello Development Authority;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE POCATELLO DEVELOPMENT AUTHORITY HEREBY PUBLICLY EXPRESSES ITS GRATITUDE TO COMMISSIONER HOWARD MANWARING:

1. For his service to the Authority and to the citizens of the Pocatello area since his initial appointment on August 20, 2015; and

2. For his willingness to provide continuity during a period of increased activity by the Authority; and

3. For his commitment to excellence in pursuit of the Board's goals through additional meetings and hearings whenever necessary and through coordination with other economic development groups; and

4. For all his efforts in connection with the mission and goals of the Pocatello Development Authority to enhance the well-being of the citizens of the City of Pocatello;

NOW WE, the members of the Board of Commissioners of the Pocatello Development Authority hereby acknowledge our sincere appreciation to Commissioner Howard Manwaring for his commitment to urban renewal and economic development.

BE IT FURTHER RESOLVED that the Secretary of the Board of Commissioners of the Pocatello Development Authority is hereby authorized and directed to provide an original of this Resolution to Commissioner Howard Manwaring after its passage and approval by the Board.

DATED this 15th day of June, 2016.

POCATELLO DEVELOPMENT
AUTHORITY BOARD OF DIRECTORS

SCOTT J. SMITH, Chairman

ATTEST:

TIFFANY G. OLSEN, Secretary

RESOLUTION NO. 2016-03

A RESOLUTION OF THE POCATELLO DEVELOPMENT AUTHORITY, AN URBAN RENEWAL AGENCY, ORGANIZED UNDER THE LAWS OF THE STATE OF IDAHO; EXPRESSING APPRECIATION TO CYNTHIA HILL FOR HER SERVICE AND COMMITMENT TO THE AUTHORITY DURING HER EIGHT AND ONE HALF YEARS AS A MEMBER OF THE BOARD OF COMMISSIONERS.

WHEREAS, Cynthia Hill was appointed as a member of the Board of Commissioners of the Pocatello Development Authority on November 2, 2007; and

WHEREAS, after having served the Board diligently to the completion of that term, she thereafter volunteered for an additional term in order to help provide continuity to the Authority and assist with the formation of several new urban renewal districts and the administration of existing urban renewal districts; and

WHEREAS, during her tenure with the Board, Ms. Hill provided valuable insight and guidance in the Board's role of urban renewal and economic development for the City of Pocatello from November 2, 2007 to May 20, 2016;

WHEREAS, the Board of Commissioners desires to recognize her efforts on behalf of the Pocatello Development Authority;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF THE POCATELLO DEVELOPMENT AUTHORITY HEREBY PUBLICLY EXPRESSES ITS GRATITUDE TO CYNTHIA HILL:

1. For her service to the Authority and to the citizens of the Pocatello area since her initial appointment on November 2, 2007; and
 2. For her willingness to serve an additional term over and above her original appointment term to provide continuity during a period of increased activity by the Authority;
- and

3. For her willingness to provide continuity during a period of increased activity by the Authority; and

4. For her commitment to excellence in pursuit of the Board's goals through additional meetings and hearings whenever necessary and through coordination with other economic development groups; and

5. For all her efforts in connection with the mission and goals of the Pocatello Development Authority to enhance the well-being of the citizens of the City of Pocatello;

NOW WE, the members of the Board of Commissioners of the Pocatello Development Authority hereby acknowledge our sincere appreciation to Cynthia Hill for her commitment to urban renewal and economic development.

BE IT FURTHER RESOLVED that the Secretary of the Board of Commissioners of the Pocatello Development Authority is hereby authorized and directed to provide an original of this Resolution to Cynthia Hill after its passage and approval by the Board.

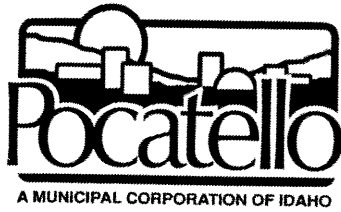
DATED this 15th day of June, 2016.

