

Call to order by Scott Smith, Chairman  
Acknowledge guests of the Board  
Disclosure of conflicts of interest  
Agenda: delete action or discussion items

**Action and Discussion Items:**

**Agenda Item No. 1: Minutes**

Motion to approve and/or amend the Regular Session Meeting Minutes of November 15, 2017.

**Agenda Item No. 2: Financial Report**

Motion to approve and/or amend November 2017 Income and Expenses

**Agenda Item No. 3: Payment Requests/Reimbursements**

- a. J & J Construction, \$10,764 for clean-up/fencing of "Hoku" land
- b. Elam & Burke, \$2,440 for October 2017 services for Northgate TIF
- c. Elam & Burke, \$5,614.84 for November 2017 services for Northgate TIF

**Agenda Item No. 4: Bylaws Review and Update**

- a. Participation by telephone in Executive Sessions
- b. Designation of Check Signers

**Agenda Item No. 5: Review of Banking Service Proposals/Determination of Service Provider**

**Agenda Item No. 6: Project Updates**

- a. "Hoku" Property
- b. Bully Dog
- c. Other

**Executive Session:**

**Matters exist for discussion in an executive session as per I.C. §74-206(1)(e)**

*Motion: "I move that we enter into an executive session as per Idaho Code §74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the PDA may be in competition with other jurisdictions."*

**Upcoming Events/Information: 2018 Meeting Schedule  
Study Session with City Council, 2/8/18**

**Adjourn.**

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at [dhunt@pocatello.us](mailto:dhunt@pocatello.us); 208.234.6248 or 5815 South 5<sup>th</sup> Avenue, Pocatello, ID

**AGENDA ITEM**

**NO. 1**

**POCATELLO DEVELOPMENT AUTHORITY  
MEETING MINUTES  
December 20, 2017**

**Chairman Smith** called the meeting to order at 11:06 a.m.

**Members present:** Mayor Brian Blad, Councilman Steve Brown (left at 11:15), Chad Carr, Larry Fisher, Chairman Scott Smith, and Scott Turner.

**Members absent/excused:** Evan Frasure, Russ Meyers, Thomas Ottaway.

**Staff present:** Melanie Gygli, Interim Executive Director; Jared Johnson, City Attorney; Jeff Mansfield, Public Works Director/City Engineer; Merrill Quayle, Development Engineer; Joyce Stroschein, Treasurer; and Mike Ennis, Bannock Development Corporation (ex-officio).

**Guests:** Ashley Anderson, Jay Colonel, Heidi Adamson.

**Introductions, Conflicts, and Agenda:** There were no conflicts disclosed. Chair **S. Smith** welcomed those present.

**1. Action and Discussion Items:**

**Agenda Item No. 1: Minutes.** The minutes of the regularly scheduled meeting of November 15, 2017 were reviewed. It was then **MSC (B. Blad, C. Carr)** to approve the minutes as prepared.

**Agenda Item No. 2: Financial Report.** **J. Stroschein** presented the financial reports for the month of November 2017. At the end of the reporting period, the Authority had cash on hand of \$5,459,585.94. The checking account balance was \$0, as all funds were moved to the checking account to prevent any fraudulent access, the savings account was \$2,685,432.16, and cash held by Zions Trust amounted to \$2,774,153.78. The Authority recognized financial activity during the month of November, as follows: revenue totaled \$2,287.17 of which \$1,531.17 was interest earnings on cash invested and \$750.00 was rental income from the Positron facility. There were no expenses paid because of the closure of the checking account after the fraudulent check activity.

Following discussion of the financial reports, it was then **MSC (S. Turner, B. Blad)** to approve the November 2017 financial reports as presented.

**Agenda Item No. 3: Payment Requests/Reimbursements.** **M. Gygli** presented the request for payment of \$10,764 to J&J Construction for work to clean and secure the PDA's land on Highway 30. The work has been completed (pictures were distributed for review); the only thing remaining is to purchase a lock for the gate. **M. Quayle** reported the property is clean and secured.

Following brief discussion, it was **MSC (B. Blad, S. Turner)** to approve payment to J&J Construction.

