POCATELLO DEVELOPMENT AUTHORITY
MEETING MINUTES
December 16, 2020

Members present: Heidi Adamson, Scott Turner, , David Villareal, Rob Lion, Scott Smith

Members absent/excused: Terrel Tovey, Thomas Ottaway

Others present: Brent McLane, Executive Director; Jared Johnson, Pocatello City Attorney; Merril Quayle, Pocatello Public Works Development Engineer; and other members of the public

Agenda Item No. 1: Call to Order and Disclosure of Conflicts of Interest. **Chair Scott Smith** called the meeting to order at approximately 11:02 a.m. No conflicts were disclosed at this time.

Agenda Item No. 2: Minutes. The minutes from the Board of Commissioners Regular Meeting held November 18, 2020 was considered. It was then **Motioned by R. Lion, Seconded by H. Adamson, and Confirmed unanimously** to approve the minutes as presented.

Agenda Item No. 3: Financial Report. A report was provided that included a bank statement of monthly income and expenses. No motion to approve the financials was presented due to the absence of an articulate review.

Agenda Item No. 4: Expense Payments & Reimbursements. The following invoices were considered for payment:

a. $1,250.00 from General Fund to Redevelopment Association of Idaho for annual dues and legislative contribution.

Smith reviewed the request and the purpose of the RAI, **Turner** asked for a copy of the RAI annual report and **McLane** stated that he has not received it yet. **Turner** wanted to learn more about where their influence is focused before the agency votes to financially support the RAI. **Lion** and **Adamson** supported **Turner**. **Adamson** asked **McLane** if he had heard from anyone with the Association of Idaho Cities, **McLane** had not. It was then **Motioned by H. Adamson, Seconded by D. Villareal, and Confirmed unanimously** to not approve payment to RAI for annual dues at this time.

b. $3,190.15 from General Fund to Elam & Burke for legal fees for the months of October and November 2020, re: Special Counsel General.

Smith reviewed the payment requests due to Elam & Burke. It was then **Motioned by H. Adamson, Seconded by R. Lion, and Confirmed unanimously** to approve the payment request.

Agenda Item No. 5: Airport TIF District. **McLane** reviewed the request by Frigitek, LLC for a reimbursement in the amount of $43,840.41 for items that falls within the owner **participation** agreement namely civil engineering, construction management, mobilization, and consulting services. **Turner** asked if any portion of this request falls within previously denied requests, **McLane** confirmed that this request is not part of any previously denied request. It was then **Motioned by S. Turner, Seconded by R. Lion, and Confirmed unanimously** to approve the request of $43,840.41 for reimbursement to Frigitek, LLC.

Agenda Item No. 6: Calendar Review: No calendar updates were provided.

Agenda Item No. 7: Adjourn: There being no further business, the meeting adjourned at approximately 11:37 a.m.

By: _____
Brent McLane
Executive Director