

POCATELLO DEVELOPMENT AUTHORITY MEETING MINUTES
September 17, 2014

Members present: Brian Blad, Larry Fisher, Darlene Gerry, Cynthia Hill, Russell Meyers, Michael Orr, Linda Tigert, Caroline Wight, John Regetz (ex officio), and Ryan Ward (Chair)

Members absent: None

Staff present: Lon Crowell, Executive Director; Merrill Quayle, City Development Engineer; Dean Tranmer and Tiffany Olsen, City Legal Dept.; Joyce Stroschein, City Finance Dept.; Michael Jaglowski, Public Works Director; and Deirdre Castillo, City Engineer.

Chair Ryan Ward called the meeting to order at 11:01 a.m.

Introductions, Conflicts, and Agenda: There were no guests in attendance, no conflicts with the Agenda items, nor were there any deletions to the Agenda.

1. Action and Discussion Items:

Agenda Item No. 1: Minutes. The Minutes of the regularly scheduled meeting of August 20, 2014 were reviewed. It was **MSC (D. Gerry, B. Blad)** to approve the Minutes as presented.

Agenda Item No. 2: Financial Report. **J. Stroschein** presented the Financial Report for the month of August 2014. At month end, the Authority had cash on hand of \$6,145,413.08. The checking account balance was \$1,899,518.00, the savings account was \$4,245,895.08, and cash being held by Zions Trust amounted to \$2,368,834.85. The Authority recognized an above average financial activity during the month of August. The Authority received revenues totaling \$493,443.28 of which \$1,101.60 was interest earnings on cash invested and property taxes. The \$1,000.00 payment received on the note receivable applied \$176.69 towards the principal of the note. Property tax revenue totaled \$3,081.99 for the North Yellowstone and North Portneuf Districts. The City of Pocatello reimbursed the Central Corridor District which was a grant reimbursement received from PDA and also was reimbursed by ITD in the amount of \$489,083.00. Expenses for the month totaled \$593,683.57. The Authority paid the debt service payment of \$592,278.75. The remaining expenditures were to Arbitrage Specialists for \$1,250.00 as required by our debt service agreement and the remaining amount of \$154.82 was for lunch. Year to date revenues of \$2,222,620.03 are greater than expenses of \$847,582.94. The North Yellowstone District owns 31.23% of the net income of \$1,375,037.09. J. Regetz inquired as to any activity in the Naval Ordnance Plant District; J. Stroschein indicated there was no activity. It was then **MSC (B. Blad, C. Hill)** to approve the Financial Report as presented.

Agenda Item No. 3: Payment Requests/Reimbursements. **J. Stroschein** presented an invoice from ICRMP for the PDA Board Commissioner's Errors and Omissions Policy in the amount of \$1,069.00. It was **MSC (C. Hill, R. Meyers)** to pay the invoiced amount of \$1,069.00 to ICRMP.

Agenda Item No. 4: Arbitrage Compliance Report Review. **J. Stroschein** explained that arbitrage is the ability to obtain tax exempt bond proceeds and invest the funds in higher yielding taxable securities resulting in a profit. We hire Arbitrage Compliance Specialists to determine whether the PDA does not make interest income in excess of interest expense on our Series 2012 bond. The interest income is earned on the reserve fund and is subject to the rebate. Arbitrage Rebate requirements began in September 1986. This requirement is to rebate any profit to the federal government. This report indicates there is no final rebate payment due to the US

Treasury (IRS) on or before September 30, 2014 with respect to the PDA RA Bonds, 2004 Series A for the Computation Period of December 23, 2004 to August 1, 2014.

Agenda Item No. 5: Cheyenne Connector Update by City Engineer, Deirdre Castillo: D. Castillo, City Engineer, requested payment of remainder of the committed funds in the amount of \$1,000,000 be approved and paid from the Central Corridor TIF fund. Castillo provided an update on the Phase 1B bids which are going out next week. A pre-bid conference will take place on September 30, 2014 and a formal bid opening will be conducted on October 21, 2014. It was **MSC (B. Blad, R. Meyers)** to pay the City's Invoice No. 0601-53 in the amount of \$1,000,000 from the Central Corridor District TIF fund as reimbursement for expenses related to the Cheyenne Connector project.

2. Executive Session:

Chair Ryan Ward called for a motion for the Board go into an executive session to discuss a matter regarding negotiations involving matters of trade or commerce in which the PDA is in competition with other jurisdictions. **It was moved and seconded (R. Meyers, B. Blad)** to adjourn to executive session pursuant to Idaho Code §67-2345(1)(e). **The motion passed** by roll call vote (**Ayes: L. Fisher, D. Gerry, C. Hill, M. Orr, L. Tigert, R. Ward and C. Wight; Nays: None**). The Board adjourned to executive session at approximately 11:11 a.m. The Board reconvened to regular session by **MSC (B. Blad, D. Gerry)** at 11:26 a.m. Development at the former Albertson's Building and potential development at the Pocatello Regional Airport were discussed.

3. Adjournment:

There being no additional business and no matters for executive session, **it was MSC (C. Hill, L. Tigert)** to adjourn the meeting at 11:35 a.m.

By: 
Tiffany G. Olsen, Secretary

**POCATELLO DEVELOPMENT AUTHORITY
MEETING MINUTES
EXECUTIVE SESSION
September 17, 2014**

Members present: Brian Blad, Larry Fisher, Darlene Gerry, Cynthia Hill, Michael Orr, Linda Tigert, Caroline Wight, John Regetz (ex officio), and Ryan Ward (Chair)

Members absent: Russell Meyers

Staff present: Lon Crowell, Executive Director; Merril Quayle, City Development Engineer; Dean Tranmer and Tiffany Olsen, City Legal Dept.; and Joyce Stroschein, City Finance Dept.

The Board of Commissioners adjourned from regular session into executive session at 11:11 a.m. pursuant to I.C. §67-2345(1)(e) to discuss negotiations involving matters of trade or commerce in which the PDA is in competition with other jurisdictions. Development at the former Albertson's Building and potential development at the Pocatello Regional Airport were discussed.

Thereafter, **it was MSC (B. Blad, D. Gerry)** that the executive session be closed and the regular meeting was reconvened at 11:26 a.m.

By: 
Tiffany G. Olsen, Secretary