**M. Gygli** presented two invoices from Elam & Burke for work on the proposed Northgate TIF area plan: October, \$2,440 and November, \$5,614.84. She stated the narrative on the invoices appears accurate; **J. Anderson** concurred. **J. Stroschein** stated she has sent tax information to the

consultant preparing the eligibility report and will follow up with him on his anticipated completion date.

Following brief discussion, it was **MSC (C. Carr, B Blad)** to approve payment of these invoices.

**Agenda Item No. 4: Bylaws Review and Update.**

- a. Participation by Telephone in Executive Session: **M. Gygli** explained that there are no legal prohibitions to having parties participate in executive sessions by telephone; the Board can choose to allow this or not. It is policy that participation by phone is allowed only if needed to ensure a quorum. Board members discussed the question, noting that the situation is fairly rare, there have been no known problems, and disallowing phone participation could result in a situation where business could not be conducted in a timely manner. A consensus was reached to not restrict such participation. If problems arise, the issue can be revisited.
- b. Designation of Check Signers: **M. Gygli and J. Stroschein** discussed the need to have at least three people designated to sign checks. Those designated can be Board members, officers, or bonded employees according to the Bylaws. For many years, the City's Deputy Treasurer has been allowed to sign PDA checks. The Bylaws can be amended to allow someone other than those presently listed to sign checks.

Following discussion, it was **MSC (B. Blad, L. Fisher)** to have staff draft a bylaws amendment allowing the City's Deputy Treasurer to be included as a check signer and to continue to allow the current Deputy Treasurer, Susan Timpson, to sign checks until the change can be formalized.

**Agenda Item No. 5: Review of Banking Service Proposals/Determination of Service Provider.** **J. Stroschein** presented a matrix of the responses to the request for proposals for banking services for the PDA. Specific qualification for consideration include: amount of fees or services charges, availability of positive pay and online banking, features of the account such as online banking, potential interest earnings on funds in the checking account and for idle funds, and cost of checks and other related supplies. Nine different institutions responded, and were mostly similar in services offered. Fees varied somewhat, but the main difference was in potential interest earnings, where Idaho Central Credit Union (ICCU) offers a higher rate (2.5%) and has no penalty for early withdrawal from CDs (where idle funds would be deposited).

Lengthy discussion ensued regarding the various proposals. Board members asked that Stroschein and Anderson call the ICCU contact to clarify the rules on "no penalty," such as can withdrawals be done monthly, are withdrawals restricted in number or amount or only a one-time allowance. With this additional information, a final decision will be made at the January meeting on which banking service provider to use.

**Agenda Item No. 6: Project Updates.**

--"Hoku" Land: The lease with VA Metals expires on 1/17/18. Information has been received that dismantling of the infrastructure is underway. There has still been no response from the Boise attorney, Scott Marotz. Board members discussed the possible options, such as continuing the lease at an appropriate annual rate, as long as the previously promised \$1M escrow

is paid, possible monthly penalties. Staff agreed to attempt again to reach out to the appropriate parties.

--Bully Dog: There has still been no response to attempted contact with Bully Dog personnel. **M. Ennis** stated he has a business retention/expansion visit scheduled with them. He will bring the issue up at that time. He also agreed to forward the current contact information he has. Action may be taken to release the committed funds (\$100,000) if no contact has been made by the end of January.

--Northgate: The ITD Board pulled the interchange funding discussion from the last meeting agenda. Likely it will be back on the agenda at the next meeting, 1/17/18.

**Upcoming Events/Information:**

--Annual Meeting: Board members asked that the annual meeting be scheduled at the February meeting, rather than the March meeting. This allows a time cushion, since the annual report must be submitted to the State by March 31.

--Board Legal Representation: **B. Blad** explained in talking with J. <sup>Johnson</sup>Anderson, it may be appropriate and in the best interests of both the PDA and the City for the Board to have an attorney separate from the City attorney. ~~Anderson~~ would continue to attend as a City employee liaison. This would prevent potential conflicts of interest and liability issues. Solicitation of services could be done by direct negotiation or through a request for qualifications. This issue will be considered at the January meeting. *med 1/17/18*

--Skywest: **B. Blad** reported City and business representatives met with Skywest corporate personnel. It is possible that a fourth daily flight will be added to Pocatello's schedule.

