

AGENDA
POCATELLO DEVELOPMENT AUTHORITY
MEETING
JULY 17, 2024 – 11:00 AM
IWAMIZAWA CONFERENCE ROOM | 911 N 7TH AVENUE

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with two (2) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us, 208.234.6248, or 5815 South 5th Avenue, Pocatello, Idaho.

In the event this meeting is still in progress at 12:00 p.m., a ten-minute recess may be called.

- 1. CALL TO ORDER, ROLL CALL, DISCLOSE CONFLICTS OF INTEREST AND ACKNOWLEDGMENT OF GUESTS.**
- 2. ACTION ITEM: MEETING MINUTES.** The Board may wish to waive the oral reading of the Board of Commissioners' regular and special meeting minutes held June 12, 2024, and approve the minutes as written. **(ACTION ITEM)**
- 3. MONTHLY FINANCIAL REPORT, EXPENSES AND REIMBURSEMENTS.** The Board may wish to approve the monthly financial report, expenses and reimbursements. **(ACTION ITEM)**
- 4. PUBLIC HEARING: FISCAL YEAR 2025 BUDGET.** This time has been set aside to hear comments from the public on the Fiscal Year 2025 Budget, discuss, and approve the FY25 Budget. **(ACTION ITEM)** (Quasi-Judicial Public Hearing)
- 5. BOARD ELECTIONS.** The Board may wish to vote for a Vice Chair.
- 6. CALENDAR REVIEW.** The Board may wish to take this opportunity to inform other Board members of upcoming meetings and events that should be called to their attention.
- 7. ADJOURN MEETING.**

Action Item 2

MINUTES
POCATELLO DEVELOPMENT AUTHORITY
MEETING
JUNE 12, 2024 – 11:00 AM
COUNCIL CHAMBERS | 911 N 7TH AVENUE

1: CALL TO ORDER, ROLL CALL, DISCLOSURE OF CONFLICTS OF INTEREST, AND ACKNOWLEDGMENTS OF GUESTS.

Chair Villarreal called the meeting to order at approximately 11:01 a.m. None of the members had disclosures.

Members present: Jeff Hough, Jim Johnston, Linda Leeuwrik, Kirk Lepchenske, David Villarreal, and Ruby Walsh.

Members excused/unexcused: Mayor Brian Blad, Fred Parrish, and Nathan Richardson.

Others present: Executive Director Brent McLane, Treasurer Thane Sparks, Secretary Aceline McCulla, City of Pocatello Development Engineer Merril Quayle, City of Pocatello Attorney Jared Johnson, City of Pocatello PW Director/City Engineer Jeff Mansfield, MiaCate Kennedy, and other visitors.

2: MEETING MINUTES.

The Board may wish to waive the oral reading of the Board of Commissioners' meeting minutes and approve the meeting minutes held May 15, 2024.

It was moved by **J. Johnston** and seconded by **K. Lepchenske** to approve the Board of Commissioners' meeting minutes held May 15, 2024. Those in favor: J. Johnston, L. Leeuwrik, K. Lepchenske, D. Villarreal, and R. Walsh. Those against: none. Those abstained: J. Hough. Motion carried.

3. MONTHLY FINANCIAL REPORT, EXPENSES AND REIMBURSEMENTS.

The Board may wish to approve the monthly financial report, expenses and reimbursements.

It was moved by **J. Johnston** and seconded by **L. Leeuwrik** to approve the financial report, expenses and reimbursements as presented. Those in favor: J. Hough, J. Johnston, L. Leeuwrik, K. Lepchenske, D. Villarreal, and Ruby Walsh. Those against: none. Unanimous. Motion carried.

4: DISCUSS ELIGIBILITY RESULTS AND DISCUSS ECONOMIC FEASIBILITY STUDY.

The Board may wish to discuss the Eligibility results and provide direction to SB Friedman for the Economic Feasibility phase.

McLane noted this was discussed during the May meeting, and the Board needs to provide direction to SB Friedman to move forward with the feasibility study.

