

POCATELLO DEVELOPMENT AUTHORITY

Meeting Minutes for June 15, 2022 at 11:01 A.M.
Council Chambers, 911 N 7th Avenue, Pocatello, Id

Agenda Item No. 1: Call to Order and Disclosure of Conflicts of Interest

Chair Villarreal called the meeting to order at approximately 11:02 a.m. No conflicts were disclosed.

Members present: Rick Cheatum, Greg Gunter, Jim Johnston, Kirk Lepchenske, Terrel Tovey (arrived at 11:06 a.m.), Scott Turner and David Villarreal.

Members excused/unexcused: Mayor Brian Blad (EX) and Victoria Byrd (UE).

Others present: Executive Director Brent McLane; Secretary Aceline McCulla, Pocatello Development Engineer Merril Quayle; City of Pocatello Attorney Jared Johnston, City of Pocatello Public Works Director/City Engineer Jeff Mansfield, and other visitors.

Villarreal asked MiaCate Kennedy to give an update on the Airport meeting up to update and get more services to our Pocatello Airport. **MiaCate Kennedy** of Bannock Development Corporation gave an update of the Airport meeting.

There was a discussion on student work force jobs, economic development, public relations for different cultures.

Agenda Item No. 2: Approve the Minutes

The Board may wish to waive the oral reading of the minutes and approve the minutes from the Regular Board of Commissioners meeting and the Executive Session meeting held on May 18, 2022.

It was moved by **J. Johnston** and seconded by **R. Cheatum** to approve the regular Board of Commissioners' meeting and Executive Session minutes held May 18, 2022. Those in favor were Rick Cheatum, Greg Gunter, Jim Johnston, Kirk Lepchenske, Terrel Tovey, Scott Turner and David Villarreal. Motion Carried.

Agenda Item No. 3: Expense Payments & Reimbursements.

The Board may wish to approve the payment or reimbursement of the following PDA expenses:

- 3a. \$9,000.00** from the General Fund to Deaton & Company Charter for 2021 Annual Audit costs. *See attached Invoice.*
- 3b. \$72.50** from the General Fund to Idaho State Journal for Treasurer/Bookkeeper RFP AD. *See attached Invoice.*
- 3c. \$1,194.50** from the General Fund to Elam & Burke Attorneys at Law for May 2022 Services. *See attached invoice.*

It was moved by **J. Johnston** and seconded by **R. Cheatum** to approve the reimbursement and expense payments as presented. Those in favor: Rick Cheatum, Greg Gunter, Jim Johnston, Kirk Lepchenske, Terrel Tovey, Scott Turner and David Villarreal. Unanimous. Motion Carried.

Agenda Item 4: PDA Treasurer/Bookkeeper

The Board may wish to discuss the PDA Treasurer/Bookkeeper RFP.

A discussion about separating the bookkeeping and CPA tax component on two different RFPs was recommended.

It was moved by **R. Cheatum** and seconded by **G. Gunter** to authorize McLane to separate the bookkeeping and CPA tax components into two different RFPs. Those in favor: Rick Cheatum, Greg Gunter, Jim Johnston, Kirk Lepchenske, Terrel Tovey, Scott Turner and David Villarreal. Unanimous. Motion Carried.

Agenda Item 5: Calendar Review.

The Board may wish to take this opportunity to inform other Board members of upcoming meetings and events that should be called to their attention.

Johnston noted that the Senior Activity Center will host a celebration this coming weekend to celebrate Juneteenth.

Agenda Item 6: News for the Good of the Order.

The board may wish to discuss news for the Good of the Order.

Villarreal noted visitors are commenting on the improvements on the Naval Ordinance property.

Johnston noted the housing issue is still a problem and higher interest rates are not helping. Homes are \$300,000. One bedroom fixer uppers are \$259,000 and higher and people still cannot qualify with banks to buy a home. **Villarreal** mentioned that more than 300,000 people are trying to buy homes and still cannot qualify to buy homes.

Agenda Item No. 7: Adjourn Regular Meeting.

With no further business, **Vice Villarreal** adjourned the meeting at 11:54 a.m.

Submitted by: 
Aceline McCulla, Secretary

Approved on July 20, 2022