**2. Adjournment:**

There being no further business, the meeting adjourned at 12:23 p.m.

By: Melanie Gygli  
Melanie Gygli, Interim Executive Director/Secretary

Pocatello Development Authority  
Balance Sheet by Class  
As of November 30, 2017

	1-General Fund	3-North Yellowstone	4-Naval Ordnance	6-North Portneuf	7-Pocatello Regional Airport	TOTAL
<b>ASSETS</b>						
<b>Current Assets</b>						
<b>Checking/Savings</b>						
Savings Wells Fargo	1,421,750.70	83,474.73	643,720.06	146,018.57	390,468.10	2,685,432.16
Zions 2012 Bnd Fnd 7110526D	0.00	71.90	0.00	0.00	0.00	71.90
Zions Bnd Reserve Fnd 7110526B	0.00	678,534.70	0.00	0.00	0.00	678,534.70
Zions Rev Alloc Fnd 7110526	0.00	2,095,547.18	0.00	0.00	0.00	2,095,547.18
<b>Total Checking/Savings</b>	<b>1,421,750.70</b>	<b>2,857,628.51</b>	<b>643,720.06</b>	<b>146,018.57</b>	<b>390,468.10</b>	<b>5,459,585.94</b>
<b>Other Current Assets</b>						
Accrued Interest Income	16,786.74	168.24	0.00	0.00	0.00	16,954.98
Property Tax Receivable	0.00	31,587.23	0.00	73,911.63	0.00	105,498.86
Undeposited Funds	750.00	0.00	0.00	0.00	0.00	750.00
<b>Total Other Current Assets</b>	<b>17,536.74</b>	<b>31,755.47</b>	<b>0.00</b>	<b>73,911.63</b>	<b>0.00</b>	<b>123,203.84</b>
<b>Total Current Assets</b>	<b>1,439,287.44</b>	<b>2,889,383.98</b>	<b>643,720.06</b>	<b>219,930.20</b>	<b>390,468.10</b>	<b>5,582,789.78</b>
<b>Other Assets</b>						
Inventory - Leasehold	424,779.00	0.00	0.00	0.00	0.00	424,779.00
Note Receivable	50,000.00	0.00	0.00	0.00	0.00	50,000.00
<b>Total Other Assets</b>	<b>474,779.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>474,779.00</b>
<b>TOTAL ASSETS</b>	<b>1,914,066.44</b>	<b>2,889,383.98</b>	<b>643,720.06</b>	<b>219,930.20</b>	<b>390,468.10</b>	<b>6,057,568.78</b>
<b>LIABILITIES &amp; FUND BALANCE</b>						
<b>Liabilities</b>						
<b>Long Term Liabilities</b>						
Deferred Interest Receivable	16,786.74	0.00	0.00	0.00	0.00	16,786.74
Deferred Notes Receivable Rev	50,000.00	0.00	0.00	0.00	0.00	50,000.00
Deferred Tax Revenues	0.00	0.00	0.00	73,911.63	0.00	73,911.63
<b>Total Long Term Liabilities</b>	<b>66,786.74</b>	<b>0.00</b>	<b>0.00</b>	<b>73,911.63</b>	<b>0.00</b>	<b>140,698.37</b>
<b>Total Liabilities</b>	<b>66,786.74</b>	<b>0.00</b>	<b>0.00</b>	<b>73,911.63</b>	<b>0.00</b>	<b>140,698.37</b>
<b>Fund Balance</b>						
Fund Balance	3,501,890.13	2,886,546.24	643,720.06	128,963.41	390,468.10	7,551,587.94
Net Income	-1,654,610.43	2,837.74	0.00	17,055.16	0.00	-1,634,717.53
<b>Total Fund Balance</b>	<b>1,847,279.70</b>	<b>2,889,383.98</b>	<b>643,720.06</b>	<b>146,018.57</b>	<b>390,468.10</b>	<b>5,916,870.41</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>1,914,066.44</b>	<b>2,889,383.98</b>	<b>643,720.06</b>	<b>219,930.20</b>	<b>390,468.10</b>	<b>6,057,568.78</b>