Johnston asked how the annexation on S. 5th Avenue would impact this agenda item. **McLane** stated that developing the annexation area to City standards will make sure services match City Code Standards. **Hough** noted that the County is directing building applicants to the City to build to City Code, so things are built congruently to City Standards and Code.

Leeuwrik and **Walsh** asked McLane for direction and asked how long the feasibility study will take to complete.

Geoff Dickinson, of SB Friedman noted that a feasibility study takes six to nine months to complete all the phases of a feasibility study.

Villarreal noted that he visited all the district option areas, and noted the South 5th Corridor should be a priority, with current development movement and interest. Villarreal feels the studies should have been in the works already

to be prepared to respond to development demands timelier. **Leeuwrik** agreed with Villarreal that the South 5th Corridor should be first, but recommends the Downtown area should also be considered to start now.

Leeuwrik also noted the PDA does not like to have several URAs open at the same time. Some URAs should be closed before three new ones are opened. **McLane** noted that three districts will be closing in the next few years. IRG is looking to potentially closing the Naval Ordinance Plant District early and reworking the district to create a new URA District to include some areas along Pole Line Road that would potentially help benefit the area as a whole. Portneuf Capital District will close in a couple years as well; LD will submit an OPA for help with site cleanup and currently staff is preparing an RFQ for a potential design of the overpass that would complete this District. The Airport District due to its maturity and non-development, the fund is expended down mostly, and maybe worth closing this district now.

Walsh asked about the cost estimates for doing one, two, or three feasibility studies. **Dickinson** stated that each study's estimated cost is \$135,000.00, or approximately \$500,000.00 for the three studies. Once the study(ies) are done, there are more fees associated with legal review and these will be costly as well.

Hough would like to see one project get started now, before Legislation may change URA laws. **McLane** noted there are other processes after the feasibility study also.

It was moved by **J. Hough** and seconded by **R. Walsh** to authorize SB Friedman to authorize the South 5th Corridor URA District Feasibility Study. Those in favor: J. Hough, L. Leeuwrik, K. Lepchenske, D. Villarreal, and Ruby Walsh. Those against: J. Johnston. Motion carried.

Dickinson noted if the eligibility study work sits, a refresher will need to be done. Field work would have to be redone. A shelf life for data of an area is about 9 months, a year is too long.

5: FISCAL YEAR 2025 BUDGET DISCUSSION. The Board may wish to discuss and approve the Draft Budget for fiscal year 2025.

Sparks noted the State requires the PDA to have a budget for a planning tool. Sparks increased the budget items by three percent, per the URA allocation assessment history. Administrative costs would be covered by the interest from investments. Money inclusions were allocated for the Portneuf LD OPA being created now and RFQ for the overpass design, the forecasted South 5th Corridor URA with the feasibility study, and the Northgate URA reimbursement to the City.

McLane reminded the Board the approved draft FY2025 Budget requires a public hearing, that will be published to be held on July 17, 2024.

It was moved by **J. Johnston** and seconded by **L. Leeuwrik** to approve the Draft Fiscal Year 2025 Budget with changes, and to schedule and Notice the Public Hearing for July 17, 2024. Those in favor: J. Hough, J. Johnston, L. Leeuwrik, K. Lepchenske, D. Villarreal, and Ruby Walsh. Those against: none. Unanimous. Motion carried.

6. CITY OF POCATELLO NORTHGATE URP REIMBURSEMENT REQUEST NO. 1.

The Board may wish to authorize payment of City of Pocatello reimbursement request no. 1 on the Northgate URP for work completed: 1) Northgate Interchange Agreement Amended Cooperative Agreement; 2) City personnel hours for construction, engineering, and inspection (CEI); 3) Olympus and Northgate Parkway signage and striping; 4) Labor costs for WTR003 (Water Facility Plan); and 5) Water Facility Plan, Murry Smith. (The request is included with Agenda 3 documents.

McLane noted that the Board may want to create an OPA that reiterates the Ordinance 3026, that was signed by all the entities that participated with the order of reimbursement. The Board agreed a redundant OPA was not necessary.