POCATELLO DEVELOPMENT
AUTHORITY BOARD OF DIRECTORS

SCOTT J. SMITH, Chairman

ATTEST:

TIFFANY G. OLSEN, Secretary



OFFICE OF THE MAYOR
911 North 7th Avenue
P. O. Box 4169
Pocatello, Idaho 83205-4169

Office: (208) 234-6163
Fax: (208) 234-6297
www.pocatello.us

BRIAN C. BLAD
Mayor

Pocatello City Council:

ROGER BRAY
STEVE BROWN
CRAIG COOPER
W. JAMES JOHNSTON
GARY MOORE
MICHAEL L. ORR

April 22, 2016

MEMORANDUM

TO: Pocatello Development Authority Chair, Secretary & Executive Director

FROM: Anne Nichols, CAP-OM
Assistant to the Mayor

SUBJECT: Advisory Board Appointment

The deadline has passed for applications to fill the vacancy on the Pocatello Development Authority. After reviewing the applications we received and had on file, Mayor Blad has selected the following individual to fill the vacancy: Scott Turner.

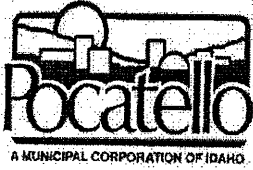
If you have a different recommendation or concern about the Mayor's selection, please let me know. Your recommendation should include the reasons why you feel your selected applicant would be a good addition to the Board and why the Mayor's selection(s) would not. If I do not hear from you by May 12, I will place Mr. Turner's name on the May 19, 2016 City Council agenda for confirmation.

You can reach me at 234-6163 if you have any questions.

Attachment

cc: City Council Members

AN EQUAL OPPORTUNITY EMPLOYER
VETERAN'S PREFERENCE



APPLICATION FOR PROSPECTIVE BOARD MEMBERS

Date: 4-13-2016

Please indicate the City Board, Commission, or Committee to which you are applying:

Pocatello Development Authority

Name Scott Turner

Address (Home) 3655 Ridgewood Rd. Pocatello 83201
Street City Zip Code

(Business)
Street/Mailing Address City Zip Code

Phone Number 208-627-0246 Years resided in city of Pocatello? 10
Home Business

Occupation/Title Retired E-Mail janscottturner24@msn.com

Educational Background _____

Pocatello High School, (1968), Bachelors of Science Biology, and Masters of Science Audiology, Idaho

Please list your talents, skills or expertise that you feel would be useful to the board for which you are applying. *Please check where applicable.*

- | | | |
|---|---|--|
| Financial Skills <input type="checkbox"/> | Legal Skills <input type="checkbox"/> | Community Relations Skills <input checked="" type="checkbox"/> |
| Planning Skills <input type="checkbox"/> | Evaluation Skills <input checked="" type="checkbox"/> | Legislative/Political Skills <input checked="" type="checkbox"/> |
| Other Skills <input type="checkbox"/> Please describe _____ | | |

Approximately how many hours per month would you be able to spend on board activities? 20

Are you willing to do fundraising, if applicable? Yes No

Have you served on any other City Boards? Yes No If yes, which board(s)? _____

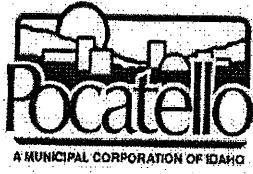
Please list community contacts or affiliations which might relate to your role as a board member. _____
Mayor Brian Blad, Arthur Vailas, President of ISU,

Please state briefly why you would like to serve on the board and how your skills might make a positive contribution to the board. I have an acute interest in moving Pocatello forward in business development and community advancement.

Applications may be submitted online, hand-delivered to the Mayor's Office at 911 North 7th Avenue, faxed to 234-6297, mailed to: Mayor's Office, City of Pocatello, P.O. Box 4169, 83205-4169 or e-mailed to anichols@pocatello.us.