**Pocatello Development Authority  
 Profit & Loss by Class**

	November 2017		
	1-General Fund	3-North Yellowstone	TOTAL
Ordinary Income/Expense			
Income			
Interest Income	63.02	1,468.15	1,531.17
Rental Income	750.00	0.00	750.00
Total Income	<u>813.02</u>	<u>1,468.15</u>	<u>2,281.17</u>
Gross Profit	<u>813.02</u>	<u>1,468.15</u>	<u>2,281.17</u>
Net Ordinary Income	<u>813.02</u>	<u>1,468.15</u>	<u>2,281.17</u>
Net Income	<u><u>813.02</u></u>	<u><u>1,468.15</u></u>	<u><u>2,281.17</u></u>

At month end the Authority had cash on hand of \$5,459,585.94. The checking account balance was \$0.00, the savings account was \$2,685,432.16, and cash being held by Zions Trust amounted to \$2,774,153.78.

Pocatello Development Authority recognized below normal financial activity during the month of November. The Authority received revenues totaling \$2,281.17 of which \$1,531.17 was interest earnings on cash invested. Rental income from the Positron Facility was received in the amount of \$750.00.

Year to date revenues of \$21,474.95 (see page 3) are less than expenses of \$1,656,192.48 so overall net use of reserves is \$1,634,717.53.

Pocatello Development Authority  
**Profit & Loss by Class**

October through November 2017

	1-General Fund	3-North Yellowstone	6-North Portneuf	TOTAL
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Income	82.05	2,837.74	3,189.03	6,108.82
Property Taxes	0.00	0.00	13,866.13	13,866.13
Rental Income	1,500.00	0.00	0.00	1,500.00
<b>Total Income</b>	<u>1,582.05</u>	<u>2,837.74</u>	<u>17,055.16</u>	<u>21,474.95</u>
<b>Gross Profit</b>	1,582.05	2,837.74	17,055.16	21,474.95
<b>Expense</b>				
Administrative	232.48	0.00	0.00	232.48
Economic Grants Issued	1,650,000.00	0.00	0.00	1,650,000.00
Professional Services				
Other Professional Services	5,960.00	0.00	0.00	5,960.00
<b>Total Professional Services</b>	<u>5,960.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,960.00</u>
<b>Total Expense</b>	<u>1,656,192.48</u>	<u>0.00</u>	<u>0.00</u>	<u>1,656,192.48</u>
<b>Net Ordinary Income</b>	-1,654,610.43	2,837.74	17,055.16	-1,634,717.53
<b>Net Income</b>	<u>-1,654,610.43</u>	<u>2,837.74</u>	<u>17,055.16</u>	<u>-1,634,717.53</u>

**AGENDA ITEM**

**NO. 3**



# J & J Construction

420 Wilson ave.  
Blackfoot, ID 83221  
Phone # (208)680-3499

# Invoice

Date	Invoice #
12/7/2017	1326

<b>Bill To</b>
City of Pocatello P&D 911 N 7th Ave. PO BX 4169 Pocatello, Id. 83205 Att: Adam Lane alane@pocatello.us

Description	Qty	Rate	Amount
To Clean up lot and install barrier fence and gate		10,764.00	10,764.00
Thank you for your business.		<b>Total</b>	\$10,764.00

<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$10,764.00

Before















After

















**ELAM & BURKE**  
ATTORNEYS AT LAW

251 East Front Street, Suite 300  
Post Office Box 1539  
Boise, Idaho 83701  
Telephone 208 343-5454  
Fax 208 384-5844

Tax Id No. 82-0451327

Pocatello Development Authority  
Attn: Melanie Gygli  
City of Pocatello  
P.O. Box 4169  
Pocatello, ID 83205

October 31, 2017

Invoice # 170589

Billing Atty - RPA

FOR PROFESSIONAL SERVICES RENDERED

From October 9, 2017 Through October 31, 2017

RE: Northgate Plan

CLIENT/MATTER: 09212-00001

	HOURS		AMOUNT
10/09/17	MSC 1.70	Draft email correspondence to consultant re proposed new RAA, scope of work re review of study area and eligibility report. Follow up internally re same. Review correspondence from Melanie Gygli re upcoming PDA meeting and next steps. Draft response re status of the consultant. Review and respond to additional email communications with Ms. Gygli re deadline for submission of agenda items. Telephone conference with Phil Kushlan re estimate and information required moving forward. Draft email correspondence to client requesting additional information in preparation for providing required information to the consultant to perform the eligibility study. Review and follow up on response from Ms. Gygli.	340.00
10/09/17	RPA .40	Review several emails on information for consultant review. Determine issues for consideration by the board at upcoming meeting. Address location of project in relationship to city limits.	80.00
10/12/17	RPA .60	Review inquiry from consultant on how to process the project area among city and county entities. Forward model used in Rexburg on intergovernmental agreement and delegation to city for land use approval and comment. Prepare	120.00