It was moved by **J. Johnston** and seconded by **K. Lepchenske** to authorize the reimbursement no. 1 to the City of Pocatello for \$635,612.11, per the Ordinance 3026. Those in favor: J. Hough, J. Johnston, L. Leeuwrik, K. Lepchenske, D. Villarreal, and Ruby Walsh. Those against: none. Unanimous. Motion carried.

McLane noted that at the current rate of allocations, all entities could be paid within five to six years, and this district may be closed early.

7. Calendar Review.

The Board may wish to take this opportunity to inform other Board members of upcoming meetings and events that should be called to their attention.

Planning and Zoning Commission meeting is tonight at 6:30 PM.

8. Adjourn Regular Meeting.

With no further business, **Villarreal** adjourned the meeting at 11:44 a.m.

Submitted by: _____ Approved on: _____
Aceline McCulla, Secretary

Action Item 3

Pocatello Development Authority
Monthly Finance Report
July 17, 2024
Fiscal Year 2024

Expenditure Approvals:

Checks to be ratified:

<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
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Checks to be approved:

<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
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Board Approval

ICCU VISA	dbt24-7	278.13	ISJ \$186.35 (public hearing notice) Jimmy John's \$91.78
City of Pocatello	2027	3,147.92	3rd Qtr Staff Reimbursement
Elam & Burke	2028	1,661.20	Invoices 208420, 208421, 209332
Thane Sparks	2029	1,500.00	July Services

Cash Balances as of July 17, 2024

	General Fund		Naval Ordinance		North Portneuf		Airport		Northgate		Total	
Cash	1,144,581.44		26,692.47		1,760,908.67		6,269.49		270,864.34		3,209,316.41	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Income												
Administrative fees	75,100										75,100	0.00
Property taxes	14,400	17,451.26	124,000	135,366.32	103,000	86,865.03	83,800	40,438.81	295,000	522,384.26	620,200	802,505.68
Note payments		1,839.89									-	1,839.89
Interest income	21,960	118,523.31	200		32,960		200		6,900		62,220	118,523.31
Other											-	0.00
Total Income	111,460	137,814.46	124,200	135,366.32	135,960	86,865.03	84,000	40,438.81	301,900	522,384.26	757,520	922,868.88
Expense												
Administrative expense			18,200		15,500		17,700		15,500		66,900	0.00
Luncheon costs	2,100	1,474.53									2,100	1,474.53
Office expenses	500	484.93									500	484.93
Dues and memberships											-	0.00
Insurance	8,500	8,499.00									8,500	8,499.00
Training and Travel												0.00
City admin charges	16,000	18,445.25									16,000	18,445.25
Professional services	130,000	61,516.73					15,000	86,333.26			145,000	147,849.99
Economic Development Grants												0.00
Non-capital Infrastructure	1,052,360		166,000	166,066.00	1,768,460		62,100		633,300	635,612.11	3,682,220	801,678.11
Total Expense	1,209,460	90,420.44	184,200	166,066.00	1,783,960	0.00	94,800	86,333.26	648,800	635,612.11	3,921,220	978,431.81



PROFORMA INVOICE

APG West Payment
Processing
PO Box 1570
Pocatello, ID 83204
Ph. (208) 239-3163

BILLING DATE:	ACCOUNT NO:
06/26/24	18588

ACELINE MCCULLA
POCATELLO DEVELOPMENT AUTHORITY
911 N 7th Avenue
POCATELLO, ID 83205

AD #	DESCRIPTION	START	STOP	TIMES	AMOUNT
530782	NOTICE OF PUBLIC HEA	07/02/24	07/09/24	4	\$186.35

Payments:

Date	Method	Card Type	Last 4 Digits	Check	Amount
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Discount:	\$0.00	Gross:	\$186.35
Surcharge:	\$0.00	Paid Amount:	\$0.00
Credits:	\$0.00		
		Amount Due:	\$186.35

We Appreciate Your Business!

