

MINUTES
POCATELLO DEVELOPMENT AUTHORITY
MEETING
NOVEMBER 20, 2024 – 11:00 AM
COUNCIL CHAMBERS | 911 N 7TH AVENUE

1. CALL TO ORDER AND DISCLOSURE OF CONFLICTS OF INTEREST

Chair David Villarreal called the meeting to order at approximately 11:04 AM. No conflicts were disclosed.

Members present: Jeff Hough, Linda Leeuwrik, Fred Parrish, David Villarreal, and Ruby Walsh.

Members excused: Mayor Brian Blad, Jim Johnston, Kirk Lepchenske, and Nathan Richardson.

Others present: Executive Director Brent McLane, Treasurer Thane Sparks, Secretary Aceline McCulla, City of Pocatello Development Engineer Merril Quayle, City of Pocatello Attorney Jared Johnson, City of Pocatello PW Director/City Engineer Jeff Mansfield, and other visitors.

2. MEETING MINUTES.

The Board may wish to waive the oral reading of the Board of Commissioners' meeting minutes and approve the meeting minutes held October 16, 2024.

It was moved by **L. Leeuwrik** and seconded by **R. Walsh** to approve the Board of Commissioners' regular meeting minutes and approve the meeting minutes held September 18, 2024. Those in favor: J. Hough, J. Johnston,

L. Leeuwrik, F. Parrish, D. Villarreal, and R. Walsh. Those against: none. Unanimous. Motion carried.

3. MONTHLY FINANCIAL REPORT, EXPENSES AND REIMBURSEMENTS.

The Board may wish to approve the monthly financial report, expenses and reimbursements.

It was moved by **F. Parrish** and seconded by **J. Hough** to approve the financial report, expenses and reimbursements as presented. Those in favor: J. Hough, J. Johnston, L. Leeuwrik, F. Parrish, D. Villarreal, and R. Walsh. Those against: none. Unanimous. Motion carried.

4. CALENDAR REVIEW.

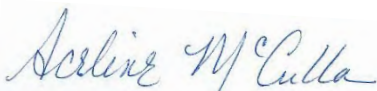
The Board may wish to take this opportunity to inform other Board members of upcoming meetings and events that should be called to their attention.

McLane noted the Board will hold a holiday luncheon following the December meeting for the volunteer board members and staff.

Parrish invited anyone that would like to help serve dinner at the annual Lion's Club Special Needs Dinner that will be held at noon in the Student Union Building on ISU Campus. Servers please arrive by 11:30 AM. Approximately 500 people will be served dinner during this event.

8. ADJOURN REGULAR MEETING.

With no further business, **Villarreal** adjourned the meeting at 11:10 a.m.

Submitted by: 
Aceline McCulla, Secretary

Approved on: December 18, 2024