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Tax Id No. 82-0451327

RE: Northgate Plan

CLIENT/MATTER: 09212-00001  
October 31, 2017  
Invoice # 170589

			draft agenda item for authority to engage sub-consultant.	
10/16/17	MSC	.20	Review and follow up on correspondence from eligibility consultant re status of planning in the study area. Review and follow up on next steps to authorize consultant to begin the review the geographic area for eligibility.	40.00
10/16/17	RPA	.30	Address outstanding issues, follow up schedule and board action.	60.00
10/17/17	MSC	.20	Review PDA meeting and Board packet in preparation for the PDA meeting telephonically. Draft follow up email correspondence to Melanie Gygli re meeting attendance.	40.00
10/17/17	RPA	.20	Follow up on consultant selection and engagement. Address eligibility report issues.	40.00
10/18/17	MSC	1.00	Draft email correspondence to Ms. Gygli following up on PDA business and approval for next steps. Review response confirming authorization to retain. Work on reviewing and revising the engagement letter. Review and assess additional information required from client in order to proceed with the next steps.	200.00
10/18/17	RPA	.30	Review materials on the site configuration and boundaries. Consider schedule and consultant report. Confirm selection of consultant.	60.00
10/19/17	MSC	1.00	Telephone conference with Kirk Bybee re annexation/RAA issue. Telephone conference with consultant re timeline, next steps and scheduling of site visit. Review and follow up internally re email from Mr. Bybee re same.	200.00
10/20/17	RPA	.50	Review information from consultant on the boundaries and project area. Consider next steps.	100.00
10/22/17	RPA	.20	Review new maps and information on the project area.	40.00
10/23/17	MSC	1.30	Draft email response to Kirk Bybee in response to hypothetical re impact to RAA should property owner refuse annexation. Review and follow up on information provided by consultant re proposed	260.00

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RE: Northgate Plan

CLIENT/MATTER: 09212-00001  
October 31, 2017  
Invoice # 170589

RAA, and additional information required to support the eligibility study. Review and follow up on response from Kirk Bybee.

10/23/17	RPA	.60	Review information from consultant, status of maps and preliminary concerns over eligibility.	120.00
10/24/17	RPA	.80	Review emails on upcoming work session with consultant. Review documents concerning boundary and comp plan issues. Consider options for eligibility report.	160.00
10/25/17	MSC	1.10	Meet and confer with consultant to discuss eligibility study and identify follow up tasks.	220.00
10/25/17	RPA	1.00	Attend work session with consultant and Meghan Conrad. Address issues over eligibility report, comprehensive plan compliance and necessary findings. Review additional maps. Outline next steps for consideration of eligibility report.	200.00
10/26/17	MSC	.20	Review and assess current status and next steps. Draft email correspondence to the Board Chair and agency representatives requesting an in-person meeting.	40.00
10/26/17	RPA	.20	Follow up on meetings to consider eligibility report and concerns. Address compliance issues. Review additional information on mapping and land use.	40.00
10/27/17	MSC	.10	Review and respond to email correspondence from Ms. Gygli re including developer representative in meeting to discuss status of project, impact on timeline and next steps.	20.00
10/27/17	RPA	.10	Review emails on coordinating meeting date and issues to consider.	20.00
10/30/17	MSC	.10	Draft email correspondence to Mr. Kushlan re proposed in-person meeting date with Agency/City representatives and development team. Review follow up email communications re attendance.	20.00
10/30/17	RPA	.10	Coordinate meeting date and outline issues for the meeting.	20.00
PROFESSIONAL FEES				2,440.00