NOTICE OF PUBLIC HEARING
POCATELLO DEVELOPMENT AUTHORITY, POCATELLO, IDAHO
FOR FISCAL YEAR 2024-2025 (FY 2025)

Notice is hereby given that the Pocatello Development Authority, Pocatello, Idaho, will hold a public hearing for consideration of a proposed budget for the fiscal period October 1, 2024 - September 30, 2025; all pursuant to the provisions of Section 50-1002, I. C. and Section 63-802, I.C., said hearing to be held in the Pocatello City Hall Council Chambers at 911 North 7th Avenue, Pocatello, Idaho, at 11:00 a.m. on July 17, 2024. At said hearing all interested persons may appear and show cause, if any they have, why the proposed budget should not be adopted. The estimated revenue from property taxes for Fiscal Year 2025 is \$754,000, and the sum of revenue from other sources including internal transfers is estimated to be \$100,000. City Hall and the Council Chambers are accessible to persons with disabilities. Interpreters for persons with hearing impairments and/or taped information for persons with visual impairments can be provided upon two (2) days' notice. For accessibility arrangements, please contact Skyler Beebe, the Americans with Disabilities Coordinator at 234-6248.

	FY 2023	FY 2023	FY 2024	FY 2024	FY 2025	FY 2025
	Budgeted	Budgeted	Budgeted	Budgeted	Proposed	Proposed
	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues
General Fund	1,210,213	73,137	1,209,460	111,460	1,224,000	117,000
Naval Ordinance	1,847,714	264,664	184,200	124,200	172,000	142,000
North Portneuf	1,585,905	37,865	1,783,960	135,960	1,368,000	98,000
Airport	146,417	100,526	94,800	84,000	84,100	82,000
Northgate	44,466	10,642	648,800	301,900	685,000	415,000
Tax Districts	3,624,502	413,697	2,711,760	646,060	2,309,100	737,000
Grand Total	4,834,715	486,834	3,921,220	757,520	3,533,100	854,000

I, Brent McLane, Executive Director of the Pocatello Development Authority, do hereby certify that the above is a true and correct statement of the proposed expenditures and revenues for Fiscal Year 2024-2025 (FY 2025).
Dated this 12th day of June 2024.

Brent McLane

Published: July 2, 9, 2024 (ISJ18588-530782)

PDA Luncheon for July 17, 2024

Jimmy John's
625 S 5th Ave, Pocatello, ID 83204
208-478-1693

City of Pocatello Tax Exempt ID: 82-6000244

Deliver to: City Hall 911 N 7th Avenue by 10:30-10:45 AM on July 17, 2024. Call Aceline 406.202.6444, Council Chambers is across from Utility Billing Windows.

Items	Qty	Each Cost	Totals
#11 Country Club Giant (Write Club on the "3" wrappers)	1	\$ 17.48	\$ 17.48
Little John #5 Salami, Capocollo (Write "Brent" on wrapper)	1	\$ 4.99	\$ 4.99
Little John #6 Veggie (Write "Aceline" on wrapper)	1	\$ 4.99	\$ 4.99
Little John #3 Tuna (Write "Daivd" on wrapper)	1	\$ 4.99	\$ 4.99
Little John #4 Turkey (Write "Little John Turkey" on wrapper)	2	\$ 4.99	\$ 9.98
#2 Big John - RB - Giant (Write Roast Beef on the "3" wrappers)	1	\$ 14.48	\$ 14.48
9 Chips (3 Jale, 3 Thinny, 3 S&V, 2 BBQ)	11	\$ 1.59	\$ 17.49
TOTAL CHECK AMOUNT			\$ 74.40
Delivery Charge			\$ 2.50
Gratuity 20% of food			\$ 14.88
Paid with Credit Card ending in 0272			\$ 91.78

Instructions on how to prepare and label sandwiches:

- | |
|---|
| * Cut each Giant into 3 equal sections, wrap each section individually. There will be a total of six (6) 4" sandwiches. |
| * All sandwiches will be dry: add lettuce and tomato to each 4" section, except (1) #11, no lettuce, add Tom and Onion and write JEFF M on wrapper) |
| * Include 1 mayo, 1 mustard packet and three (3) napkins for each sandwich, and Oil/Vinegar for the Little John #5. Thank you. |

