

POCATELLO DEVELOPMENT AUTHORITY
Meeting Minutes for December 15, 2021, at 11:00 AM
Council Chambers, 911 N 7th Avenue, Pocatello, Id

Present: Heidi Adamson, Greg Gunter, Jim Johnston, Terrel Tovey and Scott Turner,

Excused: Brian Blad, Rob Lion and David Villarreal.

Unexcused: Victoria Byrd.

Others Present: Brent McLane, Executive Director; Aceline McCulla, Secretary, Jared Johnson, Pocatello City Attorney, Jeff Mansfield, Pocatello Director of Public Works/City Engineer, Merrill Quayle, Pocatello Dev. Engineer; MiaCate Kennedy, Pocatello Ex-Officio and guests.

Vice Chair Turner asked the Board to approve today's agenda as published.

It was moved by **J. Johnston** and seconded by **T. Tovey** to approve the agenda as published. Those in favor: Adamson, Gunter, Johnston, Tovey and Turner. Unanimous. Motion Carried.

Agenda Item No. 1: Call to Order and Disclosure of Conflicts of Interest

Vice Chair Turner called the meeting to order at approximately 11:01 AM and no conflicts were disclosed.

Agenda Item No. 2: Approve the Minutes

The Board may wish to waive the oral reading of the minutes and approve the minutes from the Board of Commissioners meeting held November 17, 2021.

It was moved by **H. Adamson** and seconded by **J. Johnston** to approve the minutes from the Board of Commissioners meeting held November 17, 2021. Those in favor: Adamson, Gunter, Johnston, Tovey and Turner. Unanimous. Motion Carried.

It was moved by Tovey and seconded by Adamson to revisit the minutes.

It was moved by **H. Adamson** and seconded by **G. Gunter** to amend the minutes to remove G. Gunter from the minute motions and approve the changes. Those in favor: Adamson, Gunter, Johnston, Tovey and Turner. Unanimous. Motion Carried.

Agenda No. 3: Expense Payments & Reimbursements. The Board may wish to approve the payment or reimbursement of the following PDA expenses:

3a. \$97.00 from the General Fund to Elam & Burke for legal fees for the month of October.

It was moved by **T. Tovey** and seconded by **J. Johnston** to approve the payments as presented. Those in favor: Adamson, Gunter, Johnston, Tovey and Turner. Unanimous. Motion Carried.

Agenda Item No. 4: Station Square Lost Note and Request for Reconveyance and a Substitution of Trustee. The Board of Commissioners may wish to discuss and authorize the Chair to sign the Lost Note and Request for Reconveyance and a Substitution of Trustee for the Station Square loan payoff.

It was moved by **T. Tovey** and seconded by **H. Adamson** to authorize the Chair Villarreal to sign the Station Square Lost Note and Request for Reconveyance and a Substitution of Trustee documents as presented. Those in favor: Adamson, Gunter, Johnston, Tovey and Turner. Unanimous. Motion Carried.

Agenda Item No. 5: CALENDAR REVIEW

The Board may wish to take this opportunity to inform other Board members of upcoming meetings and events that should be called to their attention.

McLane stated the training and work session will be held January 5, from 9 AM to 4 PM. Meghan and MiaCate will train in the morning, and Rob Lion will lead the work session in the afternoon. McLane and Quayle will look for historical documents and then McLane will send a copy of the documents via email prior to the training and work session.

Agenda Item No. 6: ADJOURN

With no further business, it was moved by **T. Tovey** and seconded by **G. Gunter** to adjourn the meeting at 11:18 AM. Those in favor: Adamson, Gunter, Johnston, Tovey and Turner. Unanimous. Motion Carried.


Submitted by: Aceline McCulla, Secretary

Approved on: February 16, 2022