**Note: You may also attach a letter with additional information if you desire.*

CLICK PAPER CLIP TO ATTACH A FILE. CLICK SUBMIT BUTTON TO SEND APPLICATION.



APPLICATION FOR PROSPECTIVE BOARD MEMBERS

April 11, 2016

Date: _____

Please indicate the City Board, Commission, or Committee to which you are applying:

Pocatello Development Authority

Name Pete Black

Address (Home) 2249 Cassia St. Pocatello 83201
Street City Zip Code

(Business)
Street/Mailing Address City Zip Code

Phone Number 208-237-1779 208-221-2249 Years resided in city of Pocatello? 68
Home Business

Occupation/Title Retired Educator E-Mail blackcat1@cableone.net

Educational Background _____

Masters in Education Administration

Please list your talents, skills or expertise that you feel would be useful to the board for which you are applying. *Please check where applicable.*

Financial Skills Legal Skills Community Relations Skills
Planning Skills Evaluation Skills Legislative/Political Skills
Other Skills Please describe _____

Approximately how many hours per month would you be able to spend on board activities? As needed

Are you willing to do fundraising, if applicable? Yes No

Have you served on any other City Boards? Yes No If yes, which board(s)?

Pocatello Civil Service Commission (current); Pocatello Parks & Rec Advisory Council

Please list community contacts or affiliations which might relate to your role as a board member. _____

Mr. Mayor; Mr. Jerry Sepich, Mr. Craig Cooper; Mr. Gary Moore; Mrs. Eva Nye; Mr. Kirk Bybee;

Governor Butch Otter; Senator Jim Guthrie; Rep Elaine Smith; Chief Marchand.

Please state briefly why you would like to serve on the board and how your skills might make a positive contribution to the board. Pocatello is my home and my life. I enjoy helping where I can to make Pocatello even better than it is. I think I would be a good fit as I am a good long range planner. As an educator, planning was critical. I also have served on several state commissions.

Applications may be submitted online, hand-delivered to the Mayor's Office at 911 North 7th Avenue, faxed to 234-6297, mailed to: Mayor's Office, City of Pocatello, P.O. Box 4169, 83205-4169 or e-mailed to anichols@pocatello.us.

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APPLICATION FOR PROSPECTIVE BOARD MEMBERS

Date: 5/12/2015

Please indicate the City Board, Commission, or Committee to which you are applying:

Pocatello Development Authority

Name Michelle Winmill Munoz

Address (Home) 1222 Freeman Ln, Apt 10 Pocatello 83201

Street City Zip Code

(Business) 921 S 8th Ave, Stop 8054 Pocatello 83209

Street/Mailing Address City Zip Code

Phone Number 2085401975 2082824653 Years resided in city of Pocatello? 7

Home

Business

Occupation/Title Academic Advisor

E-Mail winmmich@isu.edu

Educational Background _____

MA Historical Resources Management, BA History

Please list your talents, skills or expertise that you feel would be useful to the board for which you are applying. *Please check where applicable.*

Financial Skills

Legal Skills

Community Relations Skills

Planning Skills

Evaluation Skills

Legislative/Political Skills

Other Skills Please describe _____

Research, Teaching

Approximately how many hours per month would you be able to spend on board activities? 5

Are you willing to do fundraising, if applicable? Yes No

Have you served on any other City Boards? Yes No If yes, which board(s)? _____

Please list community contacts or affiliations which might relate to your role as a board member: _____

Please state briefly why you would like to serve on the board and how your skills might make a positive contribution to the board. _____

Applications may be submitted online, hand-delivered to the Mayor's Office at 911 North 7th Avenue, faxed to 234-6297, mailed to: Mayor's Office, City of Pocatello, P.O. Box 4169, 83205-4169 or e-mailed to anichols@pocatello.us.

**Note: You may also attach a letter with additional information if you desire.*

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