Project selection

From project : PDA001 To project : PDA001

Type : 0 (0=Only, R=Range, S=Selective)

Description begins with :

Description contains . :

From project estimate . . : .00 To project estimate . . : 99,999,999,999.99

From project type . . . : To project type . . . : 99

From project sub-type . . : To project sub-type . . : 99

Sequence options

OPTION: 3 Project

Project options

Print projects without detail (Y/N/O) : Y

Print inactive projects (Y/N) : Y

Print budget projects (Y/N) : Y

Print projects miscellaneous info? (Y/N) . . . : Y

Account selection

From fiscal year . . . : 2024 To fiscal year . . . : 2024

From account : 001-0000-400.00-00 To account : 999-9999-999.99-99

Type : S (0=Only, R=Range, S=Selective)

Account type selection : Assets: X Liabilities: X Revenue: X Expense: X

Print zero activity accounts (Y/N) : N

Transaction selection

From fiscal year . . . : 2024 To fiscal year . . . : 2024

From period : 00 To period : 99

From transaction date . : 00/00/0000 To transaction date . . : 99999999

Transaction type. . . . : AJ . . :X AP . . :X CR . . :X EN . . :X TF . . :X BA . . :

Print transaction detail? (Y/N) : Y

Print transaction description (Y/N) : Y

Print work order # and job # (Y/N) : N

Summary options

Print classification totals (Y/N) : Y

Print project estimate totals (Y/N) : Y

Print project totals (Y/N) : Y

PROJECT:PDA001-POCATELLO DEVELPMNT AUTH.			TYPE: -DEFAULT		SUB-TYPE: -			STATUS: ACTIVE		
TYPE	CHK#	TRAN DT	REF #	VOUCH#	VEND #	BUDGET DESCRIPTION	PROJECT-TO-DATE	YEAR-TO-DATE	ENCUMBERED	BALANCE
							TRANS AMT	TRANS	ENCUMBERED	FISC YR PERIOD
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AJ		06/21/2024	PR0621			PAYROLL SUMMARY	.22		.00	2024 09
AJ		05/24/2024	PR0524			PAYROLL SUMMARY	.21		.00	2024 08
AJ		04/26/2024	PR0426			PAYROLL SUMMARY	.16		.00	2024 07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY	.09		.00	2024 06
AJ		02/16/2024	PR0216			PAYROLL SUMMARY	.12		.00	2024 05
AJ		01/19/2024	PR0119			PAYROLL SUMMARY	.08		.00	2024 04
AJ		12/22/2023	PR1222			PAYROLL SUMMARY	.19		.00	2024 03
AJ		11/22/2023	PR1122			PAYROLL SUMMARY	.33		.00	2024 02
AJ		10/27/2023	PR1027			PAYROLL SUMMARY	.21		.00	2024 01
						TRANSACTION TOTAL:	1.61		.00	
01-0600-415.21-03 DENTAL						.00	33.56		.00	33.56-
AJ		06/21/2024	PR0621			PAYROLL SUMMARY	2.80		.00	2024 09
AJ		05/24/2024	PR0524			PAYROLL SUMMARY	2.55		.00	2024 08
AJ		05/10/2024	PR0510			PAYROLL SUMMARY	1.33		.00	2024 08
AJ		04/26/2024	PR0426			PAYROLL SUMMARY	1.68		.00	2024 07
AJ		04/12/2024	PR0412			PAYROLL SUMMARY	2.02		.00	2024 07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY	1.09		.00	2024 06
AJ		03/01/2024	PR0301			PAYROLL SUMMARY	2.73		.00	2024 06
AJ		02/16/2024	PR0216			PAYROLL SUMMARY	1.95		.00	2024 05
AJ		02/02/2024	PR0202			PAYROLL SUMMARY	1.88		.00	2024 05
AJ		01/19/2024	PR0119			PAYROLL SUMMARY	.91		.00	2024 04
AJ		01/05/2024	PR0105			PAYROLL SUMMARY	1.58		.00	2024 04
AJ		12/22/2023	PR1222			PAYROLL SUMMARY	2.51		.00	2024 03
AJ		12/08/2023	PR1208			PAYROLL SUMMARY	.32		.00	2024 03
AJ		11/22/2023	PR1122			PAYROLL SUMMARY	5.09		.00	2024 02
AJ		11/09/2023	PR1109			PAYROLL SUMMARY	1.83		.00	2024 02

