

**ABBREVIATED MINUTES  
POCATELLO DEVELOPMENT AUTHORITY  
April 9, 2002**

Members present: Steve Brown, Terry Brower, Roger Chase, J. O. Cotant, Darsi Johnson, Harry Neuhardt, Dave Sanna

Staff present: Rick Carnaroli, Deputy City Attorney; Char DeWall, Bannock Development

**1. Preliminary matters.** The meeting was called to order at 11:10 a.m. by H. Neuhardt. No conflicts were declared. There were no alterations to the agenda.

**2. Minutes and financial matters. It was MSC (Chase, Cotant)** to approve the minutes from the March meeting. C. DeWall then reviewed the financial statement, noting interest income and late tax receipts. All expenses shown for Districts represent money sent to the Trustee under the terms of the bonds. General expenses are for lunch costs and bank charges. **It was MSC (Chase, Sanna)** to approve the March financial report. An invoice and accompanying documentation from BDC in the amount of \$3,125.00 for the first quarter of 2002 was presented for payment. **It was MSC (Cotant, Johnson)** to approve the payment. An invoice from RMES in the amount of \$5,700.00 for engineering studies work on Roosevelt District was presented for payment. **It was MSC (Sanna, Chase)** to approve the payment.

**3. Project Hope.** T. Brower reported that property purchase negotiations are ongoing and that Ray Burstedt would be able to provide more information when he returns. **It was MSC (Brower, Chase)** to table the matter until Ray returns and can report more fully. Additional questions regarding acquisition of property remained; therefore, the Chair called for a motion to adjourn into executive session in order to discuss the acquisition of property not owned by a public entity as authorized by Idaho Code Section 67-2345(c). **It was MSC (Chase, Brower)** to adjourn into executive session at 11:15 a.m.

EXECUTIVE SESSION MINUTES: Board members discussed the feasibility of acquisition of certain real property not owned by a public agency, and requested information from legal counsel in regard to procedures required.

The regular meeting was reconvened at 11:40 a.m.

**4. Stormwater Project.**

**Phase I.** Two requisitions were presented for payment. The first was for \$711,963.78 (7<sup>th</sup> payment to HK). **It was MSC (Sanna, Chase)** to authorize payment. The second was for Schiess & Associates for design/bid assistance. **It was MSC (Chase, Brown)** to authorize payment.

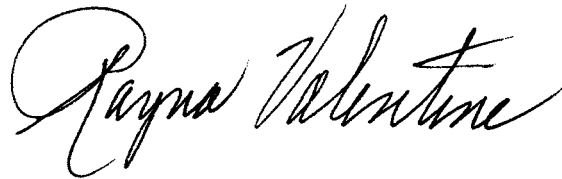
Substantial completion deadline is May 17<sup>th</sup> and no problems are anticipated which would interfere with that deadline. The progress reports are now in a new format and will be e-mailed to members. City staff will review the progress on the work; Ray and Char will review the figures.

Regarding additional money requested for Phase I, Chairman Neuhardt noted that without additional substantiation of the extra time beyond what had already been approved, there would be no further payment for Phase I services. If nothing further is received prior to the next Board meeting, the matter will be considered closed.

**Phase II.** The consensus of the Board members was to go forward with the Cadet Field portion of the project; the re-routing of the stormwater lines is necessary and taking care of it now will be less costly than waiting. Discussion then began on the bids received and the analysis presented by the engineers. R. Carnaroli reiterated that the seemingly lowest bid was actually non-responsive because of the lack of required licenses at the time of the bid. **It was MSC (Brown, Chase)** to declare the bid of Pacific West Construction, Inc. non-responsive. **It was MSC (Chase, Sanna)** to award the contract to HK Contractors, Inc. in the amount of \$433,679.50 (not including Alternate #1).

Schiess and Associates have presented an updated proposal for Phase II which now consists only of the single project--the work on Cadet Field. **It was MSC (Brown, Brower; Chase dissenting)** to enter into an amended agreement with Schiess and Associates for construction oversight of the Cadet Field portion of the Phase II Stormwater Project in an amount not to exceed \$37,785 assuming a 90-day substantial completion provision for the contractors and an additional 30 days thereafter being the deadline for completion.

**6. Adjournment.** There being no further business, the meeting was adjourned at 12:50 p.m.

A handwritten signature in cursive script, reading "Reyna Valentine". The signature is written in black ink and is centered on the page.