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Tax Id No. 82-0451327

RE: Northgate Plan

CLIENT/MATTER: 09212-00001  
October 31, 2017  
Invoice # 170589

Timekeeper	Staff	Rate	Hours	Amount	Non-Chargeable	
					Hours	Amount
Armbruster, Ryan P.	Shareholder	200.00	5.30	1,060.00	.00	.00
Conrad, Meghan S.	Shareholder	200.00	6.90	1,380.00	.00	.00
			12.20	2,440.00	.00	.00

INVOICE TOTAL

2,440.00

BALANCE FORWARD

2,420.00

BALANCE DUE

4,860.00

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Tax Id No. 82-0451327

Pocatello Development Authority  
Attn: Melanie Gygli  
City of Pocatello  
P.O. Box 4169  
Pocatello, ID 83205

November 30, 2017

Invoice # 170964

Billing Atty - RPA

FOR PROFESSIONAL SERVICES RENDERED

From November 1, 2017 Through November 30, 2017

RE: Northgate Plan

CLIENT/MATTER: 09212-00001

		HOURS		AMOUNT
11/01/17	MSC	.20	Review meeting status and draft email correspondence to the group confirming the date and setting forth a proposed meeting time.	40.00
11/02/17	MSC	.10	Review correspondence from Ms. Gygli re status of in-person meeting and additional financing options. Draft response re same.	20.00
11/06/17	RPA	.30	Review comments from consultant on eligibility issues and follow up on next steps.	60.00
11/08/17	MSC	2.00	Meet and confer with consultant in preparation for meeting with agency and developer representatives. Draft email correspondence to Melanie Gygli re information to assemble in advance of the meeting, and definition of meeting scope and purpose. Draft email correspondence to Kirk Bybee re meeting to discuss proposed project area. Review response.	400.00
11/08/17	RPA	1.00	Review documents concerning boundaries, designation of area of impact and comprehensive plan treatment of the proposed project area. Meet with consultant and Meghan Conrad to consider issues for upcoming meeting. Review request to PDA staff on information for upcoming work session.	200.00
11/10/17	RPA	.40	Review documents. Prepare for work session, coordinate logistics.	80.00
11/12/17	RPA	.20	Review documents concerning project area and	40.00

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Tax Id No. 82-0451327

RE: Northgate Plan

CLIENT/MATTER: 09212-00001

November 30, 2017

Invoice # 170964

			eligibility issues.	
11/13/17	MSC	11.00	Prepare for meeting with PDA/City representatives to discuss new RAA, followed by meeting with the developer. Review community development infrastructure statutes in preparation for the meeting. Travel to/from Pocatello to attend the meetings. Attend lunch with Kirk Bybee for purposes of relaying status of preliminary review, expectations and next steps. Attend and participate in meeting with PDA/City representatives to discuss current comp plan, area of impact and Chubbuck, County and City boundaries in preparation for sub-consultant review and analysis of the study area. Attend meeting with development team to discuss proposed project, reimbursable projects, proposed project boundaries and timing and next steps.	2,200.00
11/13/17	RPA	11.00	Travel Boise/Pocatello/Boise. Meet with deputy city attorney on area of impact boundary/map, comprehensive land use plan/map. Prepare for and attend work session with PDA and City officials on potential study area and eligibility issues. Attend work session with PDA, City, and developer representatives on development proposals, boundaries, assessed values, and improvement costs.	2,200.00
11/17/17	MSC	.20	Review and assess the Northgate annexation application.	40.00
11/17/17	RPA	.20	Address annexation application packet and consider boundary issues along with findings.	40.00
11/21/17	RPA	.20	Address status of consultant report and next steps.	40.00
			<b>PROFESSIONAL FEES</b>	<b>5,360.00</b>

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RE: Northgate Plan

CLIENT/MATTER: 09212-00001  
November 30, 2017  
Invoice # 170964

Timekeeper	Staff	Rate	Hours	Amount	Non-Chargeable Hours	Amount
Armbruster, Ryan P.	Shareholder	200.00	13.30	2,660.00	.00	.00
Conrad, Meghan S.	Shareholder	200.00	13.50	2,700.00	.00	.00
			26.80	5,360.00	.00	.00