PREPARED 07/01/2024, 11:14:32
PROGRAM GM186L

City of Pocatello
PROJECT ACTIVITY LISTING

PAGE 6
ACCOUNTING PERIOD 09/2024

PROJECT:PDA001-POCATELLO DEVELPMNT AUTH. TYPE: -DEFAULT

PROJECT:PDA001-POCATELLO DEVELPMNT AUTH.			TYPE: -DEFAULT		SUB-TYPE: -			STATUS: ACTIVE		
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								TRANS AMT	TRANS ENCUMBERED	FISC YR PERIOD
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AJ		04/26/2024	PR0426			PAYROLL SUMMARY		5.54	.00	2024 07
AJ		04/12/2024	PR0412			PAYROLL SUMMARY		6.44	.00	2024 07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY		3.13	.00	2024 06
AJ		03/15/2024	PR0315			PAYROLL SUMMARY		.63	.00	2024 06
AJ		03/01/2024	PR0301			PAYROLL SUMMARY		8.54	.00	2024 06
AJ		02/16/2024	PR0216			PAYROLL SUMMARY		4.38	.00	2024 05
AJ		02/02/2024	PR0202			PAYROLL SUMMARY		5.36	.00	2024 05
AJ		01/19/2024	PR0119			PAYROLL SUMMARY		2.77	.00	2024 04
AJ		01/05/2024	PR0105			PAYROLL SUMMARY		4.78	.00	2024 04
AJ		12/22/2023	PR1222			PAYROLL SUMMARY		6.94	.00	2024 03
AJ		12/08/2023	PR1208			PAYROLL SUMMARY		.65	.00	2024 03
AJ		11/22/2023	PR1122			PAYROLL SUMMARY		66.32	.00	2024 02
AJ		11/09/2023	PR1109			PAYROLL SUMMARY		4.63	.00	2024 02
AJ		10/27/2023	PR1027			PAYROLL SUMMARY		7.94	.00	2024 01
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01-0600-415.25-00 SOCIAL SECURITY						.00	428.80	428.80	.00	428.80-
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AJ		04/26/2024	PR0426			PAYROLL SUMMARY		22.15	.00	2024 07
AJ		04/12/2024	PR0412			PAYROLL SUMMARY		24.32	.00	2024 07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY		13.03	.00	2024 06
AJ		03/15/2024	PR0315			PAYROLL SUMMARY		2.07	.00	2024 06

