

POCATELLO DEVELOPMENT AUTHORITY
MEETING MINUTES
January 20, 2021

Members present: Heidi Adamson, Scott Turner, , David Villarreal, Jim Johnston, Terrel Tovey

Members absent/excused: Scott Smith, Thomas Ottaway, Rob Lion, Brian Blad

Others present: Brent McLane, Executive Director; Jared Johnson, Pocatello City Attorney; Merril Quayle, Pocatello Public Works Development Engineer; Jeff Mansfield, Public Works Director; Meghan Conrad, Elam & Burke; and other members of the public

Agenda Item No. 1: Call to Order and Disclosure of Conflicts of Interest. Vice-Chair David Villarreal called the meeting to order at approximately 11:03 a.m. No conflicts were disclosed at this time.

Agenda Item No. 2: Minutes. The minutes from the Board of Commissioners Regular Meeting held December 20, 2020 was considered. It was then **Motioned by J. Johnston, Seconded by S. Turner, and Confirmed unanimously** to waiver the reading of the minutes and approve as presented.

Agenda Item No. 3: Financial Report. A report was provided that included a bank balance sheet of monthly income and expenses. No motion to approve the financials was presented due to the absence of an articulate review.

Agenda Item No. 4: Expense Payments & Reimbursements. The following invoices were considered for payment:

- a. \$215.00 from General Fund to Elam & Burke for legal fees for the month of December 2020, re: Special Counsel General *See attached invoice.*

McLane reviewed the payment requests and clarified the amount due to Elam & Burke, stating the invoices accurately reflect work performed for services provided, and are appropriate for payment. **H. Adamson** inquired about what the abbreviation STC stood for (State Tax Commission). It was then **Motioned by S. Turner, Seconded by J. Johnston, and Confirmed unanimously** to approve the payment requests.

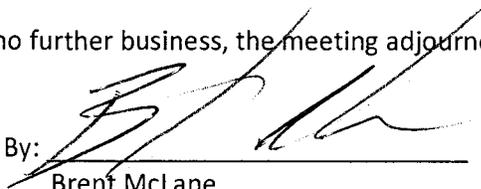
Agenda Item No. 5: Request for Contribution to Redevelopment Association of Idaho. The Board received a report concerning the activities and purposes of the Redevelopment Association of Idaho. **D. Villarreal** proposed to table the agenda item until the Board's next regularly scheduled meeting so the Chair S. Smith could be present to provide feedback. **H. Adamson** stated that she was not ready to proceed with the agenda item and was concerned that the organization was not providing the value it claimed to be making. **S. Turner** agreed with **H. Adamson** and stated he still had questions and would like more time to review the documentation provided. **T. Tovey** stated he may be lobbying against them and is hesitant to give money to an agency he will have to turn around to rebuff. **M. Conrad** spoke as an advocate for RAI. She spoke of the value and importance of the RAI to promote and protect redevelopment agencies in Idaho. She continued that the RAI is a grassroots organization designed to help connect other agencies around the state, provide a unifying voice, educate, and lobby for/against legislation regarding redevelopment agencies. **H. Adamson** stated that **M. Conrad** did a much better job at answering the questions, but is concerned that the PDA has not received any reports and has not experienced any of the communication talked about. **J. Johnston** stated that maybe the PDA members needed to take a more active role to get more out of it. **D. Villarreal** proposed that the item be tabled until the next meeting. It was then **Motioned by J. Johnston, Seconded by T. Tovey, and Confirmed unanimously** to table the agenda item until the next regularly scheduled meeting.

Agenda Item No. 6: Discussion of Late Fees and Interest. McLane provided a description of the issue of late fees and interest being approved for reimbursement in December 20, 2020 meeting. **H. Adamson** recommended that the amount reimbursed for late fees and interest be held back from the next reimbursement request. **H. Adamson moved, T. Tovey seconded, and Confirmed unanimously** the said recommendation.

Agenda Item No. 7: Calendar Review: No calendar updates were provide. **D. Villarreal** recognized the appointment of **J. Johnston** to the board.

Agenda Item No. 8: Adjourn: There being no further business, the meeting adjourned at approximately 11:40 a.m.

By:

A handwritten signature in black ink, appearing to read "Brent McLane", is written over a solid horizontal line.

Brent McLane
Executive Director