COSTS ADVANCED	QTY	RATE	AMOUNT
Color Copies	5.00	.25	1.25
Ryan Armbruster (roundtrip mileage to/from Pocatello/Boise to attend board meeting on 11/13/17; 474 miles @ \$.535)			253.59
TOTAL COSTS ADVANCED			254.84

INVOICE TOTAL	5,614.84
BALANCE FORWARD	4,860.00
BALANCE DUE	10,474.84

**AGENDA ITEM**

**NO. 5**

**(to be supplemented  
later)**

Financial Institution	Service Charge	Special Notes	Insurance
<b>Idaho Central Credit Union</b>	No monthly Transaction Fees	No penalty for early withdrawal of a the CD	NCUA
<b>Citizens Community Bank</b>	no monthly service charge or minimum balance	Repo account will earn .25% on balance Checking will be kept at a minimum of \$50,000	Funds not covered by FDIC - funds are collateralized
<b>Wells Fargo Bank</b>	\$420.03 based on current account balance - not charge with current earnings allowance (estimated fees = \$204.10)		FDIC
<b>Bank of Commerce</b>	No charges with a minimum balance of \$100	Penalty for early withdrawal from a CD (30 days interest). Bank of Commerce has a 5 star rating for its strength and stability, limit of 6 debit transfers per mo, unlimited deposits <b>Money market</b> - .13%, 90 day cd -.75%, 180 day cd -.85%, 12 month cd -.85%, 18 month cd-.90% , 24 month cd-1%, 36 month cd-1.20%, 48 month cd - 1.30%	FDIC
<b>US Bank</b>	With a balance of \$250,000 checking and an earnings credit of 50 basis points, the earning would offset the account charges with no payment for charges. <i>Then standard rate of \$0.14575 per 1000, onli</i>	<b>T Bills:</b> 7-14 day .77%, 30 day .98%, 90 day 1.11%, 1 year 1.41%. <b>US Commercial Paper:</b> 1 day .25%, 7-14 day .73%, 30 day .86%, 45-60 day .96%	FDIC
<b>Mountain America</b>	No fees and no minimum balance	transfers from savings up to 6 times a month	NCUA
<b>Westmark Credit Union</b>	Eagle: n/a Platinum: min \$2,500 or \$25 mo (1 activity can result in a fee) Eagle: designed for limited # Transactions (20	Simple dividend rate - yield earned with compounding	NCUA
<b>Ireland Bank</b>	\$18 mo fee ( can be reduced with minimum balance of \$2,500 (\$15) paperless stmt (\$3) no account analysis fees	Regular savings .06% or Money Market interest tiers: 1 \$100,000 or more .26%, 2 \$50,000 to \$999,999 .21%, 3 \$20,000 - \$49,999 .16%, 4 \$2,500 to \$19,999 .11% <i>more than 6 checks per month \$15 fee on money market</i>	FDIC ( can collateralize if needed)
<b>Zions Bank</b>	Minimum \$2,500 daily balance service charge waived (up to 250 items per month) paper statement fee \$3.00 / paperless \$0.00	Municipal money market rates .35% apy 6 transfers per mo and \$1,000 minimum balance Fidelity .95% apy	FDIC - ability to collateralize on gov money market

# Pocatello Development Authority

City of Pocatello  
911 North 7th Avenue  
Pocatello, Idaho 83205

*An urban renewal agency for the City of Pocatello, Idaho*

The Pocatello Development Authority meets the third Wednesday of each month at 11:00 a.m. in the Paradise Conference Room in Pocatello City Hall, unless otherwise rescheduled or cancelled. All notifications will be posted on this bulletin board. If you have any questions or would like to request to be on the next agenda, please contact Melanie Gygli, executive director for the PDA at 208-234-6583 or by email [mgygli@pocatello.us](mailto:mgygli@pocatello.us).

The meeting dates for calendar year 2018 are as follows:

January 17, 2018

February 21, 2018

March 21, 2018 \* Annual Public Hearing

April 18, 2018

May 16, 2018

June 20, 2018

July 18, 2018

August 15, 2018

September 19, 2018

October 17, 2018

November 21, 2018

December 19, 2018

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Dave Hunt at [dhunt@pocatello.us](mailto:dhunt@pocatello.us), phone 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.