PREPARED 07/01/2024, 11:14:32
PROGRAM GM186L

City of Pocatello
PROJECT ACTIVITY LISTING

PAGE 10
ACCOUNTING PERIOD 09/2024

PROJECT:PDA001-POCATELLO DEVELPMNT AUTH. TYPE: -DEFAULT SUB-TYPE: - STATUS: ACTIVE

TYPE	CHK#	TRAN DT	REF #	VOUCH#	VEND #	BUDGET DESCRIPTION	PROJECT-TO-DATE	YEAR-TO-DATE TRANS AMT	TRANS	ENCUMBERED ENCUMBERED	FISC YR	BALANCE PERIOD
AJ		12/08/2023	PR1208			PAYROLL SUMMARY		26.54		.00	2024	03
TRANSACTION TOTAL:								53.08		.00		
01-0601-445.21-01 MEDICAL						.00	444.38	444.38		.00		444.38-
AJ		06/21/2024	PR0621			PAYROLL SUMMARY		23.75		.00	2024	09
AJ		06/07/2024	PR0607			PAYROLL SUMMARY		20.08		.00	2024	09
AJ		05/24/2024	PR0524			PAYROLL SUMMARY		15.10		.00	2024	08
AJ		04/26/2024	PR0426			PAYROLL SUMMARY		15.10		.00	2024	07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY		284.97		.00	2024	06
AJ		03/01/2024	PR0301			PAYROLL SUMMARY		10.04		.00	2024	06
AJ		02/02/2024	PR0202			PAYROLL SUMMARY		10.04		.00	2024	05
AJ		01/05/2024	PR0105			PAYROLL SUMMARY		20.08		.00	2024	04
AJ		11/22/2023	PR1122			PAYROLL SUMMARY		45.22		.00	2024	02
TRANSACTION TOTAL:								444.38		.00		
01-0601-445.21-02 LIFE						.00	.58	.58		.00		.58-
AJ		06/21/2024	PR0621			PAYROLL SUMMARY		.03		.00	2024	09
AJ		05/24/2024	PR0524			PAYROLL SUMMARY		.03		.00	2024	08
AJ		04/26/2024	PR0426			PAYROLL SUMMARY		.03		.00	2024	07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY		.41		.00	2024	06
AJ		11/22/2023	PR1122			PAYROLL SUMMARY		.08		.00	2024	02
TRANSACTION TOTAL:								.58		.00		
01-0601-445.21-03 DENTAL						.00	10.98	10.98		.00		10.98-
AJ		06/21/2024	PR0621			PAYROLL SUMMARY		.64		.00	2024	09
AJ		06/07/2024	PR0607			PAYROLL SUMMARY		.64		.00	2024	09
AJ		05/24/2024	PR0524			PAYROLL SUMMARY		.48		.00	2024	08
AJ		04/26/2024	PR0426			PAYROLL SUMMARY		.48		.00	2024	07
AJ		03/29/2024	PR0329			PAYROLL SUMMARY		6.01		.00	2024	06
AJ		03/01/2024	PR0301			PAYROLL SUMMARY		.32		.00	2024	06

251 E. Front Street, Suite 300
Boise, Idaho 83702
Tax ID No. 82-0451327
Telephone 208-343-5454
Fax 208-384-5844



May 31, 2024

Pocatello Development Authority
Attn: Brent McLane
City of Pocatello
P.O. Box 4169
Pocatello, ID 83205

Invoice No. 208420
Client No. 9212
Matter No. 3
Billing Attorney: MSC

INVOICE SUMMARY

For Professional Services Rendered from May 1, 2024 through May 31, 2024.

RE: Special Counsel General

Total Professional Services	\$ 800.00
Total Costs Advanced	<u>\$.00</u>
TOTAL THIS INVOICE	\$ 800.00

251 E. Front Street, Suite 300
Boise, Idaho 83702
Tax ID No. 82-0451327
Telephone 208-343-5454
Fax 208-384-5844



June 12, 2024

Pocatello Development Authority
Attn: Brent McLane
City of Pocatello
P.O. Box 4169
Pocatello, ID 83205

Invoice No. 208421
Client No. 9212
Matter No. 5
Billing Attorney: MSC

INVOICE SUMMARY

For Professional Services Rendered from May 2, 2024 through May 31, 2024.

RE: Frigitek Litigation

Total Professional Services	\$ 775.00
Total Costs Advanced	<u>\$ 61.20</u>
TOTAL THIS INVOICE	\$ 836.20

251 E. Front Street, Suite 300
Boise, Idaho 83702
Tax ID No. 82-0451327
Telephone 208-343-5454
Fax 208-384-5844



June 30, 2024

Pocatello Development Authority
Attn: Brent McLane
City of Pocatello
P.O. Box 4169
Pocatello, ID 83205

Invoice No. 209332
Client No. 9212
Matter No. 3
Billing Attorney: MSC

INVOICE SUMMARY

For Professional Services Rendered from June 4, 2024 through June 30, 2024.

RE: Special Counsel General

Total Professional Services	\$ 25.00
Total Costs Advanced	<u>\$.00</u>
TOTAL THIS INVOICE	\$ 25.00

INVOICE

Thane Sparks

3506 E 126 N
Rigby, Idaho 83442
(208) 206-8457

DATE: July 17, 2024
INVOICE # 24-7
FOR: Professional Services

BILL TO:

Pocatello Development Authority
911 N 7th Avenue
Pocatello, Idaho 83201

DESCRIPTION			AMOUNT
Professional Services - July 2024			\$ 1,500.00
		SUBTOTAL	\$ 1,500.00
		TAX RATE	
		SALES TAX	\$ -
		OTHER	
		TOTAL	\$ 1,500.00

Make all checks payable to .

Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

THANK YOU FOR YOUR BUSINESS!

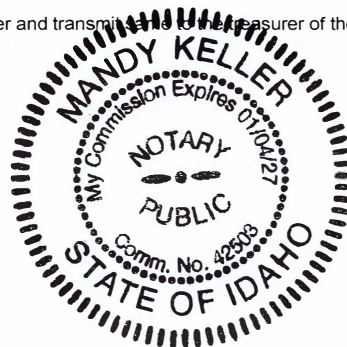
From County Auditor of Bannock County

Date: June 25, 2024

	PREPAID	CURRENT		----- DELINQUENT TAXES -----					INTEREST	MISC		TOTAL
SOURCE AND FUND	2024	2023	2022	2021	2020	2019	2018	2017/prior				COLLECTION
NORTH YELLOWSTONE (1-0013)												0.00
NAVAL ORDINANCE (1-0014)		-										0.00
NORTH PORTNEUF 801 (1-0016)		-										0.00
NORTHGATE (1-0017)		1,228.24	53.57							50.36		1,332.17
(1-0018)		-										0.00
NORTHGATE (83-0000)												0.00
NORTHGATE (84-0000)												0.00
NORTH PORTNEUF 802 (82-0000)		-										0.00
PRSN PROPERTY RPLCMNT	\$	-										0.00
CIRCUIT BREAKER		-										0.00
HOMEOWNER TAX RELIEF		-										0.00
ADDITIONAL TAX RELIEF		-										0.00
NOV 2023 TAX ADJUSTMENT												0.00
COLUMN TOTALS	0.00	1,228.24	53.57	0.00	0.00	0.00	0.00	0.00	50.36	0.00		1,332.17

Amount of Remittance	1,332.17
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By  _____
Deputy Auditor



Action Item 4

Pocatello Development Authority - Budget 2024-2025 Fiscal Year

	General Fund	Naval Ordinance	North Portneuf	Airport	Northgate	Total
Estimated Beginning Cash Balance October 1, 2024	\$1,107,000	\$30,000	\$1,270,000	\$2,100	\$270,000	\$2,679,100
INCOME:						
Property taxes	\$17,000	\$142,000	\$98,000	\$82,000	\$415,000	\$754,000
Interest Income	\$100,000					\$100,000
Total Projected Income:	\$117,000	\$142,000	\$98,000	\$82,000	\$415,000	\$854,000
Amount Available for FY 2025 appropriations	\$1,224,000	\$172,000	\$1,368,000	\$84,100	\$685,000	\$3,533,100
EXPENSE:						
Contingency (1)	\$979,100	\$172,000	\$843,000	\$84,100	\$0	\$2,078,200
Planned development projects			\$450,000			\$450,000
City reimbursement - district improvements					\$685,000	\$685,000
Luncheon costs	\$2,500					\$2,500
Office expenses	\$500					\$500
Errors and omission insurance (ICRMP)	\$11,900					\$11,900
City Administration Charges	\$20,000					\$20,000
New district/feasibility study	\$125,000					\$125,000
Professional services	\$85,000		\$75,000			\$160,000
Total Projected Expense:	\$1,224,000	\$172,000	\$1,368,000	\$84,100	\$685,000	\$3,533,100
CALCULATED ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

1. The General fund contingency covers any potential unplanned projects.
The remaining contingencies in the other districts are for potential unplanned projects.